

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

August 20, 2018
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:30.

ATTENDANCE:

Supervisors

Dennis Dougherty
Robert Carter
Michael Rigolizzo
Edward Madden

Staff

Craig McGee

NJ Department of Agriculture Staff
NRCS District Conservationist

Rich Belcher
Nicole Ciccaglione

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

MINUTES:

The Minutes of the June 18, 2018 Camden County Soil Conservation District Board Meeting were reviewed.

Motion: It was moved by Mr. Madden, seconded by Mr. Rigolizzo and passed to approve the minutes as presented. Mr. Carter abstained.

REORGANIZATION

Mr. McGee stated that the board was required to re-organize at the first meeting of the fiscal year for terms July 1, 2018 through June 30, 2019 and called for nominations for Chairman:

Nomination for Chair – Mr. Dougherty was nominated by Mr. Rigolizzo, seconded by Mr. Madden and passed to appoint Mr. Dougherty as Chair.

Mr. Dougherty resumed as chair of the meeting and called for nominations for Vice Chair

Nomination for Vice-Chair –Mr. Rigolizzo was nominated by Mr. Mr. Carter, seconded by Mr. Madden and passed to appoint Mr. Rigolizzo as Vice Chair.

Nomination for Treasurer– Mr. Madden was nominated by Mr. Rigolizzo , seconded by Mr. Carter and passed to appoint Mr. Madden as Treasure.

Nomination for Secretary– Mr. Carter was nominated by Mr. Rigolizzo, seconded by Mr. Madden and passed to appoint Mr. Carter as Secretary.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending August 17, 2018 were reviewed and classified as follows:

CERTIFIED:

Code	Twp	Project Name
6646	CH	Delaware Velley Torah Institute
6678	VO	Rizzieri Salon & Spa
6689	CH	Recovery Center of Cherry Hill
6694	BB	2018-19 Clean up
6695	CC	Newton Lake Dredging
6696	RU	SJGAS Main W-2750792R
6697	VO	1400 Pine Ave Subdivision
6698	OA	Mulligans Bar &Grill Expansion
6699	LI	SJ Gas Main Renewal W-3062404R
6700	BT	159 Cooper Rd - Parking Exp Ph 2
6701	CA	Camden C. Hall of Justice Courtyard
6702	CA	7th St. Gateway Streetscape Project
6703	VO	Ryder Club at Voorhees
6704	WI	ACX Winslow Operations Office
6705	HA	351 Hawthorne
6706	SO	Warwick Road Improvements
6707	BB	India Temple
6708	BE	281 Beningo Blvd Expansion
6709	CH	Politz Day School
6710	HT	Giumarello's Parking Expansion
6712	CO	Concrete Stadium Demolition
6713	WI	AC Electric 69kV Line Rebuild
6715	WA	Ritter Park Expansion
6716	CA	Former Camden Labs Demo
6717	HT	McDonald's Rebuild
6718	CA	Carpenter's Square Ph II
6719	RU	PSE&G Runnemedede Substation
6720	CA	Union Packaging
6721	GT	Dave & Buster's Gloucester Outlets
6722	VO	McDonald's Remodel -Eagle Plaza
6723	CA	McDonald's Remodel - Camden City
6724	CA	4th & Washington Park Improvements
6725	CA	Construction of Turf Field
6735	GT	Cobblestone Farms Lot

Motion: It was moved by Mr. Carter, seconded by Mr. Madden and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mr. Dougherty abstained from discussion and voting on 6689 and 6725. Mr. Carter abstained from discussion and voting on 6678.

RECERTIFIED:

Code	Twp	Project Name
2017-6560	WI	Site Enterprises Building Materials Facility

Motion: It was moved by Mr. Madden, seconded by Mr. Rigolizzo and passed unanimously to re certify Soil Erosion and Sediment Control Plans as recorded.

PENDING:

Code	Muni	Proj Name
6600	VO	Proposed LidL Grocery Store Lower Landing Rd Holiday Inn
6605	GT	Express
6623	GI	Silver Lake Townhomes Ph.I,II, III
6626	HH	Haddon Heights Apartment Proj
6661	BT	JMA Landscaping
6664	PE	Prop Convenience Store w/Fuel
6711	GI	Sherwin Williams Remedial Action
6714	BB	Royal Farms # 184
6726	CA	BranchVillage Ph III
6727	CA	BranchVillage PH IV
6728	PE	PSE&G Camden Switching Sta
6729	CH	Victor Apartments Redevelopment
6730	CA	ActionPak
6731	CA	Resintech
6732	CA	Prop Outdoor Dining & Beer Garden
6733	PE	Cornerstone Bible Baptist Church Pennsauken HS Stadium
6734	PE	Improvements

CORRESPONDENCE:

Mr. Sworaski of SJRCD Council sent notice of the annual dues to South Jersey Resource Conservation and Development. This expense was included in the budget and paid.

Mr. Sworaski, also sent notice of the SJRCD 12th Annual Tour des Farms and requested a donation. The Camden SCD has budgeted \$200 to this event and has been paid.

OLD BUSINESS:

The Financial Reports and Lists of Disbursements for the periods ending June 30, 2018 were reviewed by the Board.

Motion: It was moved by Mr. Madden, seconded by Mr. Rigolizzo and passed unanimously to accept the financial report for the period ending, June 30, 2018.

The Financial Reports and Lists of Disbursements for the periods ending July 31, 2018 were reviewed by the Board.

Motion: It was moved by Mr. Rigolizzo, seconded by Mr. Madden and passed unanimously to accept the financial report for the period ending, July 31, 2018.

Mr. McGee reported the FY18 audit is underway. The auditors have requested that any changes to district reserves be submitted as soon as possible. The board discussed the various reserve levels.

Mr. McGee reviewed the status of the search for interested individuals for consideration by the nominating committee for open district board member position.

The board reviewed the final logo designs and formally adopted a new logo for the district.

Motion: It was moved by Mr. Carter, seconded by Mr. Rigolizzo and passed unanimously to accept the new district logo as presented.

Grant Funded Projects:

The Camden City/Gloucester City Green Infrastructure project continues. Mr. McGee advised the board that Jeremiah Bergstrom, our primary consultant on this project, has left Rutgers Cooperative Extension, Water Resources Program. Mr. Bergstrom has been replaced by several other members of the team and no loss in momentum is expected.

Mr. McGee Reported that the Quarterly Progress and Financial Reports for this project have been submitted to NJDEP and that the project remains on schedule. A brief financial report on the Camden City/Gloucester City Green Infrastructure project was reviewed.

Mr. McGee reported that the final contract documents between SJRCD and NJDEP for the continuation of the Manalapan Brook restoration project are still under review by DEP attorneys. This project was expected to begin this summer or early fall, with Camden SCD providing administrative services under contract to SJRCD.

Mr. McGee reported that he is working with SJRCD, Ocean SCD and Lakewood Township to prepare and submit a FY18 Nonpoint Source Pollution Control Grant proposal. The project is designed to retrofit stormwater basins in Lakewood Township. If approved, Camden SCD is expected to provide SJRCD with grant administration and technical services with a project starting summer or fall of 2019.

Mr. McGee further reported that representatives of Stevens Institute of Technology have requested the participation of Camden SCD staff on a FY18 Nonpoint Source Pollution Control Grant proposal being prepared by Brick Township and Stevens. Details on the role of Camden SCD and compensation is to be determined.

NEW BUSINESS

Mr. McGee reviewed the previously submitted Technology Upgrade plan for the District and recommended the Board create a \$30,000 reserve to fund immediate and ongoing technology expenses.

Motion: It was moved by Mr. Rigolizzo, seconded by Mr. Madden and passed unanimously to create a technology reserve in the amount of \$30,000 to fund technology expenses.

Mr. McGee will prepare a recommend technology upgrade schedule.

Mr. McGee reviewed the status of the District's "State of New Jersey Cash Management Fund". This fund was originally set up as an alternative and liquid investment earning a higher interest rate than the regular checking account. Mr. McGee recommended closing this account, depositing funds in the regular checking account and considering opening an additional short term CDARS account.

Motion: It was moved by Mr. Madden, seconded by Mr. Rigolizzo and passed unanimously to close the "State of New Jersey Cash Management Fund" and deposit proceeds into the district's checking account.

Mr. McGee advised the board that he will begin developing a proposal to allow SCD staff to provide stormwater basin inspections services to municipalities or private basins owners. Several districts have already moved forward this initiative and their work will be reviewed.

Mr. McGee advised the board that he will be reviewing the district budget and staffing needs. It is anticipated that part time administrative support will be recommended.

NJACD REPORT:

Mr. Dougherty reported the NJACD Annual Meeting and Conservation Conference will be held November 19th at the Burlington County Eco-Center. A mandatory Ethics Training will be provided.\
Mr. Dougherty discussed with the board the proceedings of the NACD Northeast Regional Meeting.

STAFF REPORTS:

None

AGENCY REPORTS:

NJDA State Soil Conservation Committee [SSCC] Report:

Mr. Belcher updated the board on the status of the proposed merger between the Sussex and Warren Conservation Districts.
Mr. Belcher reported on the NJ Envirothon and the National Envirothon. The NJ team finished middle of the pack at the national event. A location for the 2019 Envirothon is expected to be confirmed soon.

NRCS Report:

No Report

OTHER BUSINESS:

None

ADJOURNMENT:

Motion: It was moved by Mr. Carter, seconded by Mr. Madden and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:45.

Respectfully submitted,

Craig McGee
District Manager