

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

March 18, 2019
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:32

ATTENDANCE:

Supervisors

Dennis Dougherty
Michael Rigolizzo
Edward Madden

Staff

NRCS District Conservationist

Craig McGee
Nicole Ciccaglione

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

MINUTES:

The Minutes of the January 23, 2019 Camden County Soil Conservation District Board Meeting were reviewed.

Motion: It was moved by Mr. Rigolizzo, seconded by Mr. Madden and passed to approve the minutes as presented.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending March 15, 2019 were reviewed and classified as follows:

CERTIFIED:

Code	Twp	Project Name
6755	WI	Winslow Truck Park
6772	VO	Virtua Health
6774	GC	522 Broadway
6775	GT	Dollar General
6776	CA	EMR Kaigin Ave. Terminal
6777	CA	Dredging & Cleaning of 9 CSO Outfalls
6778	CA	New Camden High School
6781	CA	Eastern Metal -Ferry Ave Site
6782	CA	Eastern Metal - Atlantic Ave Site
6785	HA	Halper Residence
6786	CH	Prop. JPMorgan Chase Bank
6789	GT	260 Pulaski Road Sturbridge Lake Force Main
6790	VO	Replacement
6791	BE	150-170 Benigno Blvd -Parking

Motion: It was moved by Mr. Madden, seconded by Mr. Rigolizzo and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mr. Dougherty abstained on 6772.

RECERTIFIED:

Code	Twp	Project Name
2015-6267`	CH	Young Residence

Motion: It was moved by Mr. Rigolizzo, seconded by Mr. Madden and passed unanimously to recertify Soil Erosion and Sediment Control Plans as recorded.

PENDING:

The list of Pending plans was reviewed

CORRESPONDENCE:

Frank Minch sent notice of NJACD regional dinner meeting dates. The southern meeting is April 9 at the same location as last year – Maplewood Vineland. The Central Meeting is April 3 and the Northern meeting is April 11th, both at the same location as previous years. All board members have been registered for the Southern Regional Meeting

OLD BUSINESS:

The Financial Reports and Lists of Disbursements for the periods ending January 31, 2019 were reviewed by the Board.

Motion: It was moved by Mr. Madden, seconded by Mr. Rigolizzo and passed unanimously to accept the financial report for the period ending January 31, 2019.

The Financial Reports and Lists of Disbursements for the periods ending February 28, 2019 were reviewed by the Board.

Motion: It was moved by Mr. Rigolizzo, seconded by Mr. Madden and passed unanimously to accept the financial report for the period ending February 28, 2019.

Mr. McGee updated the board on the search to fill the vacancy on the district board. The County Board of Agriculture has submitted John Tomaski of Atco as a nominee. Mr. Tomaski will be submitting the application paperwork shortly

New PCs were installed on February 21. There are a few remaining issues to be addressed. A new network server has been ordered and will be installed shortly. All costs are covered by the IT Reserve.

Verizon FIOS ISP service and Business Voice Direct was installed on March 7. Comcast will continue to bill for internet service for 60 days of notice of cancellation.

Grant Funded Projects:

The Camden City/Gloucester City Green Infrastructure project continues. A final draft plan for the Gloucester City HS project is nearly complete and will be presented for comment and approval later this month.

Mr. McGee reported that the final contract documents for the Upper Manalapan Restoration project continue to undergo review and process at DEP. Once finally approved, the CCSCD will provide grant administration services to SJRCD.

NEW BUSINESS

The district's old phone system a Siemens HiPath 3550 with six optiPoint 500 Standard phones has been disconnected. The board agreed to classify this system as scrape and dispose of it properly.

The NJACD sent notice of the 2019 Envirothon. The Envirothon will be held May 11 at Great Times Day Camp in Waterford Works, Camden County. The NJACD has requested that each district support the Envirothon with a minimum donation of \$500 or equivalent raised within the district. The board discussed and agreed to support the Envirothon with a \$1000.00 donation. Board members also agreed to seek donations from their professional colleagues.

The Envirothon Committee is also working to confirm staff and supervisors available to assist at this year's Envirothon and serve as judges. Mr. Dougherty, Mr. Madden and Mr. Rigolizzo all agreed to serve as judges.

The NJACD sent their annual dues notice. The association dues, \$850, exceed the district's budgeted amount by \$100. The board agreed to pay dues in full.

NJACD REPORT:

Mr. Dougherty reported on the NACD National meeting in San Antonio, including the focus on Urban Agriculture. He indicated that there will be additional opportunities for district involvement related to this topic.

Mr. Dougherty and others from New Jersey attended the annual legislative breakfast and congressional meetings in Washington DC in early March.

STAFF REPORTS: (see attached)

Mr. McGee reported on violations at Harleigh Cemetery in Camden.

AGENCY REPORTS:

NJDA State Soil Conservation Committee [SSCC] Report:

None

NRCS Report:

Ms. Ciccaglione advised the board that two applications for Seasonal High Tunnels have been approved for funding.

A request for assistance from the Farm Credit East Corporation was received, review and approved by the district.

Motion: It was moved by Mr. Madden, seconded by Mr. Rigolizzo and passed unanimously to authorize and sign the Request of Assistance.

OTHER BUSINESS:

Mr. Dougherty encouraged the district to add the new logo to the district vehicles. Mr. McGee stated he would contact the company next door to see if they can handle this task.

Mr. Dougherty also stated that the district should actively begin the search for part time administrative assistance.

ADJOURNMENT:

Motion: It was moved by Mr. Madden, seconded by Mr. Rigolizzo and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:35.

Respectfully submitted,

Craig McGee
District Manager