

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

January 19, 2022
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:30.

ATTENDANCE:

Supervisors

Dennis Dougherty
Robert Carter
Michael Rigolizzo
Valerie Brown

Staff

Craig McGee

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

MINUTES:

The Minutes of the November 15, 2021 Camden County Soil Conservation District Board Meeting were reviewed.

Motion: It was moved by Mr. Rigolizzo, seconded by Mr. Carter and passed to approve the minutes as presented.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the district for the period ending January 14, 2022 were reviewed and classified as follows:

CERTIFIED:

Code	Twp	Project Name	Applicant
7152	LA	Lawnside Station Bus.Park Bldg D&E, E-exp	Vineland Construction
7161	CH	640 Woodland Ave	Fieldstone Partners LLC
7162	WI	Popeye's Sicklerville	Sicklerville Cross Keys, LLC
7164	PE	Extreme Properties	Extreme Properties LLC
7165	BT	560 Route 73	Alec Price
7166	GC	300 N. Broadway	Henry Mensah
7167	RU	Prop. Used Car Sales & Site Impts	Family of Runned Inc
7169	BT	377 Minck Ave	EMS Rentals LLC
7170	BT	373 Minck Ave	EMS Rentals LLC
7171	PE	Buckeye Pennsauken Solar Array	Buckeye Pennsauken Terminal Cedar Properties LLC - Ken Lowther
7156	GT	601 Cross Keys Rd Retail Pad	Lowther
7172	CA	Dominic Andujar Park - Hot Spot Removal	Camden City
7173	GT	Berlin CrossKeys Rd - Contract 3	Camden County PW
7174	BB	189 Clementon RD SFH	Patrick Gallagher

Motion: It was moved by Mr. Rigolizzo, seconded by Mrs. Brown and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mr. Carter abstained from discussion and voting on 7152, 7165, 7166 and 7156.

RECERTIFIED:

Code	Twp	Project Name	Applicant
6695	CO	Newton Lake Dredging	Camden County
6646	CH	Delaware Valley Torah Institute	Delaware Valley Torah Institute

Motion: It was moved by Mr. Rigolizzo, seconded by Mr. Carter and passed to recertify Soil Erosion and Sediment Control Plans as recorded. Mrs. Brown abstained from discussion and voting on 6695.

PENDING:

The list of Pending plans was reviewed

CORRESPONDENCE:

The NJ Department of Agriculture Convention Coordinator sent notice of the 2022 NJ Agriculture Convention and Trade Show scheduled for February 8-10.

OLD BUSINESS:

The Financial Reports and Lists of Disbursements for the periods ending November 30, 2021 were reviewed by the Board.

Motion: It was moved by Mr. Carter, seconded by Mr. Rigolizzo and passed unanimously to accept the Financial Report and approve all expenses for the period ending November 30, 2021.

Mr. McGee reported that the district has completed the transition to Workplace HCM for payroll processing services.

Grant Funded Projects:

The NJDEP has sent notice of Grant Agreement Completion for the Camden City/Gloucester City Green Infrastructure project – Grant ID WM17-052. The final payment of \$43,000 has been authorized and will be distributed once received.

The SJRCD Manalapan project is preparing for the final months of the grant. Additional small projects, lake water quality sampling and final reporting will all be completed by fall 2022.

Work has resumed on the SJRCD Lakewood Basin retrofit project. Several basins have been identified for spring planting and two basins have been preliminarily selected for more detail design.

The latest NJDEP NPS Pollution Control Grant has been announced. The Camden SCD along with our partners hope to submit proposals for at least two projects.

NEW BUSINESS

Mr. McGee updated the board on security and fire alarms at the new office. The alarm system has been installed on the building, but it is unclear if it has been activated in the SCD office.

Mr. McGee presented proposals from IT Service providers. The board discussed options and recommended that the low bidder be invited to inspect the system and confirm their costs.

Mr. McGee discussed the need to replace the district's large format plotter. It was agreed to wait for input from an IT service provider.

NJACD REPORT:

Mr. Dougherty reported that the 2022 NJ Envirothon will be virtually this year. The NACD Conference will be held live and in person in Orlando FL. The annual spring fly-in is scheduled for March.

Mr. Dougherty reported he and Mr. Lomax will be looking at the NJACD by-laws and considering updates.

STAFF REPORTS: (see attached)

Mr. McGee provided an update of staff activities, including the expected work load as proposals are prepared for the recently issued NJDEP RfP.

AGENCY REPORTS:

NJDA State Soil Conservation Committee [SSCC] Report:

Mr. Rigolizzo advised the board of Frank Minch's recent promotion to Division Director. The board heartily congratulated Mr. Minch.

NRCS Report:

None

OTHER BUSINESS:

Mr. Dougherty advised that he would like to begin the process of reviewing the District's personnel policies and update the manual as appropriate.

ADJOURNMENT:

Motion: It was moved by Mrs. Brown, seconded by Mr. Rigolizzo and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:35.

Respectfully submitted,

Craig McGee
District Manager