

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

September 16, 2019
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:32.

ATTENDANCE:

Supervisors

Dennis Dougherty
Robert Carter
Michael Rigolizzo
Edward Madden

Staff

Craig McGee

NJ Department of Agriculture Staff

Rich Belcher

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

MINUTES:

The Minutes of the July 15, 2019 Camden County Soil Conservation District Board Meeting were reviewed.
Motion: It was moved by Mr. Carter, seconded by Mr. Madden and passed to approve the minutes as presented.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending September 12, 2019 were reviewed and classified as follows:

CERTIFIED:

Code	Twp	Project Name
6605	GT	Lower Landing Rd Holiday Inn Express
6796	GT	Founders Grove
6812	BT	Prop. Tractor Supply
6832	CH	Cioffi's Towing at 1931 Old Cuthbert
6834	LI	Lighthouse of Deliverance Church
6836	CH	Brace Rd Dunkin
6837	BB	Berlin Cross Keys Road Improvements
6838	GT	Proposed Restaurant
6839	CA	Lot 50 Site Improvements
6840	WI	Winslow Cross Creek Ph III
6841	GT	Kearsley Home
6842	BE	Proposed Self Storage Facility
6843	VO	Lions Lake Bike Path Extension
6844	CA	NJAW Water Main Replacements
6845	PE	Pennsauken Family Dollar

6846 PE The Restaurant Store
 6848 BB Park Ave Water Main
 6849 BB 2019 Roadway Imprvmnt Proj
 6856 VO Majestic Ave. Home

RECERTIFIED:

Code	Twp	Project Name
2002-4378	CH	GSP - Phase 1B
2005-6264	CA	Martin Aaron Superfund Site

Motion: It was moved by Mr. Carter, seconded by Mr. Madden and passed to certify Soil Erosion and Sediment Control Plans, excluding 6844, as recorded.

Motion: It was moved by Mr. Carter, seconded by Mr. Madden and passed unanimously to recertify Soil Erosion and Sediment Control Plan 4378.

Mr. Rigolizzo joined the meeting.

Motion: It was moved by Mr. Madden, seconded by Mr. Rigolizzo and passed to certify Soil Erosion and Sediment Control Plans – 6844 with Mr.Carter abstaining.

Motion: It was moved by Mr. Rigolizzo seconded by Mr. Madden and passed to recertify Soil Erosion and Sediment Control Plan - 6262

PENDING:

The list of Pending plans was reviewed

CORRESPONDENCE:

The SSCC sent notice clarifying when agricultural activity is subject to the NJDEP stormwater rules. The correspondence included a NJAC 7:8-1 et.seq. flow chart.

Morris County SCD sent a copy of a resolution approved by their Board of Supervisor requesting that the SSCC undertake a quality assurance quality control review of the soil remediation procedures. The board discussed the resolution and reviewed the Camden SCD experience with soil restoration requirements. The board requested that Mr. McGee communicate with Mr. Minch.

Berlin Township sent notice that commercial recycling will be limited to cardboard only. During a follow-up phone call the township advised that all commercial recycling will cease the end of the calendar year. The district discussed recycling options. The board recommended to check with The Bloom Group.

OLD BUSINESS:

The Financial Reports and Lists of Disbursements for the periods ending July 31, 2019 were reviewed by the Board.

Motion: It was moved by Mr. Madden, seconded by Mr. Carter and passed unanimously to accept the Financial Report and approve all expenses for the period ending July 31, 2019.

The Financial Reports and Lists of Disbursements for the periods ending August 31, 2019 were reviewed by the Board.

Motion: It was moved by Mr. Madden, seconded by Mr. Carter and passed unanimously to accept the Financial Report and approve all expenses for the period ending August 31, 2019

Mr. McGee reported that installation of the new PC, Windows 10 upgrade and MS Office 2016 upgrades are in progress.

Mr. McGee discussed a basin inspection program and reviewed the programs started at Burlington and Cape-Atlantic SCDs.

Both Districts have offer this service with a fee based on their hourly rate and estimate of time per basin. – BCSCD- \$75/basin, while CASCD- \$250/basin. The BCSCD has been far more successful in attracting work.

With MS\$ Basin inspections due the end of the year, the CCSCD should consider making this service available for the 2020 calendar year. Potential workload will depend on which municipalities express interest.

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Grant Funded Projects:

The Camden City/Gloucester City Green Infrastructure project continues. The Gloucester City HS project has been delayed as Rutgers searches for a contractor. Previously used contractors expressed concerns over access to interior courtyard and timing issues. Activity in No. Camden should resume soon

The SJRCD Manalapan project is moving forward. All sub-contractor agreements have been completed and the initial advanced payment has been received. SJRCD will be opening a new bank account for the project. Camden SCD is administering this project under contract to SJRCD

SJRCD is also in the process of preparing grant agreement documents for the Lakewood Basin Restoration project. Camden SCD will be providing administrative and technical services on this project

NEW BUSINESS

Mr. McGee advised the board that he has completed interviews for the part time administrative position and recommends hiring Kathy Waterhouse. Mrs. Waterhouse has retired from a career in program management and human resources.

Mr. McGee advised the board of several office maintenance issues. Bulbs and ballasts need to be replaced on garage fixtures. The board requested cost estimates for this work, along with an estimate to switch to LED fixtures.

NJACD REPORT:

Dennis provided update on NE Regional meeting. The NJACD Meeting for September was postponed.

STAFF REPORTS: (see attached)

Mr. McGee provided an update of staff activities.

AGENCY REPORTS:

NJDA State Soil Conservation Committee [SSCC] Report:

Mr. Belcher discussed the annual conference and achievement awards.

Mr. Belcher advised the board regarding John Shuler's recent medical issues and expected absence.

Mr. Belcher advised the board that he is retiring at the end of the year.

NRCS Report:

None

OTHER BUSINESS:

None

ADJOURNMENT:

Motion: It was moved by Mr. Madden, seconded by Mr. Rigolizzo and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:50 pm.

Respectfully submitted,

Craig McGee
District Manager