

# CAMDEN COUNTY SOIL CONSERVATION DISTRICT

## MEETING MINUTES

April 17, 2017  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:30.

### ATTENDANCE:

Supervisors

Dennis Dougherty  
Philip Kunkle  
Louis Parzanese  
Robert Carter  
Michael Rigolizzo

Staff

Craig McGee

NJ Department of Agriculture Staff

Rich Belcher

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

### MINUTES:

The Minutes of the March 20, 2017 Camden County Soil Conservation District Board Meeting were reviewed.

**Motion:** It was moved by Mr. Parzanese, seconded by Mr. Rigolizzo and passed to approve the minutes as presented.

### CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending April 14, 2017 were reviewed and classified as follows:

### CERTIFIED:

6507	CH	PSE&G Gas Systems Maintenance
6515	PE	Industrial Building Addition
6516	BB	11 Jackson Road
6517	CA	The Dynamite Center
6518	CA	River Road Initiative
6521	CA	Cooper -KelemenBldg Exp
6522	VO	Kresson Outdoor Advertising
6523	CH	Dunkin Donuts
6524	HA	211 E.Cottage Ave
6525	CH	Land Rover Cherry Hill
6535	VO	Patel Home

**Motion:** It was moved by Mr. Carter, seconded by Mr. Kunkle and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mr. Dougherty abstained from discussion and voting on 6522-VO-17. Mr. Carter abstained from discussion and voting on 6525-Ch-17.

**RECERTIFIED:**

2013-5948	WI	THE ENCLAVE @ WINSLOW GREENS
2012-5884	BB	SENIOR CARE ASSISTED LIVING FACILITY

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to recertify Soil Erosion and Sediment Control Plans as recorded.

**PENDING:**

The list of Pending plans was reviewed

**CORRESPONDENCE:**

The District received notice from Frank Minch regarding the expiring supervisor appointments of Philip Kunkle and Robert Carter Jr.

Mr. Minch forwarded proposed modifications to the supervisor performance measures as discussed at the March 13 SSCC meeting and requested comments from each district. These revisions were forwarded to the district board for comments. The board discussed the potential revisions.

**OLD BUSINESS:**

The Financial Reports and Lists of Disbursements for the periods ending March 31, 2017 were reviewed by the Board.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to accept the financial report for the period ending March 31, 2017.

Mr. McGee provided the board with a draft of a Request for Proposals for a revised district logo. The board reviewed and offered comments. Mr. McGee also advised the board of potential opportunities with local college graphic arts programs or the potential of working with the same designer that worked on the Burlington SCD and Envirothon webpages. The board agreed to sponsor a Logo Contest for students at local colleges with first prize of \$150 and second prize of \$75. Further the board recommended contacting Chris Edwards to request a proposal for developing an updated webpage and either logo design or professional graphic editing.

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Kunkle and passed unanimously to authorized the district to sponsor a logo contest for local college students for the purpose of developing a new District Logo. The Logo Contest will award a first prize of \$150 and a second prize of \$75.

Mr. McGee reported that Messrs. Carter, Dougherty, Parzanese, Rigolizzo and McGee all attended the Southern Regional Supervisor Meeting on April 4.

**NEW BUSINESS**

Mr. Kunkle advised the board that he will not be seeking re-appointment to the Board of Supervisors. Mr. Kunkle thanked for board for the opportunity to work them all. The board members briefly discussed the make-up of the board going forward and the role of the nominating committee in seeking potential new board members.

Mr. McGee advised the board that he would be contacting the District Nominating Committee and scheduling a meeting in advance of the May 15, 2017 deadline. The anticipated committee is:

- Kevin Becica, County Engineer, Chair
- Dennis Donio, Farming
- Rick Van Osten, SJ Builders League

Helen Garcia-Arvin, Open Space Board  
Jack Sworaski, County Environmental Affairs

**Motion:** It was moved by Mr. Parzanese, seconded by Mr. Rigolizzo and passed unanimously to approve the membership of the nominating committee and authorize the committee to meet.

Mr. McGee reported he had discussed our current lease situation with the Bloom Organization. The Bloom Organization has offered to reduce the rental rate through the remaining term and extend the lease through September 2021. The board members reviewed the proposal from Bloom and discussed options.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Rigolizzo and passed unanimously to accept the terms of the revised Bloom rental agreement and extend the lease as per the terms provided through 2021.

Mr. McGee presented a preliminary and draft budget for discussion. The board provided initial feedback and will review a final draft in advance of the May board meeting.

**NJACD REPORT:**

Mr. Dougherty discussed the successes of the recent regional Supervisor Meetings and encourage board members to participate in the upcoming Envirothon.

**STAFF REPORTS:** (see attached)

Mr. McGee provided an update of staff activities.

Mr. McGee reported that he participated in the NJDEP 2017 Water Quality Restoration Grants Request for Proposals Public Information Session on April 6, 2017. Mr. McGee presented on lessons learned during the DeCou Run Restoration Project.

**AGENCY REPORTS:**

**NJDA State Soil Conservation Committee [SSCC] Report:**

Mr. Belcher reported that the SSCC has been asked to provide all rules re-adoption to the State by May 1, 2017. To meet this deadline Mr. Minch and staff expect to request that all rules be re-adopted without changes. Rules changes currently being considered will be submitted as revisions in future dates.

Mr. Belcher updated the board on the Envirothon (May 13) and the upcoming Education awards ceremony.

**NRCS Report:**

None

**OTHER BUSINESS:**

**ADJOURNMENT:**

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Parzanese and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:30.

Respectfully submitted,

Craig McGee  
District Manager