

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

April 15, 2019
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:30

ATTENDANCE:

Supervisors

Dennis Dougherty
Michael Rigolizzo
Robert Carter
Edward Madden

Staff

Craig McGee

NJ Department of Agriculture Staff
NRCS District Conservationist

Rich Belcher
Nicole Ciccaglione

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

MINUTES:

The Minutes of the March 18, 2019 Camden County Soil Conservation District Board Meeting were reviewed.

Motion: It was moved by Mr. Madden, seconded by Mr. Rigolizzo and passed to approve the minutes as presented, with Mr. Carter abstaining.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending April 12, 2019 were reviewed and classified as follows:

CERTIFIED:

6763 CH Chery Hill Care Group LLC
6765 CH TBG Cherry Hill
6792 CA 201 N. Front Street
6794 OA Sewer System Rehab
6795 WI Solid Rock Baptist Church
6797 GT Water Main Replacement
6798 WI HHK Self Storage
6799 PH Carl Pursell -Entrance Road
6800 CL New Rides at Clementon Park
6801 CH Subaru Building Demo
6805 VO 311 Homer Ave - SFH

Motion: It was moved by Mr. Rigolizzo, seconded by Mr Madden and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mr. Carter abstained from discussion and voting on 6792, 6801 and 6805.

RECERTIFIED:

Code	Twp	Project Name
2015-6301	GT	Iron Gate

Motion: It was moved by Mr. Madden, seconded by Mr. Rigolizzo and passed unanimously to recertify Soil Erosion and Sediment Control Plans as recorded.

PENDING:

The list of Pending plans was reviewed.

CORRESPONDENCE:

The NJACD sent a notice of a job announcement/position description for the Executive Director opening. Applications are due May 3, 2019.

OLD BUSINESS:

Several members of the Camden SCD board of Supervisors attended the Southern Regional Supervisor meeting on April 9. Supervisors and staff were updated on the NJACD , NJ Department of Agriculture and NRCS activities, including recent liaison meetings with State and Federal policy makers. All Board members were reminded to return the brief survey distributed during the regional meeting.

The Financial Reports and Lists of Disbursements for the periods ending March 31, 2019 were reviewed by the Board.

Motion: It was moved by Mr. Madden, seconded by Mr. Carter and passed unanimously to accept the financial report for the period ending March 31, 2019.

Mr. McGee updated the board on the search to fill the vacancy on the district board. The County Board of Agriculture has submitted John Tomaski of Atco as a nominee. I recently contacted Mr. Tomaski and requested that the required application forms be submitted by April 19.

Grant Funded Projects:

The Camden City/Gloucester City Green Infrastructure project continues. Work on the project has lagged following the departure of several primary partner contacts.

Mr. McGee reported that the final contract documents for the Upper Manalapan Restoration project have been fully executed and the project is now under contract. Camden SCD will provide administrative services on this project under contract to the SJRCD. The SJRCD budget for these services is estimated at \$10,500 per year. Mr. McGee discussed the specifics of subcontract requirements between SJRCD and Camden SCD.

NEW BUSINESS

Mr. McGee updated the board on the purchase of a new certificate of Deposit with William Penn Bank. To open the account the district must pass Resolution Designating Public Depository and Authorizing Withdrawal of Municipal Public Moneys (provided by Wm. Penn Bank).

Motion: It was moved by Mr. Carter, seconded by Mr. Rigolizzo and passed unanimously approve a Resolution Designating Public Depository and Authorizing Withdrawal of Municipal Public Moneys and authorize, Mssrs. Dougherty, Madden and McGee as signers on the Certificate.

Mr. McGee reported that the FY2020 Budget will be available for review in advance of the May 2019 meeting. Mr. McGee requested input from the supervisors regarding any necessary significant changes to the budget.

The South Jersey Resource Conservation & Development Council provided notice of the 13th Annual SJ Tour des Farms, scheduled for September 7, 2019. The SJRCD Council is requesting sponsorships for the event. The Camden SCD previously supported the event as a Participating Sponsor - \$200. This will be a FY2020 expense.

Mr. Dougherty advised the board of the NACD Marketplace and a current promotion offering free embroidery on clothing. The board agreed to spend up to \$200 on clothing for staff with the District logo.

Motion: It was moved by Mr. Rigolizzo, seconded by Mr. Madden and passed to provide \$200 toward the purchase of clothing from the NACD Marketplace.

NJACD REPORT:

Mr. Dougherty recapped the recent NJACD regional meetings.

STAFF REPORTS: (see attached)

Mr. McGee reported his investigation into NRCS Boot Camp. It would seem that neither Mr. McGee or Ms. Mullen have the necessary experience to take full advantage of the boot camp and the current need for these services are currently limited.

AGENCY REPORTS:

NJDA State Soil Conservation Committee [SSCC] Report:

Mr. Belcher reported on the upcoming Envirothon. There are 30 teams registered from 16 counties, including four new schools. Fourteen teams have signed up to camp overnight. Mr. Belcher is still seeking donations toward the Envirothon. The board discussed various district vendors to approach.

NRCS Report:

Ms. Ciccaglione submitted two EQUIP contracts for review by the board. Both are for seasonal high tunnels. The board reviewed the plans.

Motion: It was moved by Mr. Carter, seconded by Madden and passed unanimously to approve and sign the EQUIP Contracts.

Mr. Dougherty signed the documents

OTHER BUSINESS:

ADJOURNMENT:

Motion: It was moved by Mr. Rigolizzo, seconded by Mr. Carter and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:40.

Respectfully submitted,

Craig McGee
District Manager