

# CAMDEN COUNTY SOIL CONSERVATION DISTRICT

## MEETING MINUTES

April 18, 2016  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:25.

### ATTENDANCE:

Supervisors

Dennis Dougherty  
Philip Kunkle  
Louis Parzanese  
Michael Rigolizzo

Staff

Craig McGee

NJ Department of Agriculture Staff  
NRCS District Conservationist

Rich Belcher  
Nicole Ciccaglione

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

### MINUTES:

The Minutes of the March 21, 2016 Camden County Soil Conservation District Board Meeting were reviewed.

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Parzanese and passed to approve the minutes as presented.

### CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending April 15, 2016 were reviewed and classified as follows:

### CERTIFIED:

6358 CA Ben Franklin Bridge Walkway/Ramp  
6361 CH Evans Mill  
6368 VO Patient First Medical Office  
6374 GT Gloucester Twp Turf Fields  
6379 CH Chabad Lubavitch  
6381 PE 2016 Princeton LMP Proj  
6382 CL Camden Co Bridge 048E006  
6384 HA Pennypaker Park Improvements  
6385 ME Gilmore Ave Recon  
6386 BR 2016 Princeton LMP Proj  
6387 CH Cooper Specialty Care CH  
6388 PV Pine Valley Golf Club  
6389 LI Xtreme Auto Service  
6390 HA Beechwood & Narberth Utility Imp

**RECERTIFIED:**

2006-4994	BB	BERLIN RETAIL
2006-5029	GT	CAMPUS POINTE
2006-5055	CH	THE FAVORITES AT GARDEN STATE PARK
2006-5091	VO	LYNN COURT
2006-5092	PE	WAYNE MOVING & STORAGE WAREHOUSE
2007-5252	GT	CHEWS LANDING ESTATES
2007-5314	BT	BERLIN GENERAL STORAGE, LLC
2007-5315	PE	AIRPORT CIRCLE PAD SITE
2010-5639	WI	AC EXWY ELECTRONIC TOLLING
2011-5746	VO	HADDONBROOK
2011-5756	CA	COOPER'S FERRY/GREATER CAMDEN OFFICE BLD
2011-5767	PE	VINELAND CONSTRUCTION CO. SITE
2011-5774	WI	TAYLOR WOODS (PHASES 1-6)
2012-5877	CL	PROPOSED RETAIL BUILDING

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Kunkle and passed to certify Soil Erosion and Sediment Control Plans as recorded, with Mr. Dougherty abstaining from discussion on 6374-GT-16.

**Motion:** It was moved by Mr. Kunkle, seconded by Mr. Rigolizzo and passed to recertify Soil Erosion and Sediment Control Plans as recorded, with Mr. Dougherty abstaining from discussion on 5091.

**PENDING:**

The list of Pending plans was reviewed.

**CORRESPONDENCE:**

None

**OLD BUSINESS:**

The Financial Reports and Lists of Disbursements for the periods ending March 31, 2016 were reviewed by the Board.

**Motion:** It was moved by Mr. Parzanese, seconded by Mr. Rigolizzo and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending March 31, 2016.

Mr. McGee updated the Board on the status of the District's Watershed Projects. [See attached report]

The Board discussed vehicle options.

**NEW BUSINESS**

The NJ Department of Agriculture has proposed a District Stormwater Basin Inspection Protocol, utilizing the information in the Hydrologic Modeling Database. A draft proposal is under review. A statewide procedure, fee schedule and reporting requirements are proposed. Mr. McGee reported that he has been requested to be on the committee that reviews and prepares these documents.

Frank Minch, Executive Secretary of the State Soil Conservation Committee sent notice that the terms of Louis Parzanese and Michael Rigolizzo are expiring on June 30, 2016. Both have indicated in an interest in continuing as District Supervisors.

The 2016 District Nominating Committee has been formed and will meet, via conference call April 28 at 9:00 am. The committee includes:

Kevin Becica, County Engineer, Chair  
Dennis Donio, Farming  
Rick Van Osten, SJ Builders League  
Helen Garcia-Arvin, Open Space Board  
Jack Sworaski, County Environmental Affairs

**Motion:** It was moved by Mr. Kunkle, seconded by Mr. Dougherty and passed unanimously to approve the membership of the nominating committee and authorize the committee to meet.

**NJACD REPORT:**

Mr. Dougherty reported that planning continues for the North East Regional Meeting.

**STAFF REPORTS:** (see attached)

Mr. McGee provided an update of staff activities.

**AGENCY REPORTS:**

**NJDA State Soil Conservation Committee [SSCC] Report:**

None

**NRCS Report:**

None

**OTHER BUSINESS:**

The Gloucester SCD is considering options for off-site file storage when they move to a smaller office this summer. Mr. DeVasto has inquired about the Camden SCD renting space to Gloucester SCD to store their files in our garage. The board and manager discussed. The board agreed that that if Gloucester SCD provides a Hold Harmless agreement, provides all labor to transport and store the files and fully understands that file storage is limited to this location only, the Camden County SCD would be willing to store files at our current location.

**ADJOURNMENT:**

It was moved by Mr. Kunkle, seconded by Mr. Parzanese and passed unanimously to adjourn the meeting. Mr. Dougherty, Chairman, adjourned the meeting at 6:55.

Respectfully submitted,

Craig McGee  
District Manager

**Camden County SCD  
Watershed and Stormwater Projects Monthly Report**

**April 2016**

**Active Projects:**

**DeCou Run Stream Restoration**

- Final Financial Reports are completed and ready to be submitted
- Working on an EPA 319 Success Story report

**Cooper River Implementation Projects**

- Remaining project budget is clear and small projects are being organized for spring construction/planting
- Will probably re-visit some previously completed work and supplement plantings as necessary
- Remaining salary due CCSCD will not be paid until final payment received from NJDEP – not until next FY

**Potential Projects:**

Awaiting word on all applications submitted.

The scuttlebutt suggest the NJDEP 319 RfP for next fiscal year will invite applications from all of southern NJ.

**Staff Activities**

**April 2016 Meeting**

**CHAPTER 251 ACTIVITIES:**

	March 2016
SITE PLAN REVIEWS COMPLETED:	19
SITE INSPECTIONS PERFORMED:	72
REPORTS OF COMPLIANCE ISSUED:	6
PROJECTS COMPLETED:	5
PROJECTS WITHDRAWN BY APPLICANT:	2
PROJECTS DENIED:	0
PROJECTS EXPIRED:	?
PROJECTS RE-CERTIFIED:	14