

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

March 16, 2020
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:29.

ATTENDANCE:

Supervisors

Dennis Dougherty
Robert Carter
Michael Rigolizzo – via conference call
Edward Madden
Valerie Brown

Staff

Craig McGee

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

Valerie Brown was welcomed to the Camden County Soil Conservation District Board of Supervisors. Mr. Dougherty administered the Oath of Office.

MINUTES:

The Minutes of the February 19, 2020 Camden County Soil Conservation District Board Meeting were reviewed.

Motion: It was moved by Mr. Carter, seconded by Mr. Madden and passed to approve the minutes as presented.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending March 13, 2020 were reviewed and classified as follows:

CERTIFIED:

Code	Twp	Project Name
6914	CH	Dunkin Donuts
6916	CH	New Road Facility for NJ Motor Vehicle
6917	GT	West Railroad & Glenn Avenue
6918	GT	The Estates at Lakeside NJAW 27TH Street Water Main
6920	CA	Replacements
6922	PE	5407 Rt 70 Monument Display
6923	PE	5324 Rt. 38 Monument Display
6924	LI	AutoZone Retail Store #5962
6925	CH	Society Hill Pump Station Elimination
6929	GT	1814 Downs Avenue
6934	BB	9 North Atlantic Berlin

Motion: It was moved by Mr. Carter, seconded by Mr. Madden and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mr. Dougherty abstained from discussion on 6922 and 6923.

RECERTIFIED:

Code	Twp	Project Name
2005-4849	VO	121-123 Cooper Road
2014-6082	CL	Leewood Village

Motion: It was moved by Mr. Carter, seconded by Mr. Madden and passed unanimously to recertify Soil Erosion and Sediment Control Plans as recorded.

PENDING:

The list of Pending plans was reviewed

CORRESPONDENCE:

Frank Minch forwarded a notice from Secretary Fisher regarding the NJ Department of Agriculture response during the COVID-19 pandemic. As of now State and District offices are to remain open.

Michael Bown of Industrial Investments, Inc provided notice that one of their affiliated companies has purchased the building where we rent office space. They requested contact information from our organization and advised of the new mailing address for monthly rent payments

OLD BUSINESS:

The Financial Reports and Lists of Disbursements for the periods ending February 29, 2020 were reviewed by the Board.

Motion: It was moved by Mr. Madden, seconded by Mr. Carter and passed unanimously to accept the Financial Report and approve all expenses for the period ending February 29, 2020.

Grant Funded Projects:

The Camden City/Gloucester City Green Infrastructure project continues. The rain garden at the Gloucester City Water Department appears to have failed and will be investigate later this winter. Hopefully corrective action will be limited.

Finalized plans and bid sheets for the Camden Tool and Higher Learning Church projects have been sent to multiple contractors. We hope to award contracts later this spring and schedule work for fall 2020.

The SJRCD Manalapan project is moving forward. A project status conference call will be scheduled for later this month.

The SJRCD Lakewood Township Basin Restoration project grant agreement is awaiting final signatures. The Camden SCD will provide both administrative and technical services for this project.

The Proposal submitted to NJDEP regarding funding to Prevent, Mitigate and/or Control Freshwater Harmful Algal Blooms was not awarded.

NEW BUSINESS

Mr. McGee reported bids were opened on March 11, 2020 in response to the Public Notice- Specifications for the Furnishing and Delivery of One 2020 Ford Escape S AWD or equal. The bid specifications were prepared under the requirements of P.L. 1975, Chap 127 (NJAC 17.27). Minutes of the bid opening were reviewed (attached).

Motion: It was moved by Mr. Madden, seconded by Ms. Brown and passed unanimously to accept the bid from Hertrich Fleet Services for One 2020 Ford Escape S AWD and accept the trade-in offer resulting in a final cost of \$21,924.00.

NJACD and NJDA State Soil Conservation Committee [SSCC] Report:

Mr. Dougherty reported that the NJACD Regional Meetings have been cancelled. At these meetings, Mr. Dougherty expected to report on the new Executive Director of NJACD and expected updates to the NJACD website. The NACD Fly-In has been cancelled and is expected to take place virtually. Position Papers to be shared with NACD are under review.

Mr. Dougherty reported that the status of 2020 NJ Envirothon was as of today uncertain. He also reported that the NRCS is asking districts to update their cooperative MOA.

STAFF REPORTS: (see attached)

Mr. McGee advised that the NRCS has provided the 2020 FRPP parcel monitoring. This work will be scheduled for late spring/ summer.

Mr. McGee indicated that in response to the COVID-19 pandemic, the office will be closed to the public and Kathy Waterhouse will be furloughed.

AGENCY REPORTS:

NRCS Report:

No Report

OTHER BUSINESS:

ADJOURNMENT:

Motion: It was moved by Mr. Madden, seconded by Mr. Caarter and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:18.

Respectfully submitted,

Craig McGee
District Manager