

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

July 20, 2015
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

Craig McGee, District Manager called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:33.

ATTENDANCE:

Supervisors

Dennis Dougherty
Louis Parzanese
Robert Carter
Michael Rigolizzo

Staff

Craig McGee

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

MINUTES:

The Minutes of the June 15, 2015 Camden County Soil Conservation District Board Meeting were read.

Motion: It was moved by Mr. Parzanese, seconded by Mr. Rigolizzo and passed to approve the June 15, 2015 Minutes as presented.

Re-Organization

Mr. McGee stated that the board was required to re-organize at the first meeting of the fiscal year for terms July 1, 2015 through June 30, 2016 and called for nominations for Chairman:

Nomination for Chair – Mr. Dougherty was nominated by Mr. Rigolizzo, seconded by Mr. Parzanese and passed to appoint Mr. Dougherty as Chair

Mr. Dougherty resumed as chair of the meeting and called for nominations for Vice Chair

Nomination for Vice-Chair – Mr. Kunkle was nominated by Mr. Carter, seconded by Mr. Parzanese and passed to appoint Mr. Kunkle as Vice Chair

Nomination for Treasurer– Mr. Carter was nominated by Mr. Rigolizzo, seconded by Mr. Parzanese and passed to appoint Mr. Carter as Treasurer

Nomination for Secretary – Mr. Parzanese was nominated by Mr. Carter, seconded by Mr. Mr. Rigolizzo and passed to appoint Mr. Parzanese as Secretary

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending *July 17, 2015* were reviewed and classified as follows:

CERTIFIED:

Code	Twp	Project Name
6226	VO	Marlton Pharmacy
6259	BT	Burger King & Shopping Center
6260	CH	Resurrection School Gym Addition
6261	HA	Douglass & Lakeview Utility Imprts
6262	GT	Girard Ave Ball Fields Parking Lot
6263	CH	Markkress Station No. 3
6264	CA	Martin Aaron Superfund Site
6265	CH	Prop Medical Offices Building
6266	CA	Air Products & Chemicals -
6267	CH	Young Residence
6268	CA	Holtec Technology Center *
6269	CH	538 Third Ave

Motion: It was moved by Mr. Carter, seconded by Mr. Rigolizzo and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mr. Dougherty recused from discussion on 6260-CH

PENDING:

The list of Pending plans was reviewed

CORRESPONDENCE:

Susan Payne, Executive Director of the State Agricultural Development Committee sent a letter to inform the Board of the new NJ Land Link website. The website help link farmers with landowners.

The District sent a letter to all municipalities advising that the distribution of Certified Soil Erosion and Sediment Control plans has changed effective July 1.

OLD BUSINESS:

The Financial Reports and Lists of Disbursements for the period ending June 30, 2015 were reviewed by the Board.

Motion: It was moved by Mr. Rigolizzo seconded by Mr. Parzanese and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending June 30, 2015.

Mr. McGee updated the Board on the status of the District's Watershed Projects. [See attached report)

Mr. McGee updated the board on the status of the H&H database project. 185 projects have been entered to date. There are only 10 boxes remaining with files ready for destruction.

As per the discussion last month, the cost for records shredding is \$38 for 375 lbs or \$5.50 for every 50 lbs. A ton of paper would cost about \$220.

NEW BUSINESS

Mr. McGee advised the board that Nightlinger, Colavita and Volpa have begun the Annual Audit.

Mr. McGee advised the board that the Camden SCD has been selected along with the Gloucester, Sussex and Warren SCDs to assist the NRCS in Farm and Ranchland Protection Program site monitoring. A cooperative agreement is in the works and a training session has been scheduled for July 24. The SCD will be compensated at the GS-11 rate (approximately \$50/hr) for time and travel associated with the training and project work.

Mr. Carter reported that Haddon Heights is forming an organization to help address issues of water quality in Haddon Lake. Mr. Carter expressed interest in participating.

NJACD REPORT:

Mr. Dougherty reported that he will be attending the Northeast Regional Meeting of the NACD in West Virginia in early August.

STAFF REPORTS: (see attached)

Mr. McGee provided an update of staff activities.

AGENCY REPORTS:

None

OTHER BUSINESS:

The board discussed the need to review the district's benefit package. This will be included as part of an overall review of district's employee handbook and policies and procedures.

Unless pressing business necessitates, the Board agreed to cancel the August meeting.

ADJOURNMENT:

It was moved by Mr. Rigolizzo, seconded by Mr. Carter and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:19.

Respectfully submitted,

Craig McGee
District Manager

**Camden County SCD
Watershed and Stormwater Projects Monthly Report**

July 2015

Active Projects:

DeCou Run Stream Restoration

- A No-Cost Time Extension Request was forwarded to NJDEP along with a detailed explanation of the project history. A swift approval is necessary if we hope to complete the work this fall.

Cooper River Implementation Projects

- Work on the Union Field rain garden in cooperation with the CCMUA is nearly complete. We expect to contract with the NJ Tree Foundation to complete the planting this fall
- The Highland HS project rain garden has been approved by all reviewing agency and a bid package is being prepared. Work is expected to begin this summer with seeding and planting scheduled for early fall.
- We met with the principal of Haddonfield HS and Mike Hagarty of the Camden County Improvement Authority to consider options for contracting this work.
- All Haddonfield projects have been completed and are benefiting from the wet June and July weather.

Other Projects:

Bob Reitmeyer of the Burlington SCD informed me that his proposal for the Burlington and Camden County Agricultural Soil Health Initiative grant has been approved NFWF. I had provided a letter of support and offered to assist in this project with Camden County farmers. The scope of work includes outreach to farmers and identifying land owners and tenant farms that may benefit from existing conservation programs. The workload and revenue from this project is minor.

Staff Activities

July 2015 Report

CHAPTER 251 ACTIVITIES:

	June 1- 30
SITE PLAN REVIEWS COMPLETED:	11
SITE INSPECTIONS PERFORMED:	145
REPORTS OF COMPLIANCE ISSUED:	23
PROJECTS COMPLETED:	22
PROJECTS WITHDRAWN BY APPLICANT:	0
PROJECTS DENIED:	0
PROJECTS EXPIRED:	0
PROJECTS RE-CERTIFIED:	

STAFF ACTIVITIES:

Staff worked with Mike Hill of Freehold SCD to determine the status of our Access Database application and what adjustments may be needed in order to fully utilize the functionality. Several changes have already been made to eliminate redundant efforts

Craig McGee:

Attended SJRCD meetings

Attended Pine Hill Golf Club Conservation Group Meeting – stream restoration/cleaning project is pending

Worked with

Karen Mullen:

Completing bi-annual inspections of all projects – active/inactive