

**CAMDEN COUNTY SOIL CONSERVATION DISTRICT**

**MEETING MINUTES**

September 19, 2016

423 Commerce Lane, Suite 1

West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:30.

**ATTENDANCE:**

Supervisors

Dennis Dougherty  
Philip Kunkle – via phone  
Louis Parzanese  
Robert Carter  
Michael Rigolizzo

Staff

Craig McGee

NJ Department of Agriculture Staff  
NRCS District Conservationist

Rich Belcher  
Nicole Ciccaglione

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

**MINUTES:**

The Minutes of the June July 18, 2016 Camden County Soil Conservation District Board Meeting were reviewed.

Motion: It was moved by Mr. Carter, seconded by Mr. Rigolizzo and passed to approve the minutes as presented. Mr. Kunkle abstained.

**REORGANIZATION:**

Mr. McGee stated that the board was required to re-organize at the first meeting of the fiscal year for terms July 1, 2016 through June 30, 2017 and called for nominations:

**Nomination for Chair** – Mr. Dougherty was nominated by Mr. Rigolizzo, seconded by Mr. Parzanese and passed to appoint Mr. Dougherty as Chair

Mr. Dougherty resumed as chair of the meeting and called for nominations for Vice Chair

**Nomination for Vice-Chair** – Mr. Kunkle was nominated by Mr. Carter, seconded by Mr. Parzanese and passed to appoint Mr. Kunkle as Vice Chair

**Nomination for Treasurer**– Mr. Carter was nominated by Mr. Rigolizzo, seconded by Mr. Parzanese and passed to appoint Mr. Carter as Treasurer

**Nomination for Secretary** – Mr. Parzanese was nominated by Mr. Carter, seconded by Mr. Mr. Rigolizzo and passed to appoint Mr. Parzanese as Secretary

**CERTIFICATIONS:**

Soil Erosion and Sediment Control Plan applications received by the District for the period ending August 19 and September 16, 2016 were reviewed and classified as follows:

**CERTIFIED:**

August 19, 2016

| <b>Code</b> | <b>Twp</b> | <b>Project Name</b>                                |
|-------------|------------|--|
| 6383        | MA         | Royal Farms #261<br>Buzby Bros Landfill Settlement |
| 6426        | VO         | Repair   |
| 6427        | CA         | Proposed Building Renovations                      |
| 6428        | CA         | CamdenPrep Renaissance School                      |
| 6430        | BB         | 2016 Berlin Road Project                           |
| 6431        | BB         | Kathrine Ave Water Main Ext                        |
| 6432        | CA         | KIPP Cooper Academy at Whittier                    |
| 6433        | HA         | Atlantic Ave Utility Improvements                  |
| 6434        | VO         | Zaleski's Ices                                     |
| 6435        | BT         | Chick-fil-A  |
| 6436        | WA         | Waerford Twp Fire House Facility                   |
| 6437        | CH         | Cherry Hill Main Replacements                      |
| 6439        | GT         | Camden Co. Animal Shelter                          |

September 16, 2016

|      |    |                            |
|------|----|----------------------------|
| 6438 | CH | LIDL Grocery Store         |
| 6440 | GI | Articolo Orthodontist      |
| 6441 | CA | PSE&G Locust St Substation |
| 6442 | CA | Burger King                |
| 6443 | HA | Goldin Residence           |
| 6445 | BE | Holy Trinity Cemetery      |

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Carter and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded. Mr. Dougherty abstained from discussion and voting on 6443-HA-16. Mr. Carter abstained from discussion and voting on 6434-VO-16.

**RECERTIFIED:**

| <b>Code</b> | <b>Twp</b> | <b>Project Name</b>                  |
|-------------|------------|--------------------------------------|
| 2003-4439   | VO         | HILLCO HOMES                         |
| 2004-4759   | CO         | SITE PLAN- Holy Trinity Epis. Church |
| 2008-5487   | CH         | WILLIAMS RESIDENCE                   |
| 2009-5569   | PH         | CARL PURSELL-PHASE II                |

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to recertify Soil Erosion and Sediment Control Plans as recorded.

**PENDING:**

The list of Pending plans was reviewed

### **CORRESPONDENCE:**

Rich Belcher sent a letter thanking the CCSCD for sponsoring the NJ Envirothon.

### **OLD BUSINESS:**

The Financial Reports and Lists of Disbursements for the periods ending July 31, 2016 were reviewed by the Board.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending July 31, 2016.

The Financial Reports and Lists of Disbursements for the periods ending August 31, 2016 were reviewed by the Board.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending August 31, 2016.

Mr. McGee reported that all project work on the Cooper River Implementation project was completed by the July 19 end of contract. Final administrative and financial reports being prepared and will be submitted by the end of September.

There have been no updates on the status of any pending grant proposals

North East Regional National Association of Conservation Districts meeting was held in August. The event was well attended and considered very successful.

The 2016 audit by Nightlinger Colavita and Volpa is underway. An audit report is expected soon.

Mr. McGee reported that the NJ State Contract for Light Duty Trucks has still not been released.

Mr. McGee reported that the 2016 FRPP Easement monitoring for the NRCS is nearly completed. Final reports will be submitted by the end of September. The NRCS is reimbursing the CCSCD \$6810 for this work.

The South Jersey Tour des Farms was held on September 10. The CCSCD was a sponsor of this event and staff assisted in set up for the event.

### **NEW BUSINESS**

Mr. McGee reported that a Certificate of Deposit held at BB&T Bank has matured and will be redeemed. Alternate investment options will be considered. Mr. Rigolizzo suggested Credit Unions may be an option to consider.

Mr. McGee reported that Jessica Groff, a senior at Rowan University will be volunteering for the CCSCD this fall. She previously interned for the NJ Department of Agriculture and spent several days here during the summer learning about district operations. Ms. Groff will spend time entering projects into the H&H database.

Proposed rule changes with regard to the NJ Soil Restoration Act have been published in the NJ Register as of September 19, 2016. Comments on the rule changes are due November 18, 2016.

**NJACD REPORT:**

Mr. Dougherty thanked the board for their support of the Northeast Regional NACD Conference. He stated that the NJ Association of Conservation District was very pleased and proud with the success and the effort of all involved.

Mr. Dougherty reported that the NJ Envirothon will be seeking a host district for 2018 and indicated that this presents an opportunity for Camden County SCD to host the annual event. Suitable locations must provide space and facilities for 200+ persons.

**STAFF REPORTS:** (see attached)

Mr. McGee provided an update of staff activities.

Mr. McGee reported that he had hosted NRCS staff on a tour of Camden County rain gardens. NRCS is considering how rain gardens may fit it with existing NRCS conservation practices.

Mr. Dougherty advised the board of his recent inquiry into staff safety equipment and training. A variety of OSHA training options, including the 10-Hr Certification and the 24-Hr HazWOPer training were discussed. The board and staff will consider options

**AGENCY REPORTS:**

**NJDA State Soil Conservation Committee [SSCC] Report:**

Mr. Belcher reported the rule proposals associated with the Soil Restoration Standards have been published in the NJ Register. District staff and supervisors are encouraged to review and provide comments.

Mr. Belcher reported that Mr. Parzanese's term has been extended through the fall of 2017, provisioned upon attending the 2017 annual conference.

Mr. Belcher reported that the NJ Envirothon winner competed and place sixth in the North American Envirothon.

**NRCS Report:**

Nicole Ciccaglione reported that NRCS issued several new press releases about upcoming programs and available funding.

Ms. Ciccaglione presented three new conservation plans for EQUIP funding, including an Organic Farming plan, a multiple Conservation Practices plan and a drip irrigation plan for orchard farming. The board reviewed the applications.

Motion: It was moved by Mr. Parzanese, seconded by Mr. Rigolizzo and passed unanimously to approve the EQUIP Conservation Plans as submitted.

**OTHER BUSINESS:**

None

**ADJOURNMENT:**

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Carter and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:25.

Respectfully submitted,

Craig McGee  
District Manager