

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

May 16, 2016
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:30.

ATTENDANCE:

Supervisors

Dennis Dougherty
Philip Kunkle
Louis Parzanese
Robert Carter

Staff

Craig McGee

NRCS District Conservationist

Nicole Ciccaglione

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

MINUTES:

The Minutes of the April 18, 2016 Camden County Soil Conservation District Board Meeting were reviewed.

Motion: It was moved by Mr. Kunkle, seconded by Mr. Parzanese and passed to approve the minutes as presented.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending May 13, 2016 were reviewed and classified as follows:

CERTIFIED:

6391	CH	Primrose School
6392	PE	PSE&G Gas System Maint.
6393	CA	Molina ES Building Addition
6394	CA	East Camden MS Bldg Add
6395	CA	McGraw ES Bldg Add
6396	WI	Cedar Brook Trails Ph II Building Demo -
6397	CA	MLK,Broadway,Stevens DRPA -Gateway Park Remediation
6398	CA	Proj
6399	SO	MKP Properties
6401	BA	32 Hutchinson Ave

RECERTIFIED:

2010-5626	WA	SWIFT-VALERI RESIDENCE
2009-5529	GT	CHERRYWOOD PLAZA
2008-5479	WI	PERINI ROUTE 73 FACILITY
2008-5473	PE	7112 ASSOCIATES, LLC
2008-5451	WI	PIERSON DENTAL ASSOCIATES
2007-5308	GT	PROPOSED COMMERCIAL DEVELOPMENT
2007-5303	WI	BINDER NORCROSS ROAD SITE PLAN
2007-5266	PH	THIRD FAIRWAY DEVELOPMENT, LLC
2007-5194	LI	LAUREL ROAD SELF STORAGE
2005-4954	WI	CROSS KEYS BUSINESS PARK
2005-4943	GT	MIMOSA COURT (HICKSTOWN ROAD TRACT)

Motion: It was moved by Mr. Parzanese, seconded by Mr. Carter and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

Motion: It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to recertify Soil Erosion and Sediment Control Plans as recorded.

PENDING:

The list of Pending plans was reviewed.

CORRESPONDENCE:

The NJACD sent notice to all districts and district supervisors regarding the “Give or Get a Scholarship” program for the North East Regional NACD meeting.

Secretary Fisher forwarded a Proclamation from the Governor of New Jersey declaring April 24 through May 1, 2016 Soil and Water Stewardship Week.

OLD BUSINESS:

The Financial Reports and Lists of Disbursements for the periods ending April 30, 2016 were reviewed by the Board.

Motion: It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending April 30, 2016.

Mr. McGee reported that the Camden County Soil Conservation District Nominating Committee met via conference call on April 28, 2016 and re-nominated Mr. Parzanese and Mr. Rigolizzo to three year terms on the board of supervisors.

Mr. McGee advised the board the NJ Envirothon was held May 7. Both Karen Mullen and Dennis Dougherty attended and represented the CCSCD. Mr. Dougherty reported that the event was a great success and he was pleased with the increasing participation.

Mr. McGee updated the Board on the status of the District’s Watershed Projects. [See attached report)

NEW BUSINESS

Mr. McGee presented a discussion draft of the FY17 budget. The proposed budget represents an overall reduction in revenue and expenditures. The board discussed various line items and will provide additional feedback in advance of the June meeting.

In a follow-up to the Gloucester SCD staff request to store old files in the Camden SCD garage, Mr. McGee advised the board that the Gloucester SCD will be providing the Hold Harmless Agreement and other documentation as required in order to store some of their files in our garage space. It is expected that they will move documents and shelving units by the end of the month.

Mr. McGee advised the board that along with file storage, the Gloucester SCD has offered to donate the HP plotter to the Camden SCD. The plotter is the same model as ours and will be an excellent back-up or parts source.

Mr. McGee advised the board that the district has a variety of old computers and an old copier that should be disposed of. According to State procedures, this equipment may be sold at public auction via GovDeals.com.

Motion: It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to authorize Mr. McGee to dispose of obsolete computer equipment by appropriate means.

NJACD REPORT:

Mr. Dougherty further discussed the Envirothon and encouraged other board members to take part in future events.

Mr. Dougherty updated the board on the planning and preparations for the upcoming Northeast Regional Meeting and requested that all board members plan on attending and help with the many duties of the host State.

The NJACD will be electing a new slate of officers at the August meeting. Mr. Dougherty requested that all board members consider a position

The NJACD Scholarship program received 10 applications from qualified applicants. The scholarship committee will review and award one scholarship.

STAFF REPORTS: (see attached)

Mr. McGee provided an update of staff activities.

Mr. McGee advised the board that the NJDEP is holding Municipal Stormwater meetings in all counties and have invited the SCD staff to participate. The Camden County meeting has not been scheduled.

AGENCY REPORTS:

NJDA State Soil Conservation Committee [SSCC] Report:

NRCS Report:

Ms. Ciccaglione advised the board that NJ NRCS has obtained additional EQUIP funding for equine operations and will be hosting an informational event June 2 in Pittsgrove.

Ms. Ciccaglione presented a conservation plan for a Forestry CAP project. The plan was reviewed by the board.

Motion: It was moved by Mr. Carter, seconded by Mr. Kunkle and passed unanimously to approve the CAP plan

OTHER BUSINESS:

None

ADJOURNMENT:

It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to adjourn the public meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:45.

Mr. Dougherty then requested that he board convene in executive session.

Following a brief executive session the meeting was adjourned at 7:55.

Respectfully submitted,

Craig McGee
District Manager

**Camden County SCD
Projects Monthly Report**

May 2016

Active Projects:

DeCou Run Stream Restoration

- All final reports submitted

Cooper River Implementation Projects

- Remaining project budget is clear and small projects are being organized for spring construction/planting
- Will probably re-visit some previously completed work and supplement plantings as necessary
- Remaining salary due CCSCD will not be paid until final payment received from NJDEP – not until next FY

Pending Applications:

The district's 319 proposal has been recommended for funding by the NJDEP NPS staff and will now be reviewed by DEP policy makers.

NRCS – Easement Monitoring

NRCS has contracted CCSCD to perform easement monitoring at 15 Burlington, Mercer, Monmouth and Ocean County farms as part of the Farm and Ranchland Protection Program (FRPP) Easement Monitoring program.

This contract will provide \$6810 to the district in FY17