

# CAMDEN COUNTY SOIL CONSERVATION DISTRICT

## MEETING MINUTES

January 23, 2017  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:30.

### ATTENDANCE:

Supervisors

Dennis Dougherty  
Philip Kunkle  
Louis Parzanese  
Robert Carter

Staff

Craig McGee

NJ Department of Agriculture Staff

Rich Belcher

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

### MINUTES:

The Minutes of the November 21, 2016 Camden County Soil Conservation District Board Meeting were reviewed.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and passed to approve the minutes as presented.

### CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending December 16, 2016 and January 20, 2017 were reviewed and classified as follows:

### CERTIFIED:

Period Ending December 16, 2016

6463	CA	CCIA Parking Garage
6466	GT	Timber Creek Park Site Improvements
6467	CH	Schaeffer Family Trust
6468	LI	Lindenwold Middle School Storage Bldg
6469	GT	Jarvis Road Major Subdivision
6471	CA	Camden Aquarium Penguin Shores
6472	CH	Stormmaster Pine Hill Terrace Transmission Line
6473	PH	Rebuild
6474	GT	Adrienne Ave,Ct Water Main Renewal
6480	WI	Waterford Farms -102 Lois
6481	WI	Waterford Farms - 108 Lois

Period Ending January 20, 2017

6475	PH	Madison Ave Pump Sta Impts
6476	VO	Ott's Tavern Voorhees
6478	CA	EMR Prop Addition Bldg"J"
6479	GT	41 & 42 Coles Road Proposed Restaurant -
6483	LA	Lawnside
6484	CH	110 Munn Lane West
6485	WA	A.L.I. Services LLC
6486	WI	Waterford Farms - 106 Lois
6487	WI	Waterford Farms -110 Lois

**Motion:** It was moved by Mr. Carter, seconded by Mr. Kunkle and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

**PENDING:**

The list of Pending plans was reviewed

**CORRESPONDENCE:**

The CCSCD received notice of the 2017 Annual State Agricultural Convention to be held February 7-9, 2017 at Harrah's Resort Conference Center.

**OLD BUSINESS:**

The Financial Reports and Lists of Disbursements for the periods ending November 30, 2016 and December 31, 2016 were reviewed by the Board.

**Motion:** It was moved by Mr. Kunkle seconded by Mr. Carter and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending November 30, 2016.

**Motion:** It was moved by Mr. Kunkle seconded by Mr. Parzanese and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending December 31, 2016.

Mr. McGee reported that the CCSCD received the final payment from the DeCou Run project. All funds due CCSCD have been transferred from the DeCou account to the District's main account and the DeCou account has been closed.

Mr. McGee reported the new district vehicle was ordered on November 23, 2016 from Winner Ford. Delivery is expected 8 to 12 weeks after the order date.

**NEW BUSINESS**

Mr. McGee informed the board that George J Botcheos, Esq provided a request for his 2017 retainer in the amount of \$1800. The retainer is the same as past years and is provided for in the budget. The board discussed and agreed to re-appoint Mr. Botcheos as the District Attorney.

**Motion:** It was moved by Mr. Carter seconded by Mr. Parzanese and passed unanimously to appoint George Botcheos as District Attorney

Mr. McGee advised the board that the NJDEP has selected the District's grant proposal, "Reducing CSD Discharges One Sewershed at a time, Green Infrastructure in the City of Camden" for funding. This project is to be combined with a similar proposal for Green Infrastructure work in Gloucester City submitted by Rutgers Water Resources Program. The combined project – "Community Based Green Infrastructure Programs for the Cities of Camden and Gloucester, Camden County NJ" is budgeted for \$430,000. The

CCSCD will serve as the project manager and provide support to the overall project. CCSCD will receive \$63,800 for salary and expenses. Contracts with NJDEP and the project partners, Rutgers Cooperative Extension, Water Resources Program and the NJ Tree Foundation will be developed over the coming months.

The board discussed the need to develop a new district logo and agreed to continue this discussion at the next board meeting

The board scheduled a work session immediately following the February board meeting to discuss financial issues, including reserve balances and other district issues.

**NJACD REPORT:**

Mr. Dougherty reported that all officers are in place for the coming year and that Regional Supervisor Meetings will be scheduled for this spring.

**STAFF REPORTS:** (see attached)

Mr. McGee provided an update of staff activities.

**AGENCY REPORTS:**

**NJDA State Soil Conservation Committee [SSCC] Report:**

Mr. Belcher reported that the C. 251 rules are expiring this year and are currently under review.

Mr. Belcher advised that the Soil Agriculture Development Committee (SADC) Cost Share program will be providing funding this year. In support of this program the CCSCD will need to approve a Cost-Share Schedule. More information will be provided.

The Association achievement award program is currently accepting nominations.

**NRCS Report:**

None

**OTHER BUSINESS:**

None

**ADJOURNMENT:**

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:30.

Respectfully submitted,

Craig McGee  
District Manager