

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

October 20, 2014
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

Dennis Dougherty Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order, at 6:30.

ATTENDANCE:

Supervisors

Dennis Dougherty
Philip Kunkle
Louis Parzanese
Michael Rigolizzo

Staff

Craig McGee

NRCS District Conservationist

Nicole Ciccaglione

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, County Clerk and posted in accordance with the Open Public Meetings Act.

MINUTES:

The Minutes of the September 15, 2014 Camden County Soil Conservation District Board Meeting were read.

Motion: It was moved by Mr. Kunkle, seconded by Mr. Rigolizzo and passed unanimously to approve the September 15, 2014 Minutes as presented.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending *October 17, 2014* were reviewed and classified as follows:

CERTIFIED:

6153	CH	Cherry Hill Audi
6159	CA	Haddon Ave Improvements Ph1
6160	GT	Jarvis Road Improvements
6161	CH	Coles Plaza
6162	PH	Turnersville Road - Ph. III
6163	CA	Rowan University - Bl.189 Demo
6164	CH	Advocare LLC- Kressville Pediatrics
6165	WA	Gas Main (W4011)
6166	VO	Smeglin Residence
6167	BT	Republic First Bank Berlin
6168	CA	Community Links IV Housing - Mitchell St
6169	CA	Community Links IV Housing -Dudley St
6170	CH	Sherwood Forest Homes - Woodland Ave
6171	VO	Virtua Health - Demo

Motion: It was moved by Mr. Parzanese, seconded by Mr. Rigolizzo and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mr. Dougherty abstained from voting on 6153 & 6171

PENDING:

The list of Pending plans was reviewed.

CORRESPONDENCE:

SJRCD sent a letter and certificate thanking the CCSCD for the contribution to the 8th Annual South Jersey Tour des Farms.

OLD BUSINESS:

The Financial Reports and Lists of Disbursements for the period ending September 30, 2014 were reviewed by the Board.

Motion: It was moved by Mr. Parzanese, seconded by Mr. Kunkle and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending September 30, 2014.

Mr. McGee attended the NJ DEP and NJ Builders Association inspection of several stormwater basins in Camden County.

The Board discussed the upcoming 2014 NJ Conservation Conference scheduled for Nov. 24 at the Rutgers Eco-Complex. All Board Members are encouraged to attend.

The Board again discussed the FY14 Annual Plan of Operations and considered how this report could be modified to be useful as a planning tool. A work session will be scheduled during the winter months.

Craig McGee updated the Board on the status of the District's Watershed Projects. [See attached report)

NEW BUSINESS

Frank Minch forwarded a copy of the SCD Fee Schedule Manual as approved by the State Soil Conservation Committee. Mr. McGee stated that the CCSCD is in compliance with the new requirement to track costs on individual projects.

Bob Babeski of Intellec Solutions of New Jersey provided a new Systems Maintenance Agreement for the period beginning Nov. 1, 2014. This agreement covers annual maintenance and support for all computer & IT hardware. The cost, \$4425 is an increase of \$25 over last year.

Motion: It was moved by Mr. Kunkle, seconded by Mr. Parzanese and passed unanimously to execute the agreement with Intellec Solutions.

Mr. McGee advised the board that the district recently upgraded several network devices, including a failing network switch. Secure WiFi is now available at the district office.

The National Association of Conservation Districts provided a notice of 2015 Membership Payment. The CCSCD has budgeted \$750 for NACD membership. The board reviewed the 2015 NACD Membership levels and agreed to pay \$ 750 as approved in the annual budget.

NJACD REPORT:

Mr. Dougherty reported on NJACD news, reminding the board of the upcoming annual meeting and advising

that notices for the 2015 NJACD Scholarship program will be published in early November. Mr. Dougherty also advised the board that the 2015 Envirothon would be held at the 4H facility adjacent to the Cape May Zoo.

STAFF REPORTS: (see attached)

Mr. McGee provided an update of staff activities.

Mr. McGee reported that he has been appointed the new chair of the Team Habitat Committee of SJRCD and discussed the implications and potential benefits.

AGENCY REPORTS:

NJDA State Soil Conservation Committee [SSCC] Report:

None

NRCS Report:

Ms. Ciccaglione presented three EQUIP Conservation Assistance plans for approval: Two addressed drip irrigation and the third a pollinator habitat planning project in conjunction with the XERCES staff.

Motion: It was moved by Mr. Parzanese, seconded by Mr. Rigolizzo and passed unanimously to approve the conservation plans as presented.

Ms. Ciccaglione also reported that a record number of application have been submitted for 2015. NRCS staff are working to process and rank these applications.

OTHER BUSINESS:

The board noted that a bill has been introduced in the NJ State Legislature that would again extend the NJ Permit Extension Act.

ADJOURNMENT:

Motion: It was moved by Mr. Kunkle, seconded by Mr. Parzanese and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:25

Respectfully submitted,
Craig McGee
District Manager

**Camden County SCD
Watershed and Stormwater Projects Monthly Report**

October 2014

Active Projects:

DeCou Run Stream Restoration

- The grant modification documents, including the additional \$60K in funding have been fully approved and all documents fully executed. Work on this project has resumed.
- AKRF has provided an update proposal to support the remaining work. There proposal addresses several out of scope activities, required revisions to the plan and provides for additional inspection services on a time and materials basis.

Cooper River Implementation Projects

- The one-year no cost time extension from DEP has been approved and executed
- Staff at Rutgers Water Resources Program have prepared a concept plan for the next Haddonfield High School Project. A meeting with the school will occur in early November
- A meeting with the Rutgers Water Resources staff and staff from the CCMUA (on behalf of the Camden SMART program) is scheduled for Oct 22 to discuss potential partnership opportunities.
- A draft agreement with the Black Horse Pike Regional School District is under review and discussion
- Planning and budgeting for all remaining projects will occur over the winter months with all new work scheduled for spring 2015

NJ American Water Mini Grant

- The new heavy duty goose fence has worked great. We will end up replanting the remaining FTW and reinstalling the fence. We plan to construct the remaining gardens and have them ready for spring planting.
- Several wetlands were constructed earlier this month and are ready for spring planting
- A demonstration FTW was installed at Pineland Nursery in Columbus. Pinelands Nursery is interested in both promoting our design and improving the water quality of their irrigation ponds/

Woolwich Township Projects

- In partnership with the NJLWT CCSCD provided services and purchased materials for three basin restorations. CCSCD will be reimbursed \$4000 for our efforts.

MANAGER'S REPORT

September 2015

CHAPTER 251 ACTIVITIES:

	Sept.
SITE PLAN REVIEWS COMPLETED:	10
SITE INSPECTIONS PERFORMED:	96
REPORTS OF COMPLIANCE ISSUED:	31
PROJECTS COMPLETED:	6
PROJECTS WITHDRAWN BY APPLICANT:	0
PROJECTS DENIED:	0
PROJECTS EXPIRED:	0
PROJECTS RE-CERTIFIED:	0

STAFF ACTIVITIES:

Craig McGee:

Attended the SJRCD Executive Committee and Council meetings last week.

The Pine Hill Golf Club Conservation Group meeting is scheduled for Oct 22.

Participated in several conference calls regarding the Baldwins Run Stream project in Camden City.

Karen Mullen:

Attending the first planning meeting for the 2015 Envirothon next week.