

# CAMDEN COUNTY SOIL CONSERVATION DISTRICT

## MEETING MINUTES

June 15, 2015  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order at 6:32.

### ATTENDANCE:

Supervisors

Dennis Dougherty  
Philip Kunkle  
Louis Parzanese  
Robert Carter  
Michael Rigolizzo

Staff

Craig McGee

NJ Department of Agriculture Staff  
NRCS District Conservationist

Rich Belcher  
Nicole Ciccaglione

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, the County Clerk and posted in accordance with the Open Public Meetings Act.

### MINUTES:

The Minutes of the May 18, 2015 Camden County Soil Conservation District Board Meeting were read.

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Carter and passed to approve the May 18, 2015 Minutes as presented, with Mr. Dougherty and Mr. Parzanese abstaining.

### CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending *June 12, 2015* were reviewed and classified as follows:

### CERTIFIED:

<b>Code</b>	<b>Twp</b>	<b>Project Name</b>
6253	CA	CCCOEO Liberty Park Housing
6254	CA	Rutgers Nursing Bldg- Staging Area
6255	CA	Family Dollar
6256	CH	Value Place Hotel
6257	GC	PB Cosmetology Education Center
6258	CH	Kenilworth Connector Trail

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mr. Dougherty abstained from discussion and voting on 6257.

**PENDING:**

The list of Pending plans was reviewed

**CORRESPONDENCE:**

The 2015-16 Insurance Renewal forms and questionnaires were received, completed and returned to the Account Representative. The auto policy carrier is changing in an effort to save costs.

NJ Division of Pensions and Benefits sent notice that employee contribution toward pension will increase from 6.92% to 7.06% as of July 1.

**OLD BUSINESS:**

The Financial Reports and Lists of Disbursements for the period ending May 31, 2015 were reviewed by the Board.

**Motion:** It was moved by Mr. Parzanese seconded by Mr. Rigolizzo and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending May 31, 2015.

Mr. McGee updated the Board on the status of the District's Watershed Projects. [See attached report)

Mr. McGee updated the board on the status of the H&H database project.  
(105 projects entered, 35 boxes sorted through, about 10- 15 projects per day, about 1/3 of plans in each box)

Mr. McGee reviewed the records retention and destruction policies. The board discussed how best to meet the district's needs while complying with State law and NJ Dept. of Ag recommendations.

The HVAC system for the District office required service earlier this month. The contractor has recommended a leak search. Service and repairs are the responsibility of the District

**NEW BUSINESS**

The final FY 16 Budget was distributed and discussed.

**Motion:** It was moved by Mr. Rigolizzo, seconded by M. Carter and passed unanimously to adopt the FY 2016 Camden County Soil Conservation District Budget as presented.

The board reviewed a Memorandum of Agreement between the District and the Camden County Municipal Utilities Authority. The agreement authorizes the transfer of funds from the District's Cooper River grant to the CCMUA in order to build a demonstration rain garden at Union Field in Camden City. The District attorney has reviewed the agreement and has suggested an amendment clarifying some of the procedural issues associated with the project. CCMUA has agreed to this amendment.

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Kunkle and passed to adopt the Memorandum of Agreement between the CCSCD and CCMUA.

**NJACD REPORT:**

Mr. Dougherty reported the Association's new Executive Secretary is working very well with the Board and Mr. Cywinski.

The Association has begun discussions regarding the New Jersey Conservation Conference and Annual Meeting scheduled for November 2015 and to be held in Columbus.

Mr. Dougherty reported that the Northeast Regional Association of Conservation District's annual meeting is being held in West Virginia this August. He is planning to attend and requested the CCSCD help cover expenses up to \$400.

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Kunkle and passed cover expenses of up to \$400 per Board Member to attend the Northeast Regional Conference in August.

**STAFF REPORTS:** (see attached)

Mr. McGee provided an update of staff activities.

**AGENCY REPORTS:**

**NJDA State Soil Conservation Committee [SSCC] Report:**

Mr. Belcher reported that the H&H database is scheduled to remain online until the end of June. Development of an updated version of the database has been approved and should be underway soon.

The NJ Envirothon winner will be completing in the North American Envirothon, to be held in Springfield MO. Mr. Belcher will be serving as a chaperone.

The NJ Awards Ceremony was held at the State House and was well attended.

The NJDEP has published proposed revised Freshwater Wetlands Rules for review and comment.

**NRCS Report:**

Ms. Ciccaglione reported that the 2015 AMA applications for Cropland and Irrigation are being reviewed and that Three (3) EQUIP applications have been pre-approved for funding.

Ms. Ciccaglione presented a conservation plan for a farmer from Hammonton. The Board reviewed the application that included the installation of an irrigation system.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Rigolizzo and passed to approved the conservation plan as presented.

**OTHER BUSINESS:**

None

**ADJOURNMENT:**

It was moved by Mr. Carter, seconded by Mr. Rigolizzo and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:24.

Respectfully submitted,

Craig McGee  
District Manager

**Camden County SCD  
Watershed and Stormwater Projects Monthly Report**

**June 2015**

**Active Projects:**

**DeCou Run Stream Restoration**

- Cherry Hill Township has agreed to negotiate with the three most recent bidders. The goal is to revise and re-order the bid items within the plan in order to accomplish at least part of the work. If successful, work will be completed this fall.
- Our DEP project manager will be advised of these changes and another NCTE will be requested – extending work through the construction period. If all goes as planned the project will be completed fall of 2015.

**Cooper River Implementation Projects**

- An inter-agency agreement between the CCSCD and CCMUA has been prepared and approved by CCMAU. The CCSCD counsel has reviewed the agreement and suggested an addendum defining the scope of work, total dollar amount and schedule. CCMUA has agreed to this change and is preparing the addendum. This agreement defines the work to be done at Union Field. The project involves CCMUA handling the construction work of preparing the garden. Later a separate agreement with a volunteer group will handle the planting.
- The Highland HS project rain garden has been approved by all reviewing agency and a bid package is being prepared. Work is expected to begin this summer with seeding and planting scheduled for early fall.
- The project at Haddonfield HS appears to be moving forward. My contact at the HS indicates a contractor will be selected this week.
- 4 of the 5 floating wetlands have been removed from Hopkins Pond. This was a nasty job.
- The stormwater basin at CCVTS Pennsauken was planted with 1100 native species landscape plugs. The frequent rains since have probably helped these plants become established.
- Re-planting at the Flying Fish rain garden, the Lizzy Haddon School and the Lincoln Ave rain gardens will be schedule for later this month or early next fall.
- Advanced payment has been received from NJDEP allowing all of these projects to move forward.

## Staff Activities

### June 2015 Report

#### CHAPTER 251 ACTIVITIES:

	May 1- 31
SITE PLAN REVIEWS COMPLETED:	9
SITE INSPECTIONS PERFORMED:	57
REPORTS OF COMPLIANCE ISSUED:	27
PROJECTS COMPLETED:	9
PROJECTS WITHDRAWN BY APPLICANT:	6
PROJECTS DENIED:	0
PROJECTS EXPIRED:	0
PROJECTS RE-CERTIFIED:	

#### STAFF ACTIVITIES:

Craig McGee:

Attended SJRCD meeting and continued efforts to coordinate the Team Habitat Program.

Provided assistance to a homeowner along Newton Creek where wave action is severely eroding the bank.

Karen Mullen:

Continues to conduct inspections and reports an uptick in pre-construction meetings