

# CAMDEN COUNTY SOIL CONSERVATION DISTRICT

## MEETING MINUTES

July 18, 2022  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:32

### ATTENDANCE:

Supervisors

Dennis Dougherty  
Robert Carter  
Michael Rigolizzo  
Valerie Brown

Staff

Craig McGee

NRCS District Conservationist

Nicole Ciccaglione

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

### MINUTES:

The Minutes of the May 16, 2022 Camden County Soil Conservation District Board Meeting were reviewed.

**Motion:** It was moved by Mr. Carter, seconded by Mrs. Brown and passed to approve the minutes as presented.

The Minutes of the June 24, 2022 Camden County Soil Conservation District Board E-Meeting were reviewed.

**Motion:** It was moved by Mrs. Brown, seconded by Mr. Carter and passed to approve the minutes as presented.

### CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending July 17, 2022 were reviewed and classified as follows:

### CERTIFIED:

<b>Code</b>	<b>Twp</b>	<b>Project Name</b>	<b>Applicant</b>
7119	WI	551 S. Egg Harbor Road	RGC 2 LLC
7212	CH	Victory East	NFI Real Estate
7232	BB	2021 Roadway Improvements	Berlin Boro
7233	CA	Crestbury Apartment Rehab	Crestbury Preservation Renewal
7234	CH	Cherry Hill Kingston Pool Demo	Cherry Hill Township
7235	PE	PSE&G Pennsauken Sta- Monopole	PSE&G
7237	PE	Prop. Mini Self Storage	Pointy Developments
7238	BT	Minck Ave	EMS Rentals LLC
7239	WI	6 Elaine Drive	ARCR Home Builders LLC
			Haddonfield Home Developers LLC
7241	HT	11 Center St.	LLC

7242	GT	739 Upton Way - Single Family	Shane & Michael Walker
7244	GT	500 Green View Terrace	Gloria Guerrero
7245	WI	Country Aire	Country Aire at Winslow LLC
7246	WA	Kupczyn Residence	Andy Kupczyn

**Motion:** It was moved by Mrs. Brown, seconded by Mr. Rigolizzo and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mr. Carter recused himself from discussion and voting on 7198 & 7212. Mrs. Brown recused herself from discussion and voting on 7187.

**RECERTIFIED:**

Code	Twp	Project Name	Applicant
6681	ST	Stratford Square	Stratford Square Urban Renewal
6678	VO	Rizzieri Salon & Spa	Rizzieri Mgmt

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mrs. Brown and passed to recertify Soil Erosion and Sediment Control Plans as recorded. Mr. Carter recused himself from discussion and voting on 6678.

**PENDING:**

The list of Pending plans was reviewed.

**CORRESPONDENCE:**

The USDA Farm Services Agency sent notice of the upcoming Farm Service Agency County Committee Nominations and Elections.

Lloyd Humphrey, Insurance Office of America (CCSCD insurance agent) sent notice recommending Cyber Liability insurance that provides both first part and third-party protections. Cyber Liability protects the district in case personal data is stolen, but does not cover the cost of protecting or restoring lost data. Our IT consultant advises that Cyber Liability insurance often requires modifications to the network configuration that system and operating procedures. The board discussed and agreed to request a quote for cyber liability.

**OLD BUSINESS:**

The Financial Reports and Lists of Disbursements for the periods ending May 31, 2022 were reviewed by the Board.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Rigolizzo and passed unanimously to accept the Financial Report and approve all expenses for the period ending May 31, 2022.

The Financial Reports and Lists of Disbursements for the periods ending June 30, 2022 were reviewed by the Board.

**Motion:** It was moved by Mrs. Brown, seconded by Mr. Rigolizzo and passed unanimously to accept the Financial Report and approve all expenses for the period ending June 30, 2022.

Mr. McGee reviewed a proposal from Barber Consulting Service to install an onsite physical back up system. The system provides a daily and weekly copy of the computer network and supports the off-site cloud back up. The district tabled action on this last April. The board discussed and agreed to table any action at this time.

## **Grant Funded Projects:**

The SJRCD Manalapan grant is in the final months of the project. All construction and planting have been completed.

Work continues on the SJRCD Lakewood Basin retrofit project. Three basins were seeded this spring, one received landscape plugs with volunteers from Freehold and Ocean SCD. Two basin projects are being designed by Rutgers Water Resources Group. The project team continues inspections to identify additional project sites.

Camden SCD and SJRCD are awaiting funding announcements on proposals submitted earlier this year.

## **NEW BUSINESS**

Mr. McGee advised the board that Ed Madden has resigned from the Board of Supervisors creating an opening. An interested applicant has already provided their resume. The standard protocol is for the board of supervisors to approve the membership of the nominating committee and authorize that committee to meet.

The nominating committee will be:

Kevin Becica – County Engineer – Chair

Helen Arvin – Voorhees Environmental Foundation

Rick Van Osten – Builders League of South Jersey

Jack Sworaski -Camden County Environmental Affairs – retired

Ed Madden – Camden SCD Supervisor – retired

**Motion:** It was moved by Mr. Carter, seconded by Mr. Rigolizzo and passed unanimously to authorize the nominating as formed to meet.

Mr. McGee presented a proposal from ADT to install a Wireless Alarm Keypad for the Security System covering our office. Cost to install the keypad is \$445.88. There will be no monthly cost to the district. The alarm system already installed includes a detector on the front door and motion detector in the managers office. The office space is already monitored for smoke and fire. The warehouse, including the door from our office to the warehouse are already monitored by the security system. The board discussed and agreed to authorize this expenditure.

**Motion:** It was moved by Mrs. Brown, seconded by Mr. Carter and passed unanimously to authorize the costs of an intrusion alarm system.

Barber Consulting Services (IT Services) submitted a proposal to repair the district owned notebook computer. This computer was virtually useless with insufficient memory and obsolete disc drive. The upgraded system will include a solid-state hard drive and upgraded memory. Upon completion we will be able to set up this notebook computer for field access as originally intended. This work is in progress

Mr. McGee updated the board on another IT issue. One the PC used daily is the retired GIS computer and is now 11 years old. The PC is developing a variety of quirks. Barber Consulting provided a quote for a new PC. This cost would be covered by our IT reserve and will not impact the annual budget. Mr. Barber indicated that prices on PCs seems high and if we can wait, it is possible the cost may go down.

## **NJACD REPORT:**

Mr. Dougherty reported the upcoming meetings of the NJACD, NACD and NEACD.

## **STAFF REPORTS:**

No additional information.

**AGENCY REPORTS:**

**NJDA State Soil Conservation Committee [SSCC] Report:**

No report

**NRCS Report:**

Mrs. Ciccaglione reported that 7 applications for 2022 funding were received, three were approved for funding, three not eligible and one deferred.

Mrs. Ciccaglione presented contracts and conservation plan for a south Egg Harbor Road cut-flower operation. The board reviewed and approved the project.

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Carter and passed unanimously to approve the NRCS contracts as submitted.

Mrs. Ciccaglione advised the board that Nick Saumweber was transferring from the NJ State Office to a post in Hawaii.

**SJRCD Report:**

Nothing new to report

**OTHER BUSINESS:**

Mr. Dougherty reminded the board that re-organization will take place at the next district board meeting.

**ADJOURNMENT:**

**Motion:** It was moved by Mr. Carter, seconded by Mrs. Brown and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:52.

Respectfully submitted,

Craig McGee  
District Manager