

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

July 20, 2020
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

Meeting Via Conference Call

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:30.

ATTENDANCE:

Supervisors

Dennis Dougherty
Robert Carter
Michael Rigolizzo

Staff

Craig McGee

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act. Notification of the meeting being held via conference call was posted on the district's webpage - www.camdenscd.org

MINUTES:

The Minutes of the June 15, 2020 Camden County Soil Conservation District Board Meeting were reviewed. Approval of the June 15 minutes was tabled until the next meeting.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending June 12, 2020 were reviewed and classified as follows:

CERTIFIED:

Code	Twp	Project Name
6729	CH	Victor Apartments Redevelopment
6910	VO	Animal Welfare Association
6962	AU	Audubon Arms Apartments
6964	BA	Tonewood Brewing LLC
6965	WO	Tennis Court Conversion
6966	WI	AC Expressway Remediation Proj
6968	PH	Dollar General
6969	CH	Towne Center at GSP - Phase 3A
6971	CH	Drainage & Paving Site Impts
6974	PH	Carl Pursell - Ph.1 Preliminary Grading
6975	CA	Rosedale Elem School Ph II
6976	VO	AutoZone # #NJ6735
6977	RU	Runnemedede Dollar General
6978	WI	FY2020 Improvements - Schl #2,3 & 6
6979	GI	53 Holly

Motion: It was moved by Mr. Carter, seconded by Mr. Rigolizzo and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

PENDING:

The list of Pending plans was reviewed

CORRESPONDENCE:

Frank Minch provided guidance regarding restrictions to district technical reviews and inspections during the furlough of the State Erosion Control Engineer.

Mr. Minch always forwarded notice of the 2020 Permit Extension Act (PEA). This action extends certifications set to expire on or after March 9, 2020 and continuing for the duration of the COVID-19 Public Health Emergency. The Camden SCD re-certified three projects between March 9 and the approval of the PEA. Staff will review these files to determine if action is required based on the provisions of the PEA.

OLD BUSINESS:

The Financial Reports and Lists of Disbursements for the periods ending June 30, 2020 were reviewed by the Board.

Motion: It was moved by Mr. Carter, seconded by Mr. Rigolizzo and passed unanimously to accept the Financial Report and approve all expenses for the period ending June 30, 2020.

Mr. McGee reported that the new Ford Escape has been delivered and is in use. Karen Mullen reports the new vehicle is a significant upgrade over the 2008 Escape. We still need to obtain the title, NJ registration and tags for the vehicle.

Dennis Dougherty discussed the Memorandum of Agreement between the NRCS and Conservation Districts and NJ State Soil Conservation Committee. Mr. Minch and Nick Saumweber, NRCS have asked that each district provide a Point of Contact and a brief history of the district. The board agreed to designate Craig McGee as the point of contact.

Grant Funded Projects:

The Camden City/Gloucester City Green Infrastructure project continues. Drainage wicks have been installed at the rain garden at the Gloucester City Water Department. The project team will follow up to determine if this repair has been successful. The Rutgers Water Resources Program staff have completed the existing sidewalk harvesting and we've authorized the contractor to begin work at Gloucester City High School.

Finalized plans and bid sheets for the Camden Tool. Several bids have been received and are under review. The plan for Higher Learning Church has been revised to address and issue with nearby roadway reconstruction and will be reviewed the church leaders. Work on both sites is still scheduled for this fall.

The SJRCD Manalapan project is proceeding. The project team meet with Manalapan County Parks officials at the Thompson Park Zoo to review the concept plans, obtain approvals and make any needed adjustments

The SJRCD Lakewood Township Basin Restoration project grant agreement is awaiting final signatures. The Camden SCD will provide both administrative and technical services for this project.

NEW BUSINESS

Mr. McGee reported that the preparation for the annual audit has begun. Anthony Cassetta of Nightlinger, Colavita and Volpa will be completing this year's audit.

Mr. McGee reported that after discussions with Mr. Madden and Dougherty, the CDARS accounts with William Penn Bank will be closed and those funds will be invested in 6-month or 12-month CDs at local banks. If necessary, the board members will be contacted to approve a banking resolution between meetings.

NJACD and NJDA State Soil Conservation Committee [SSCC] Report:

Mr. Dougherty reported that NJACD awarded a scholarship and sent out the poster contest awards. The NJACD new website is under development and will be available soon.

Mr. Dougherty reported that the annual NJ Conservation Conference will be held virtually. Details to be determined.

STAFF REPORTS:

District staff continue to operate following strict safety protocols.

Mr. McGee reported that new applications during June and July has been very good. Application revenue so far this month already exceeds the average expected. (that being said, the first month is always expensive as annual insurance costs are paid in July)

Mr. McGee reported that the district is working through some technical problems, including telephone issues and a failed PC hard-drive. District staff have also received new cell phones. The upgrade included only the cost of the phone case.

AGENCY REPORTS:

NRCS Report: None

OTHER BUSINESS

ADJOURNMENT:

Motion: It was moved by Mr. Rigolizzo, seconded by Mr. Carter and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:00pm.

Respectfully submitted,

Craig McGee
District Manager