

# CAMDEN COUNTY SOIL CONSERVATION DISTRICT

## MEETING MINUTES

May 15, 2017  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:30

### ATTENDANCE:

Supervisors

Dennis Dougherty  
Philip Kunkle  
Louis Parzanese  
Robert Carter

Staff

Craig McGee

NRCS District Conservationist  
Supervisor Nominee

Nicole Ciccaglione  
Edward Madden

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

### MINUTES:

The Minutes of the April 17, 2017 Camden County Soil Conservation District Board Meeting were reviewed.

**Motion:** It was moved by Mr. Parzanese, seconded by Mr. Carter and passed to approve the minutes as presented.

### CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending April 14, 2017 were reviewed and classified as follows:

### CERTIFIED:

6509	GT	PBR NJ, Inc
6519	LI	Lindenwold Sch #4 Parking
6526	CA	Family Health Center
6527	CA	NJEDA Parking Lots- Aquarium
6528	GT	Royal Farms Store # 322
6529	AU	East Atlantic Bridge Replace
6530	CA	Prop DuBell Lumber Facility
6531	BT	380 Cooper Road Lightbridge Academy - Hair Design
6532	CH	Studio
6534	GT	SJ Gas Main Renewal W2505067R
6536	CA	Kipp Cooper Norcross Academy *
6537	GT	Timber Creek Apartments
6539	GT	JW Lilley School Parking Recon
6540	HT	Maple Ave Subdivision
6541	BA	210 White Horse Pike LLC

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mr. Dougherty abstained from discussion and voting on 6526-CA-17

**PENDING:**

The list of Pending plans was reviewed

**CORRESPONDENCE:**

Frank Minch sent a letter advising the districts of the 2017 Conservation Poster Contest. The Camden SCD did not have any winning entries. The awards contest is scheduled for May 25, 10:00 at the State Museum Auditorium in Trenton. All supervisors are invited to attend. Cost of box lunch is \$13.50

Jack Sworaski, Chair of the South Jersey RC&D council sent a letter updating the district on the SJRCD activities and included the annual dues letter. These dues are included in the annual budget and have been paid.

Douglas M. Rohmeyer, PE, of CME Associates sent a letter on behalf of Voorhees Township requesting the withdraw of application 6213-VO-15 and requesting any unused review and inspection fees be returned to the township. Mr. McGee reviewed the application with the board. Mr. McGee will notify the Township Administrator an official request must be received by the applicant.

The National Association of Conservation Districts forwarded the 2016 Annual Report. Copies are available for review.

Mr. Babeski, the District's IT consultant provided guidance on the current ransom-ware attack issue. He advised district staff on how to avoid the virus and indicated that our systems have likely been updated to patch the issue that has been exploited in this attack, as well as aggressive anti-virus detection and anti-crypto-locker software.

**OLD BUSINESS:**

The Financial Reports and Lists of Disbursements for the periods ending April 30, 2017 were reviewed by the Board.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Kunkle and passed unanimously to accept the financial report for the period ending April 30, 2017.

Mr. McGee updated the board on the effort to develop a new district logo and webpage. Professors from the Graphic Arts programs at Rutgers-Camden, Rowan and Stockton Universities were contacted with the info on the District's logo contest. To date there has been no response, follow-up or entries submitted to the district. Mr. McGee also contacted Chris Edwards to gauge interest in assisting Camden SCD in developing a new webpage. Chris hasn't responded yet.

Mr. McGee advised the board that the nominating committee met on May 11. Mr. Carter was re-nominated to a three-year term and Mr. Edward Madden was nominated to fill the open position starting July 2017.

Mr. McGee advised the board that contract documents with the NRCS regarding the NRCS FRPP Easement Monitoring have been completed, executed and submitted to NRCS for processing.

## **NEW BUSINESS**

The NJ Department of Environmental Protection, Division of Water Resources Management forwarded the original SFY2016 319(h) Grant Agreement for “Community Based Green Infrastructure Programs for the Cities of Camden and Gloucester, Camden County NJ – Grant ID WM17-052. The district has already prepared and approved preliminary documents related to this grant. These documents must be signed by the Camden SCD and returned to be countersigned by the NJDEP. The grant provides \$430,000 for green infrastructure work in Camden and Gloucester Cities. The District will partner with the Rutgers Water Resources Program and local partners to completed the scope of work. The Camden SCD will earn about \$60,000 over the four-year grant period.

Mr. McGee advised that George Botcheos, District Council has reviewed the agreement on behalf of the district and had no comments.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and unanimously passed to execute the contract between NJ Department of Environmental Protection, Division of Water Resources Management and the Camden County Soil Conservation District for the SFY2016 319(h) Grant Agreement for “Community Based Green Infrastructure Programs for the Cities of Camden and Gloucester, Camden County NJ – Grant ID WM17-052.

Mr. McGee advised the board that a SFY2017 grant proposal for the Implementation of Watershed-based Measures to Reduce NPS Loading and Comply with the Manalapan Brook/Lake TMDL was submitted by the South Jersey RCD Council with Craig McGee listed as the contact. The proposal was prepared by Dr. Fred Lubnow of Princeton Hydro and the project includes Freehold SCD, Rutgers and a wide group of stakeholders. If funded, the Camden SCD will likely assist the SJRCD in administering the grant.

Mr. McGee presented a FY2018 draft budget for discussion. The board reviewed the budget and discussed various issues.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to accept the FY18 budget as presented.

## **NJACD REPORT:**

Mr. Dougherty reported that he had attended the NJ Envirothon on May 13. The event was well attended with 31 teams competing and was very successful despite the heavy and soaking rainfall.

Mr. Dougherty also reported the NJACD Scholarship Committee has already received several applications.

## **STAFF REPORTS:** (see attached)

Mr. McGee provided an update of staff activities.

## **AGENCY REPORTS:**

### **NJDA State Soil Conservation Committee [SSCC] Report:**

None

## **NRCS Report:**

Ms. Ciccaglione reported sign-up for the current EQUIP CAP program will end May 19. She also discussed the revived State Cost Share program and suggested the District work with Jack Sworaski to contact owners of preserved Camden County farms with the news of this program.

NRCS recent supported a National Organic Farming Association on soil health and testing.

Kelly Gill, NRCS/Xerces Society has contacted the District regarding pollinator habitat in Camden City.

**OTHER BUSINESS:**

Due to several conflicts, the board agreed to postpone the June regular meeting. The June meeting will be held June 26, 2017

**ADJOURNMENT:**

**Motion:** It was moved by Mr. Kunkle, seconded by Mr. Parzanese and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:45.

Respectfully submitted,

Craig McGee  
District Manager