

# CAMDEN COUNTY SOIL CONSERVATION DISTRICT

## MEETING MINUTES

June 21, 2021

423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

Meeting Via MS Teams

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:30.

### ATTENDANCE:

Supervisors

Dennis Dougherty  
Robert Carter  
Michael Rigolizzo  
Valerie Brown

Staff

Craig McGee

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act. Notification of the meeting being held virtually was posted on the district's webpage - [www.camdenscd.org](http://www.camdenscd.org)

### MINUTES:

The Minutes of the May 17, 2021 Camden County Soil Conservation District Board Meeting were reviewed.

**Motion:** It was moved by Mrs. Brown, seconded by Mr. Rigolizzo and passed to approve the minutes as presented. Mr. Dougherty abstained from discussion and voting.

### CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending June 18, 2021 were reviewed and classified as follows:

### CERTIFIED:

<b>Code</b>	<b>Twp</b>	<b>Project Name</b>
7075	BT	Angelo'sPizza Development
7091	HA	588-590 Coles Mill Road
7093	CA	Whitman Park Improvements
7094	CH	Kings Hwy Liquor Store
7096	BE	Curaleaf Parking Lot
7099	CH	Prop Wawa w/ Fuel
7100	GT	Somerdale Rd Bridge at Big Timber
7101	VO	Quest Builders
7102	GI	Ph 5 Bikeway & Streetscape
7103	MT	Taco Bell
7104	VO	78 Eastwick Drive
7109	VO	79 Eastwick Drive

**Motion:** It was moved by Mrs. Brown, seconded by Mr. Carter and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mrs. Brown abstained from discussion and voting on 7100 and 7093.

**RECERTIFIED:**

<b>Code</b>	<b>Twp</b>	<b>Project Name</b>
6614	WI	NEW FREEDOM SWITCHING STATION
6886	PH	MUNA Center of NJ

**Motion:** It was moved by Mrs. Brown, seconded by Mr. Rigolizzo and passed unanimously to recertify Soil Erosion and Sediment Control Plans as recorded.

**PENDING:**

The list of Pending plans was reviewed

**CORRESPONDENCE:**

None

**OLD BUSINESS:**

The Financial Reports and Lists of Disbursements for the periods ending May 31, 2021 were reviewed by the Board.

**Motion:** It was moved by Mrs. Brown, seconded by Mr. Carter and passed unanimously to accept the Financial Report and approve all expenses for the period ending May 31, 2021.

Mr. McGee updated the board on opportunities for new office space. The District's attorney has contacted the attorney representing Dr. Yoh regarding a lease for office space at 408 Commerce Lane. The board discussed lease issues, including term and cost. Mr. McGee was authorized to negotiate with Dr. Yoh based on parameters approved by the board. Further the board agreed to notify Commerce Partners LC of the District's intent to NOT renew the lease beyond September 30, 2021. The proposed lease will be reviewed with board members prior to signing.

The board reviewed the FY22 budget. The budget as presented includes assumptions on FY22 rent and utilities, funds to cover moving expenses and a reduction of salary based on the elimination of the part time salary for administrative assistant. The board agreed to accept the budget

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mrs. Brown and passed unanimously to approve the FY22 budget as presented.

**Grant Funded Projects:**

The Camden City/Gloucester City Green Infrastructure project is nearly complete. A 1-month no-cost time extension was submitted to allow for the completion of the project signs and was necessary due to the Rutgers staff furloughs

The SJRCD Manalapan project is proceeding. All permits and approvals are in place for the Thompson Park

Zoo treatment train project. Work is scheduled for August 2021.

The SJRCD Lakewood Township Basin Restoration project is underway. Two projects have been approved for spring planting. Planting at one of the approved took place May 19. Site inspections to identify the next series of projects will take place over the summer.

**NEW BUSINESS:**

Mr. McGee advised the board that it is necessary to update the signers on the district's operating bank account. The board agreed to add Mr. Rigolizzo as a signer to the district's operating account.

**Motion:** It was moved by Mr. Carter, seconded by Mrs. Brown and passed unanimously to authorize adding Mr. Rigolizzo to the district's operating account.

**NJACD and NJDA State Soil Conservation Committee [SSCC] Report:**

Mr. Dougherty reported that Tony DiLodovico has resigned from the SSCC after relocating out of New Jersey. Mr. Dougherty was appointed to fill Mr. DiLodovico's unexpired term.

The NJ Envirothon was recently completed with virtual team presentations and the NJACD Poster Contest is ongoing. The NJACD recently awarded a scholarship to a worthy student.

Mr. Dougherty reported that the USDA NRCS will no longer be able to fund the Executive Director salary. Options to maintain this position are being considered.

Mr. Dougherty reported the NJ Conservation Conference will be held at Freehold SCD this fall and that the 2022 NACD Annual meeting will be held, in- person, in Orlando.

**STAFF REPORTS:** (see attached)

Mr. McGee updated the board on issues related to a project in Clementon.

**AGENCY REPORTS:**

**NRCS Report**

None

**SJRCD Report:**

SJRCD is preparing for the 14<sup>th</sup> Annual Tour des Farms.

**OTHER BUSINESS**

**ADJOURNMENT:**

**Motion:** It was moved by Mrs. Brown, seconded by Mr. Carter and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:20.

Respectfully submitted,

Craig McGee  
District Manager