

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

September 19, 2022
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

Michael Rigolizzo, Vice Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:30.

ATTENDANCE:

Supervisors

Michael Rigolizzo
Robert Carter
Valerie Brown via phone
Fran Chismar

Staff

Craig McGee

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

Mr. Rigolizzo requested a moment of silence in memory of Dennis Dougherty.

Mr. Rigolizzo welcomed Fran Chismar to the Board of Supervisors. Mr. Chismar thanked the board for the welcome and indicated he was looking forward to working with the Camden County Soil Conservation District

MINUTES:

The Minutes of the July 18, 2022 Camden County Soil Conservation District Board Meeting were reviewed.

Motion: It was moved by Mr. Carter, seconded by Mrs. Brown and passed to approve the minutes as presented, with Mr. Chismar abstaining.

REORGANIZATION

Mr. McGee stated that the board was required to re-organize at the first meeting of the fiscal year for terms July, 2022 through June 2023, and called for nominations for Chairman:

Nomination for Chair – Mr. Rigolizzo was nominated by Mr. Carter, seconded by Mrs. Brown and passed to appoint Mr. Rigolizzo as Chair.

Mr. Rigolizzo assumed the chair of the meeting and called for nominations for Vice Chair.

Nomination for Vice-Chair – Mr. Carter was nominated by Mrs. Brown, seconded by Mr. Chismar and passed to appoint Mr. Carter as Vice Chair.

Nomination for Treasurer– Mrs. Brown was nominated by Mr. Carter, seconded by Mr. Chismar and passed to appoint Mrs. Brown as Treasurer.

Nomination for Secretary: Mr. Chismar was nominated by Mr. Carter, seconded by Mrs. Brown and passed to appoint Mr. Chismar as Secretary.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending September 16, 2022 were reviewed and classified as follows:

Code	Twp	Project Name	Applicant
7201	SO	Kennedy Mgmt & Consulting Grp	Kennedy Mgmt & Consult Grp LLC
7225	CL	Leewood Village _ Ph 3 & 4	Clementon Land Developer LLC
7230	WA	Capital Sports Flooring	Brian Chmielewski
7236	VO	Schaeffer Family Homes - 4 Lots	Schaeffer Family Homes
7240	CH	Park Blvd CCMUA Direct Connection	Cherry Hill Twp
7243	LS	Strattford Substation - Ph 3	Atlantic City Electric
7247	LI	17-065-02 La Esperanza	Alejandro Cordova
7248	PE	PSE&G Pennsauken Substation	PSE&G
7249	GT	CCTS Gloucester MET Addition	Camden County Tech School
7250	WI	Sicklerville Rd	Camden County
7251	PH	Horiates Microbrewery	Angelo Horiates
7252	VO	Take 5 Express Car Wash	Victor Mellul
7253	CH	Children of America Childcare	Forum Holdings LLC
7254	GT	Monroe to Pine Hill Transmission Line	Atlantic City Electric Camden Redevelopment Agency
7255	CA	Cramer Hill Senior Urban Renewal	Agency
7257	CH	Proposed Car Wash	PJ Land Development LLC
7258	CH	Cherry Hill Retail Partners LLC	Cherry Hill Retail Partners LLC
7259	GT	Wholesale Outlet Auto Group	Michael Lombardo
7260	GT	Take 5 Express Car Wash	Fondo Di Cassa LLC
7261	BR	Take 5 Express Car Wash	Chip Pressman
7263	CA	Locust St. Gas Main	PSE&G
7264	HA	275 Windsor - Single Family	Joseph Herman & Peiwen Chen
7265	GT	Lakeview Apartments	Lakeview Realty Investments
7266	CA	New State St. Sub Manhole & Ducts	PSE&G
7267	CA	River Birch Trail Development	City of Camden
7268	RU	Day's Inn Runnemede	Sharda Hospitality LLC
7269	RU	Residences at Runnemede	Next Step Home Ventures
7284	GT	15 Rhode Island Ave	Gina Patel

CERTIFIED:

Motion: It was moved by Mrs. Brown, seconded by Mr. Chismar and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mr Carter recused himself from discussion and voting on 7249 & 7255

PENDING:

The list of Pending plans was reviewed.

CORRESPONDENCE:

Frank Minch sent notice of a NJ State job posting for Erosion Control Engineer and asked that each district share with qualified individuals.

OLD BUSINESS:

The Financial Reports and Lists of Disbursements for the periods ending July 31, 2022 were reviewed by the Board.

Motion: It was moved by Mr. Carter, seconded by Mrs. Brown and passed unanimously to accept the Financial Report and approve all expenses for the period ending July 31, 2022.

The Financial Reports and Lists of Disbursements for the periods ending August 31, 2022 were reviewed by the Board.

Motion: It was moved by Mr. Chismar, seconded by Mr. Carter and passed unanimously to accept the Financial Report and approve all expenses for the period ending August 31 2022.

Mr. McGee discussed the status of the plotter – not good. The board had previously reviewed a proposal to replace the plotter with a HP Design Jet T630 Large Format Plotter. This plotter is currently available directly from HP for \$1895. The board discussed and agreed to authorize an expenditure from the IT Reserve to replace the plotter. Mr. McGee was directed to explore NJ Cooperative purchasing before making a purchase.

Motion: It was moved by Mr. Carter, seconded by Mr. Chismar and passed unanimously to purchase a new plotter charged to the IT Reserve.

Grant Funded Projects:

The SJRCD Manalapan grant is in the final weeks of the project. Mr. McGee anticipates a quick turn around for final reporting and grant closeout.

Work continues on the SJRCD Lakewood Basin retrofit project. After a quiet summer, field work will resume to identify and design projects. Depending on the project, work may include dormant season seeding or spring seeding in 2023. Projects that were completed in spring of 2022 will be inspected this fall to determine success, especially considering the extreme dry conditions during the summer.

SJRCD was awarded a 2020-2022 Nonpoint Source Pollution Control grant to develop a Watershed Management Plan for the Chestnut Branch Watershed. The grant award was \$200,414. Camden SCD will provide administrative and technical services for the project under subcontract to SJRCD for a total of \$25,450. Project partners will include Princeton Hydro, Rowan University, Gloucester SCD and the Gloucester County Planning Department. We are in the process of addressing minor comments from the NJDEP in advance of contract development. An anticipated start date is unavailable, but we hope for early 2023.

NEW BUSINESS

Mr. McGee reported that changes to bank accounts and signers will need to be made, primarily to the TD Bank Operating Account. Current signers are Craig McGee and Michael Rigolizzo. The board discussed and agreed that Mr. Carter would become the third signer on the district account. Mr. McGee will review the other district accounts and schedule.

Mr. McGee updated the board on the district's web service and domain registration. Both issues have now been resolved.

Mr. McGee requested that the board authorize either a debit or credit card tied to the district's bank account. There are several re-occurring payments (web hosting and domain registration for example) that are made via online payment. A debit card can be provided for the asking at the bank, a credit card requires an application. The board discussed and authorized Mr. McGee to request guidance from the district's auditor and proceed to obtain the appropriate card.

The board discussed the passing of Dennis Dougherty and agreed to make a memorial contribution.

Motion: It was moved by Mr. Carter, seconded by Mrs. Brown and passed unanimously to make a memorial donation of \$500 to the MS Society.

NJACD REPORT:

Mr. Rigolizzo reported the NJACD Annual Partnership Meeting is scheduled for Nov. 17th, 2022. The NJACD also agreed to cancel the NJ Envirothon due to lack of resources.

STAFF REPORTS:

No additional report

AGENCY REPORTS:

NJDA State Soil Conservation Committee [SSCC] Report:

Mr. Rigolizzo reported on upcoming fall training programs sponsored by the NRCS.

The NACD National meeting begins February 23, 2023 in New Orleans.

At the recent SSCC meeting, it was reported that NJDEP is struggling to find engineers and environmental staff.

The SSCC is reviewing solar projects, especially those targeted for agricultural lands. Specific design requirements and separate fee schedule are under consideration.

Rule proposals by the NJDEP PACT -Protection Against Climate Threats are under review

NRCS Report:

No Report

SJRCD Report:

Nothing new to report

OTHER BUSINESS:

The board discussed the remaining open position and agreed to reach out colleagues and associates seeking interested individuals.

Mr. McGee advised the board that the Kevin Becica, the Camden County Engineer is retiring the end of the year. Camden County is expecting to appoint a replacement in October.

Mrs. Brown discussed the employee handbook revisions that had been in progress prior to Mr. Dougherty's death. There was some discussion that statewide guidance is under development

ADJOURNMENT:

Motion: It was moved by Mr. Carter, seconded by Mr. Chismar and passed unanimously to adjourn the meeting.

Mr. Rigolizzo, Chairman, adjourned the meeting at 7:53.

Respectfully submitted,

Craig McGee
District Manager