

**CAMDEN COUNTY SOIL CONSERVATION DISTRICT**  
**MEETING MINUTES**

June 20, 2016  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

Philip Kunkle, Vice Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:30.

**ATTENDANCE:**

Supervisors

Philip Kunkle  
Louis Parzanese  
Robert Carter  
Michael Rigolizzo

Staff

Craig McGee

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

**MINUTES:**

The Minutes of the May 16, 2016 Camden County Soil Conservation District Board Meeting were reviewed.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Rigolizzo and passed to approve the minutes as presented.

**CERTIFICATIONS:**

Soil Erosion and Sediment Control Plan applications received by the District for the period ending June 17, 2016 were reviewed and classified as follows:

**CERTIFIED:**

6377 WI Dollar General - Sicklerville  
6400 BB New Freedom Rd Subdivision  
6402 MA Sanders Home Services  
Prop Stadium Bleacher  
6403 GT Replacement  
6404 GC Gloucester City Marina Dredging  
Coles Mill Road Lift Station &  
6407 HA Utilities  
6408 GT Drexel Ave - Water Main Renewal  
6409 CA Knights Crossing Marketing Office  
6410 GT Prop Urgent Care / Imaging Bldg  
6411 CH Red Maple Retail Center  
6412 BB Berlin Park Site Improvements  
6413 BE Carter Ave Water Storage Tank  
6416 BB 15 Monmouth Ave - SFH  
6421 CH 322 Oak Ave

## **RECERTIFIED:**

2004-4592	GT	OLD COUNTRY LLC - GABLE CT.
2005-4933	WI	STONES CAMPING WORLD
2007-5189	BT	PROPOSED RETAIL
2007-5251	RU	RUNNEMEDE CORPORATE CENTER
2012-5901	CA	FORMER CAMDEN COKE PLANT
2005-4849	VO	121-123 COOPER ROAD
2006-5087	SO	SHIRE AT SOMERDALE

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Parzanese and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mr. Carter Abstained from discussion and voting on 6410 and 6416.

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Parzanese and passed unanimously to recertify Soil Erosion and Sediment Control Plans as recorded.

## **PENDING:**

The list of Pending plans was reviewed.

## **CORRESPONDENCE:**

The US Department of Agriculture sent notification of the 2016 Farm Services Agency County Committee nominations and upcoming election. Information will be posted in our office and distributed to interested parties.

The National Association of Conservation Districts sent a copy of "Friends of the Forest – A comprehensive survey of America's conservation districts". The report is available in our office for review.

## **OLD BUSINESS:**

The Financial Reports and Lists of Disbursements for the periods ending May 31, 2016 were reviewed by the Board.

**Motion:** It was moved by Mr. Rigolizzo seconded by Mr. Carter and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending May 31, 2016.

Mr. McGee updated the Board on the status of the District's Watershed Projects. [See attached report)

District staff has received and are using new mobile phones. These phones will improve communications and allow the elimination of one of the district's office lines.

The NJ State Contract pricing for light duty trucks has not yet been posted. When the State Contract information has been posted, Mr. McGee will provide a selection sheet for the board to review. This information is expected soon.

## **NEW BUSINESS**

Mr. McGee presented final draft of the F17 budget. The proposed budget represents an overall reduction in revenue and expenditures. The board discussed the budget.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to approve the Camden County Soil Conservation District FY17 Budget as presented.

Mr. McGee reminded the board of the need to fulfill the training and points requirements for re-nomination to the Board of Supervisors. Currently all supervisors must attend at least one annual meeting and accumulate at least 4 training credits over their 3-year term. Some districts have initiated in-house training programs for supervisors to help address the training needs. The board discussed options and expressed interest in developing an internal training program.

Mr. Dougherty had previously suggested the board consider the CCSCD sponsoring the upcoming Northeast Regional Meeting of the NACD. The board discussed various sponsorship levels and agreed to sponsor the 2016 Northeast NACD Conference at \$2500.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Rigolizzo and passed unanimously to approve a \$2500 sponsorship to the NJACD for the 2016 Northeast NACD Conference .

Mr. McGee advised the board that an M&T Bank (formerly Hudson City Savings) Certification of Deposit matured on June 18, 2016. This is an 18 month CD and will be allowed to roll over at slightly higher rate – 1.10%

**NJACD REPORT:**

None.

**STAFF REPORTS:** (see attached)

Mr. McGee provided an update of staff activities.

**AGENCY REPORTS:**

**NJDA State Soil Conservation Committee [SSCC] Report:**

None

**NRCS Report:**

None

**OTHER BUSINESS:**

None

**ADJOURNMENT:**

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Carter and passed unanimously to adjourn the meeting.

Mr. Kunkle, Vice-Chairman, adjourned the meeting at 7:17.

Respectfully submitted,

Craig McGee  
District Manager

**Camden County SCD  
Projects Monthly Report**

**June 2016**

**Active Projects:**

**Cooper River Implementation Projects**

- A rain garden project was completed at Centennial Field in Haddonfield. Students from Haddonfield HS helped install the garden and will tend it during the summer
- Supplemental plantings were made at Flying Fish Brewery in Somerdale and at Haddonfield High School.
- Project work is expected to wind down over the next few weeks.

**Pending Applications:**

No new information on any of the pending proposals