

# CAMDEN COUNTY SOIL CONSERVATION DISTRICT

## MEETING MINUTES

March 16, 2015  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

Dennis Dougherty, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order, at 6:30.

### ATTENDANCE:

Supervisors

Dennis Dougherty  
Louis Parzanese  
Robert Carter  
Michael Rigolizzo

Staff

Craig McGee

NJ Department of Agriculture Staff  
NRCS District Conservationist

Rich Belcher  
Nicole Ciccaglione

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, County Clerk and posted in accordance with the Open Public Meetings Act.

### MINUTES:

The Minutes of the February 21, 2015 Camden County Soil Conservation District Board Meeting were read.

**Motion:** It was moved by Mr. Parzanese, seconded by Mr. Rigolizzo and passed to approve the February 21, 2015 Minutes as presented. Mr. Carter abstained from discussion and voting.

### CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending *March 13, 2015* were reviewed and classified as follows:

### CERTIFIED:

<b>Code</b>	<b>Twp</b>	<b>Project Name</b>
6211	GC	New Elementary/Middle School
6212	CO	Narberth Terrace - SF Residence
6214	BE	J&J Snacks
6215	HA	47 Heritage Road
6216	BA	Streetscape - Clements Bridge Rd
6217	BE	Beaver Brook Station
6218	VO	Proposed Parking Expansion
6219	ST	Parking Lot at Rowan U - SOM

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

**PENDING:**

The list of Pending plans was reviewed

**CORRESPONDENCE:**

Frank Minch notified the district that the comment period for the Annual Audit Manual for NJ Soil Conservation Districts has been extended. Ray Cywinski also sent an email seeking comment on the Audit Manual

**OLD BUSINESS:**

The SCD Audit Manual was discussed. Mr. McGee reported he forwarded the manual to Nightlinger, Colavita and Volpa for comment. Specifically, comments regarding the Internal Controls with limited staff. The Board agreed to ask NCV to recommend specific language to address the Internal Controls issues.

The Financial Reports and Lists of Disbursements for the period ending February 28, 2015 were reviewed by the Board.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Rigolizzo and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending February 28, 2015.

Mr. McGee reported that Isabella Castiglioni has expressed interest in working for the CCSCD as a summer intern. Details regarding her schedule and hours will be worked out later. Isabella will be involved in a variety of district activities, but will primarily focus on entering data into the H&H database.

Mr. McGee updated the Board on the status of the H&H Database project.

Mr. McGee updated the Board on the status of the District's Watershed Projects. [See attached report)

**NEW BUSINESS**

Mr. McGee advised the board of a section of the Camden City Zoning Ordinance that requires the Camden City Planning Board to review and approve a Soil Erosion and Sediment Control Plan. This ordinance appears to be in conflict with C. 251. The Board discussed and agreed the language must be changed and proposed the following course of action: The CCSCD staff, with assistance from NJ Dept. of Ag and the Board of Supervisors will draft a letter to Camden City Mayor and Council.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to forward a letter to the City of Camden addressing the section of the Camden City Zoning Ordinance and the provisions regarding Soil Erosion and Sediment Control

Mr. McGee advised the board that two Camden Co SCD grant funded projects will require Soil Erosion and Sediment Control plan certification. The Board agreed that the Black Horse Pike Regional School District must submit a plan to the district, along with full fees for the proposed stormwater drainage improvement project. The board further agreed that the SESC plans for the DeCou Run stream restoration project must be submitted to a neighboring SCD for review and approval.

**Motion:** It was moved by Mr. Rigolizzo, seconded by Mr. Carter and unanimously passed to direct Cherry Hill Township to submit the DeCou Run Stream Restoration plan to an adjacent conservation district for review and approval.

**NJACD REPORT:**

Mr. Dougherty discussed the upcoming Regional Supervisors meetings. He further advised the board that preliminary planning for the 2016 NACD Northeast Regional Meeting has begun.

**STAFF REPORTS:** (see attached)

Mr. McGee provided an update of staff activities.

**AGENCY REPORTS:**

**NJDA State Soil Conservation Committee [SSCC] Report:**

Rich Belcher updated the board on the NJ Envirothon. As of this date, 38 teams had registered including three teams from Camden County, representing Triton and Sterling High Schools. The National Conservation Foundation will sponsor the National Envirothon this year.

Mr. Belcher reported that the NJACD approved a scholarship recipient. The Poster contest deadline is April 1<sup>st</sup> with an Awards Ceremony scheduled for May 19th

**NRCS Report:**

Nicole Ciccaglione reported that New Jersey will be receiving \$4.1 million dollars for the EQUIP program this year. To date two Camden County farmers have been approved and it is hoped that several more will receive funding

Ms. Ciccaglione reported that there are two Camden County farmers with Agricultural Management Assistance (AMA) program applications under consideration.

**OTHER BUSINESS:**

None

**ADJOURNMENT:**

It was moved by Mr. Rigolizzo, seconded by Mr. Parzanese and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:35.

Respectfully submitted,

Craig McGee  
District Manager

**Camden County SCD  
Watershed and Stormwater Projects Monthly Report**

**March 2015**

Active Projects:

DeCou Run Stream Restoration

- The request for proposals was delayed for over 2 months while Cherry Hill Township considered options for disposal of acid producing soils. While the potential for acidic soils had been known since the initial soil investigations Cherry Hill never considered what to do if they were indeed encountered. In the end, it was determined that disposal costs, if necessary would be covered by the contractors.

Cooper River Implementation Projects

- The staff at the Rutgers Water Resources program has prepared a plan for the new Haddonfield High School rain garden. If possible, work will begin during the school's spring break. If bidding delays the project, construction will take place during the summer with planting in the fall of 2015
- A potential project site in Camden has been selected. Rutgers Water Resources staff are preparing plans for the bio-filtration garden/meadow. If possible, this project will be included as a change to an existing contract CCMUA is currently administrating for green infrastructure projects in the city.
- Teal Jeffries has prepared plans and specifications for the Black Horse Pike Regional School District Highland High School and Administration building storm water management enhancements. The CCSCD provided significant input toward the design. Grant funding will provide value added green infrastructure enhancements not necessarily required to implement the improvements.
- Planning and budgeting for all remaining projects will occur over the winter months with all new work scheduled for spring 2015. Work will include enhancements to previously completed work.

Proposals:

- The Burlington County SCD is working on a proposal for the NFWF grant discussed last month. The project seeks funding to expand soil health and cover crop erosion control to agricultural lands not currently involved in any NRCS programs. The CCSCD will partner by allowing Camden County lands to be included in the proposal. If the grant is awarded, there will be funding available for landowners and for the CCSCD to help implement this program.

## MANAGER'S REPORT

March 2015

### CHAPTER 251 ACTIVITIES:

	Nov
SITE PLAN REVIEWS COMPLETED:	9
SITE INSPECTIONS PERFORMED:	152
REPORTS OF COMPLIANCE ISSUED:	3
PROJECTS COMPLETED:	2
PROJECTS WITHDRAWN BY APPLICANT:	0
PROJECTS DENIED:	0
PROJECTS EXPIRED:	0
PROJECTS RE-CERTIFIED:	

### STAFF ACTIVITIES:

Craig McGee:

Attended SJRCD meeting and continued efforts to coordinate the Team Habitat Program.

Karen Mullen:

Attended Envirothon meeting in early March