

# CAMDEN COUNTY SOIL CONSERVATION DISTRICT

## MEETING MINUTES

October 19, 2020

423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

Meeting Via Conference Call

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:34.

### ATTENDANCE:

Supervisors

Dennis Dougherty  
Robert Carter  
Michael Rigolizzo  
Valerie Brown

Staff

Craig McGee

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act. Notification of the meeting being held via conference call was posted on the district's webpage - [www.camdenscd.org](http://www.camdenscd.org)

### MINUTES:

The Minutes of the September 21, 2020 Camden County Soil Conservation District Board Meeting were reviewed.

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Carter and passed to approve the minutes as presented.

### CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending October 16, 2020 were reviewed and classified as follows:

### CERTIFIED:

<b>Code</b>	<b>Twp</b>	<b>Project Name</b>
6967	GT	The Lofts at Gloucester
7002	PE	Demo Longfellow Elem School Southwinds Development -
7003	GT	Townhomes
7004	BT	Berlin Force Main Replacement North Camden Green Infrastructure
7005	CA	Proj
7006	GT	Prop. Lidl Grocery Store

7008	HA	Burger King Conversion - Site Impts
7009	NE	MPWC Woodbine WTP Upgrades
7011	GT	5 Gravers Lane
7012	GT	Hilltop Switching Station

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mrs. Brown and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

**PENDING:**

The list of Pending plans was reviewed

**CORRESPONDENCE:**

Mr. Minch provided updated guidance regarding the 2020 Permit Extension Act (PEA). This action extends certifications set to expire on or after March 9, 2020 and continuing for the duration of the COVID-19 Public Health Emergency. Applicants wishing to have their projects extended must register their permits at the DEP. The updated information has been posted on the district's webpage.

Lily Mehl, NJACD Executive Director sent notice of the 2020 Partnership Meeting. The meeting will be held virtually.

**OLD BUSINESS:**

The Financial Reports and Lists of Disbursements for the periods ending September 30, 2020 were reviewed by the Board.

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Carter and passed unanimously to accept the Financial Report and approve all expenses for the period ending September 30, 2020.

A draft version of the FY2020 Report of Audit was distributed to all board members. The board discussed and requested that the district's auditor proceed with preparation and distribution the annual audit report.

**Grant Funded Projects:**

The Camden City/Gloucester City Green Infrastructure project continues. The Gloucester City High School Courtyard project is nearly complete. With the approval of NJDEP the project team has made a change order to this project for the contractor to complete additional eco-pavers. Work at Camden Tool and Higher Learning Church is expected to begin October 26.

The SJRCD Manalapan project is proceeding. Princeton Hydro has begun final design of the multi-part plan at Manalapan Lake Park. NJDEP LUR permits will be applied for later this fall.

The SJRCD Lakewood Township Basin Restoration project is underway with a kick-off meeting held October 7.

**NEW BUSINESS**

Mr. McGee reviewed a Memorandum of Agreement between South Jersey RC&D and the Camden SCD for the Lakewood Township Stormwater Basin Retrofit Project. The agreement includes the Camden SCD scope or work and reimbursement. This agreement is based on a previously approved (and reviewed by council) agreement between the two agencies. Mr. Dougherty requested that the agreement be reviewed by council.

**Motion:** It was moved by Mr. Carter, seconded by Mrs. Brown and passed unanimously to approve, pending attorney approval, the Memorandum of Agreement between South Jersey RC&D and the Camden SCD for the Lakewood Township Stormwater Basin Retrofit Project.

**NJACD and NJDA State Soil Conservation Committee [SSCC] Report:**

Mr. Dougherty reported the following:

- Nominations for SSCC members will be selected during virtual caucus meetings in advance of the NJACD Annual Meeting
- District staff and supervisors are invited to attend a “mock meeting” on Nov. 10 in order to test the systems set up for the NJACD Annual Meeting
- The Annual Meeting will be held virtually on Nov. 16.

**STAFF REPORTS:** (see attached)

District staff continue to operate following strict safety protocols.

**AGENCY REPORTS:**

**NRCS Report:**

None

**ADJOURNMENT:**

**Motion:** It was moved by Mrs. Brown, seconded by Mr. Rigolizzo and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:20.

Respectfully submitted,

Craig McGee  
District Manager