

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

October 18, 2021

408 Commerce Lane
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:33.

ATTENDANCE:

Supervisors

Dennis Dougherty
Michael Rigolizzo
Valerie Brown

Staff

Craig McGee

NRCS District Conservationist

Nicole Ciccaglione (via phone)

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

MINUTES:

The Minutes of the September 20, 2021 Camden County Soil Conservation District Board Meeting were reviewed.

Motion: It was moved by Mr. Rigolizzo, seconded by Mrs. Brown and passed to approve the minutes as presented.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending October 15, 2021 were reviewed and classified as follows:

CERTIFIED:

Code	Twp	Project Name
7138	GT	Proposed Car Wash
7139	GT	Verizon Sicklerville GWC
7140	CA	Parkside Water Treatment Plant
7141	VO	Voorhees Storage LLC
7142	BT	Diggerland Wavepool
7144	GT	Monarch Self Storage
7146	WI	Tree Clearing Berlin-Cross Keys Rd
7147	PE	MPWC Treatment Plant Upgrades
7153	GT	30 Primrose
7154	GT	89 Primrose

Motion: It was moved by Mrs. Brown, seconded by Mr. Rigolizzo and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mrs. Brown abstained on 7416.

RECERTIFIED:

Code	Twp	Project Name
6602	CH	26 Montana Ave

Motion: It was moved by Mr. Rigolizzo, seconded by Mrs. Brown and passed unanimously to recertify Soil Erosion and Sediment Control Plans as recorded.

PENDING:

The list of Pending plans was reviewed

CORRESPONDENCE:

The New Jersey Department of Environmental Protection sent notice of proposed changes for the renewal of the Stormwater Construction General Permit -5G3. The revisions clarify and expand requirement for Onsite Posting, Waste Handling and Discharge to Polychlorinated biphenyls (PCBs) to impacted waterways. Mr. Minch has requested district's send any comments to his office, where district comments will be consolidated before being sent to DEP. The board requested the documents be shared again for review and will comment as necessary.

OLD BUSINESS:

The Financial Reports and Lists of Disbursements for the periods ending September 30, 2021 were reviewed by the Board.

Motion: It was moved by Mrs. Brown, seconded by Mr. Rigolizzo and passed unanimously to accept the Financial Report and approve all expenses for the period ending September 30, 2021.

The office move took place on Wednesday September 22. Despite previous assurances, several issues complicated the move-in process. The most significant issues were related to re-addressing the computer network.

Grant Funded Projects:

The Camden City/Gloucester City Green Infrastructure was completed on June 30, 2021. Final progress reports were submitted to DEP for review. The final financial report has been delayed as we await final reporting from Rutgers.

The SJRCD Manalapan project has substantially completed work on the Thompson Park Treatment train project. This work included a stream restoration, the construction of a bio-filtering wetland and several other small BMPs. As part of the next phase of the project, the SJRCD seeded approximately ½ acre with native seed.

Work has resumed on the SJRCD Lakewood Basin retrofit project. We hope to identify several additional basins for fall planting.

NEW BUSINESS

Mr. McGee discussed security at the new office. The monitored alarm system being installed by the building owner will include monitored fire alarms for the office space. The district is responsible for security of the office space. Mr. McGee indicated, at a minimum, the need to provide a door bell chime, video door bell or

other security. Exterior lighting was also discussed.

The board discussed an informal proposal for janitorial services. More information is required.

Mr. McGee presented a proposal from Intellec Solutions for an IT network rack and mounting system. The system will improve organization of the network devices. The quote is for \$428.30 and could be covered under the Office Expense line item (increased for FY22 to cover moving expenses). However, it is unclear if this the full cost or if other costs (parts/labor) are needed to install. The board requested that a full cost estimate, including installation be provided.

NJACD REPORT:

Mr. Dougherty reported the NJACD will be held virtually on November 10 from 12:30 to 1:30, meeting details will be forwarded in advance of the meeting. North and South Caucus meetings are scheduled for Nov. 4. The Regional Meeting in 2022 will be replaced by a March Partnership meeting.

Mr. Dougherty discussed the future of the NJ Envirothon. An accounting of actual costs, including soft costs (staff time and in-kind effort) are significant.

STAFF REPORTS: (see attached)

Mr. McGee provided an update of staff activities.

AGENCY REPORTS:

NJDA State Soil Conservation Committee [SSCC] Report:

No report

NRCS Report:

Mrs. Ciccaglione presented a NJ Department of Agriculture Project Cost Share Application and supporting Plan/Schedule of Operations for an irrigation system at Saddlehill Holdings in Voorhees. The board discussed the project and authorized signature.

Motion: It was moved by Mrs. Brown, seconded by Mr. Rigolizzo and passed unanimously to certify the application for cost share.

Mrs. Ciccaglione reported that October 22 is the last day to apply for 2022 federal funding.

OTHER BUSINESS:

ADJOURNMENT:

Motion: It was moved by Mrs. Brown, seconded by Mr. Rigolizzo and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:30.

Respectfully submitted,

Craig McGee
District Manager