

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

July 21, 2014
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

Dennis Dougherty Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order, at 6:31 pm.

ATTENDANCE:

Supervisors

Dennis Dougherty
Philip Kunkle
Louis Parzanese
Robert Carter
Michael Rigolizzo

Staff

NRCS District Conservationist

Craig McGee
Nicole Ciccaglione

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, County Clerk and posted in accordance with the Open Public Meetings Act.

The Board welcomed Michael Rigolizzo as a new member.

MINUTES:

The Minutes of the June 16, 2014 Camden County Soil Conservation District Board Meeting were read.

Motion: It was moved by Mr. Carter, seconded by Mr. Parzanese and passed to approve the June 16, 2014 Minutes as presented. Mr. Rigolizzo abstained.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending July 18, 2014 were reviewed and classified as follows:

CERTIFIED:

6123	CA	St. Joseph Pro-Cathedral Parish
6125	GT	Crossings at Twin Oaks II -Ph 2
6126	GT	Gloucester Twp Taco Bell
6127	CH	Springdale Crossing
6128	GC	Soil Cover Maintenance Activities
6129	PE	Improvements Cooper River Park
6130	CA	Interim Parking Lot Improvements
6131	PE	Aluminum Shapes - Building Exp
6132	GC	PSEG No-Name Dame #137 Rehab
6133	CH	1200 Haddonfield Road Assoc
6134	BB	Malan Ave Municipal Aid 2013
6135	CH	Cropwell Road Multi-Use Trail
6136	GT	Harrison Ave. Sidewalk
6137	GT	High Street Sidewalk

Motion: It was moved by Mr. Carter, seconded by Mr. Kunkle and passed to certify Soil Erosion and Sediment Control Plans as recorded. Mr. Dougherty abstained on 6136-GT-14 and 6137-GT-14.

PENDING:

The list of Pending plans was reviewed.

CORRESPONDENCE:

An emailed letter from John Showler, provide an update on the H&H database. The database is now up and running.

OLD BUSINESS:

The Financial Report and List of Disbursements for the period ending June 30, 2014 were reviewed by the Board.

Motion: It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending June 30, 2014.

One of the District's Ascencia Bank CDs matured on June 27, 2014. The proceeds of this CD have been deposited into our regular checking account. A second Ascencia Bank CD will mature later this month. The finance committee and District Manager will discuss rates and terms for new CDs.

Craig McGee updated the Board on the status of the District's Watershed Projects. [See attached report]

The District's FY2015 Budget, approved at last month's meeting has been posted to our webpage as per State requirement. Our previous budgets (FT2010-2014) have also been posted.

NEW BUSINESS

The board considered options for staff to complete work on the H& H database project.

Mr. Dougherty reported on the SSCC policy for determining reserves. Mr. McGee will communicate with the Freehold SCD to develop the necessary queries to retrieve the required information from our Project database.

Ila Vassallo, SJRCD Coordinator sent an Invoice for our annual SJRCD dues - \$300. These dues are included in the District's budget and will be paid.

Jack Sworaski, Chair SJRCD sent a letter requesting the District consider Sponsoring the South Jersey Tour des Farms. A \$200 donation was included in the District's budget and will be paid.

The audit process has started with on site work taking place last week and again this week. The District is considered a higher risk this year as we have changed Managers and accounting systems.

Heritage Business Systems provided a Service Agreement for the District's copier. The agreement covers repairs and toner.

The Board agreed to cancel the August meeting, with the caveat that if pressing issues arise it may be reconvened.

Motion: It was moved by Mr. Carter, seconded by Mr. Kunkle and passed to cancel the August meeting.

NJACD REPORT:

Mr. Dougherty reported on the activities of the NJACD. Of note, is the upcoming regional meeting in Rhode Island. Planning is underway for the NJ Annual meeting scheduled for mid November and to be held in Columbus, NJ.

Mr. Dougherty reported that the NJACD has a retiring board member and will have a vacancy to be filled at the annual meeting.

STAFF REPORTS:

(see attached)

Mr. McGee provided an update of staff activities.

AGENCY REPORTS:

NRCS Report:

Nicole Ciccaglione reported that contracting is moving forward on NRCS Activities.

An EQIP Conservation Activity Plan has been prepared for Farmer #4 of Waterford and is ready for district approval. An Agricultural Management Assistance Plan (T464- cropland) has been prepared for Farmer # 6 in Winslow Township and is ready for District approval. The Board reviewed the plans

Motion: It was moved by Mr. Kunkle, seconded by Mr. Parzanese and passed unanimously to approve the conservation plans for Farmer #4 and Farmer #6

OTHER BUSINESS:

None

ADJOURNMENT:

It was moved by Mr. Kunkle, seconded by Mr. Mr. Parzanese and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:38

Respectfully submitted,
Craig McGee
District Manager

**Camden County SCD
Watershed and Stormwater Projects Monthly Report**

July 2014

Active Projects:

DeCou Run Stream Restoration

- The grant modification still hasn't been processed by NJDEP – We are now behind schedule on bidding the DeCou run restoration work.

Cooper River Implementation Projects

- A rain garden for Eliz. Haddon School was completed
- We continue to coordinate with Rutgers Water Resources Program on a Haddonfield High School Project
- Monitoring of Hopkins Pond continues. DO levels have plummeted again this spring. In a partnership with NJDEP Div of Water Quality, we will be collecting blue-green algae samples for analysis, specifically looking for Microcystis toxin
- We have received approval from NJDEP to proceed with Camden City projects designed by Rutgers Water Resources program as part of the Camden SMART effort. CCMUA will develop partnership agreements. They will handle public bidding and contract administration for two projects.
- I meet with potential project partners 3 Executive Campus in Cherry Hill. If the project owners and building managers agree we have a project at this site that can be constructed this fall.
- A one-year no cost time extension has been requested from DEP.

NJ American Water Mini Grant

- On July 17, we completed the re-planting of a Floating Treatment wetland and installed a heavy duty fence to see if we can protect the plants and allow them to grow. All other FTW have been grazed clean. We need to solve this problem before moving forward.

MANAGER'S REPORT

July 2014

CHAPTER 251 ACTIVITIES:

SITE PLAN REVIEWS COMPLETED:	14
SITE INSPECTIONS PERFORMED:	148
REPORTS OF COMPLIANCE ISSUED:	20
PROJECTS COMPLETED:	4
PROJECTS WITHDRAWN BY APPLICANT:	0
PROJECTS DENIED:	0
PROJECTS EXPIRED:	0
PROJECTS RE-CERTIFIED:	0

STAFF ACTIVITIES:

Craig McGee:

Attended the SJRCD Meeting July 16, 2014

Completed work to update our QuickBooks database so our Chart of Accounts aligns with our approved budget.

I will be attending a meeting with Woolwich Township and the South Jersey Land and Water Trust to finalize plans to naturalize several Stormwater basins. We are under contract with SJLWT to provide technical and administrative support to this project.

Karen Mullen:

Karen is meeting frequently with contractors performing work at the Gloucester Premium Outlets site. Site work and massive land grading is in progress.