

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

February 23, 2022
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:33. This meeting was held virtually.

ATTENDANCE:

Supervisors

Dennis Dougherty
Robert Carter
Michael Rigolizzo
Valerie Brown

Staff

Craig McGee

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

MINUTES:

The Minutes of the January 19, 2022 Camden County Soil Conservation District Board Meeting were reviewed.

Motion: It was moved by Mr. Carter, seconded by Mrs. Brown and passed to approve the minutes as presented.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending February 18, 2022 were reviewed and classified as follows:

CERTIFIED:

Code	Twp	Project Name	Applicant
7130	HA	Atlantic Ave Outfall Replacement	Haddonfield Boro
7168	CA	3508, 3510-3516 Federal St	Dev Chanshyam LLC
7175	BE	J&J Snack Foods Line 9	J&J Snack Food
7176	PE	Proposed Loading Docks	American Foods Paper & Poultry
7177	GT	M&T at Blackwood	M&T at Blackwood LLC
7179	CH	Prop. Parking Expansion	Brown Dog Holding W-W Pennsauken Industrial
7180	PE	Pennsauken Switch Room Expansion	Owner
7181	BB	79 Tansboro Rd	EMS Enterprises
7182	CA	The Michaels Organization	City of Camden
7183	GT	Almonesson Road (CR #706)	Camden County
7184	CA	Uncommon Schools -Camden Prep	CP Thorn & Copewood LLC Blackwood Clementon Investors
7186	GT	Wawa Market w/Fuel	LLC
7187	CH	Greentree Rd Improvements	Camden County

Motion: It was moved by Mr. Rigolizzo, seconded by Mrs. Brown and passed y to certify Soil Erosion and Sediment Control Plans as recorded. Mr. Carter abstained on 7182 and Mrs. Brown abstained on 7183.

RECERTIFIED:

Code	Twp	Project Name	Applicant
6796	GT	Founders Grove	Founders Grove LLC

Motion: It was moved by Mrs. Brown, seconded by Mr. Rigolizzo and passed unanimously to recertify Soil Erosion and Sediment Control Plans as recorded.

PENDING:

The list of Pending plans was reviewed

CORRESPONDENCE:

Notice of the NJACD March Partnership Meeting, scheduled for March 28, 2022 was received. Registration for virtual or in-person attendance is open with each district submitting a single registration. Mr. Dougherty encouraged all to attend and advise Mr. McGee of you plan to attend either virtually or in-person.

OLD BUSINESS:

The Financial Reports and Lists of Disbursements for the periods ending December 31, 2021 were reviewed by the Board.

Motion: It was moved by Mrs. Brown, seconded by Mr. Carter and passed unanimously to accept the Financial Report and approve all expenses for the period ending December 31, 2021.

Mr. McGee advised the board that an agreement with Barber Consulting Services for IT services beginning March 1, 2022 has been executed. This allows a 2-month overlap with our current provider and will allow BCS to become familiar with our systems prior to assuming control. Our current provider, Intellec Services has been notified that our current agreement will be terminated 4/30/22.

Mr. McGee reported that the district has completed the transition to Workplace HCM for payroll processing services. The final step, completing automated journal entries is now active.

Mr. Dougherty requested a sub-committee be established to review and update the district's personnel policy manual. After discussion, Mr. Dougherty and Mrs. Brown will work together on this task.

Mr. McGee updated the board on the district's plotter. The current plotter is still not working, but IT service providers have not yet attempted repair.

Grant Funded Projects:

The NJDEP has sent notice of Grant Agreement Completion for the Camden City/Gloucester City Green Infrastructure project – Grant ID WM17-052. The final payment of \$43,000 has been received. The project account will be closed in March

The SJRCD Manalapan project is preparing for the final months of the grant. Additional small projects, lake water quality sampling and final reporting will all be completed by fall 2022.

Work has resumed on the SJRCD Lakewood Basin retrofit project. Several basins have been identified for spring planting and two basin have been preliminarily selected for more detail design.

The latest NJDEP NPS Pollution Control Grant has been announced. The Camden SCD will be submitting a proposal to develop a Watershed Based Plan for the South Branch Big Timber Creek. Princeton Hydro LCC will serve as the primary consultant. The Gloucester SCD will also partner on this project. Camden SCD is also coordinating proposals from SJRCD for a Watershed Based Plan for the Chestnut Branch in Gloucester County, in partnership with Rowan University, Princeton Hydro LLC and GSCD and a Watershed Plan Update for the Manalapan Creek in Middlesex County, again with Princeton Hydro and partnering with Rutgers Cooperative Extension and Freehold SCD. If awarded Camden SCD will provide project administration and technical services at various levels for these projects.

NEW BUSINESS

Mr. Minch provided the 2022 Soil & Water Conservation Cost Share tables. The District is required to approve the cost table for installation of eligible conservation practices.

Motion: It was moved by Mr. Dougherty, seconded by Mr. Carter and passed unanimously to approve the 2022 Soil & Water Conservation Cost Share Tables.

NJACD REPORT:

Mr. Dougherty reported on the upcoming Partnership meeting scheduled for March 28. He advised that the 2022 Scholarship Program has been posted on the NJACD webpage. Mr. Dougherty stated that the 2022 Envirothon will be held virtually.

Mr. Dougherty reported on the recent NACD Annual Meeting. Reports from the attendees stated that Urban Agriculture Programs were discussed. The NACD Fly-in will be held March 22.

STAFF REPORTS: (see attached)

Mr. McGee provided an update of staff activities, including an issue with Winslow Township no requiring either plans for exemption letters for single family homes.

AGENCY REPORTS:

NJDA State Soil Conservation Committee [SSCC] Report:

The next meeting will be Monday March 14.

NRCS Report:

None

OTHER BUSINESS:

Mr. McGee advised that a formal request for sabbatical has been submitted to SSCC.

ADJOURNMENT:

Motion: It was moved by Mr. Rigolizzo, seconded by Mrs. Brown and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:25.

Respectfully submitted,

Craig McGee
District Manager