

# CAMDEN COUNTY SOIL CONSERVATION DISTRICT

## MEETING MINUTES

June 16, 2014  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

Dennis Dougherty Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order, at 6:32.

### ATTENDANCE:

Supervisors

Dennis Dougherty  
Louis Parzanese  
Robert Carter

Staff

Craig McGee

SSCC Staff

Rich Belcher

NRCS District Conservationist

Nicole Ciccaglione

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, County Clerk and posted in accordance with the Open Public Meetings Act.

### MINUTES:

The Minutes of the April 21, 2014 Camden County Soil Conservation District Board Meeting were read.

Motion: It was moved by Mr. Parzanese, seconded by Mr. Carter and passed unanimously to approve the April 21, 2014 Minutes as presented.

### CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending June 13, **2014** were reviewed and classified as follows:

### CERTIFIED:

Period Ending May 16, 2014

6079 CH Rockhill

6101 SO Convenience Store/ Apartments

6103 PE Remedial Construction – Swope Site

6105 CA PSEG S. Reinforcement Crossing #10A

6107 CH PSE S Reinforcement Crossing #14

6109 AU Water Main Replacements

6111 CS Pangia – Single Family Home

6114 VO Kresson Gibbsboro Subdivision

6093 WI Cross Keys Landing Pad-D

6102 HA 110 Ellis St. Building Reno

6104 OA PSEG S. Reinforcement Crossing #2

6106 CA PSEG S Reinforcement Crossing# 10B

6108 CH Water Main Replacements

6110 CH Camden Co. Bike Path Improvements

6112 BA Barrington Hill Luxury Apts

6117 CO Newton Lake Park Site Improvements

Period Ending June 13, 2014

6113 WA Waterford Station  
6116 GT Off-Site Water Impr –GloPremium Outlets  
6119 WI Storage Bldg – Winslow Wildlife Mgmt Area  
6121 BE Parking Lo Exp – 180 Hellar Ave  
6124 GT Single Family Home

6115 GT Proposed Tire and Auto Center  
6118 BB The Gardens – Intermediate Plan  
6120 VO Muslim American Comm. Assoc  
6122 CA Kipp Cooper Learning SQ Temp

**Motion:** It was moved by Mr. Parzanese, seconded by Mr. Carter and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

**PENDING:**

The list of Pending plans was reviewed

**CORRESPONDENCE:**

An email letter from John Showler provided an update on the H&H database. Within a few weeks districts will be able to re-enter data that had been previously entered and reimbursed \$5.60 per record. Then new data may be entered. Upon completion the remaining data entry, the contracted balance will be paid.

NJ Dept of Ag Secretary, Douglas Fisher sent an original of Governor Christie’s proclamation of Soil And Water Stewardship Week – April 27- May 4. The proclamation emphasized the important programs of the Conservation Districts and the dedication of the many professionals and volunteers and all landowners who are stewards of soil and water resources.

Susan Payne, Executive Director of the State Agriculture Development Committee forwarded a copy of the new “New Jersey Agricultural Mediation Program Handbook.”

The NJ Dept of Health, Consumer, Environmental and Occupation Health Service forwarded correspondence announcing that all Right to Know Surveys will be completed online. Mr. McGee is now registered as the “official” RTK Coordinator!

Frank Minch forwarded information regarding several agricultural related bills currently in NJ Assembly. He advised that the State Board of Agriculture does not support 3 bills related to native vegetation as currently proposed.

**OLD BUSINESS:**

The Financial Report and List of Disbursements for the period ending April 30, 2014 and May 30, 2014 were reviewed by the Board.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to accept the financial reports and to approve the payment of expenses for the periods ending April 30, 2014 and May 30, 2014.

During a May 19, 2014 e-Meeting, the board authorized the purchase of a new Certificate of Deposit. A resolution requiring the signatures of any two board members on this CD was proposed.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Parzanese and passed unanimously to formalize the resolution agreed to during the May 19 e-Meeting.

The district completed the purchase of a new Certificate of Deposit. This and all future certificates will require at least two signers. A schedule has been developed to ensure that at least one CD matures every year.

The Camden County Soil Conservation District Nominating Committee met on Wednesday, April 23. Robert Carter and Philip Kunkle were re-nominated to three year terms. The Nominating Committee nominated Michael Rigolizzo to fill the vacant position of the Board. All three were appointed at the June 9, 2014 SSCC meeting, effective July 1, 2014.

The board discussed a resolution honoring John Rigolizzo.

**Motion:** It was moved by Mr. Parzanese, seconded by Mr. Carter and passed unanimously to approve a resolution honoring John Rigolizzo and to forward a copy of said resolution to Helen Rigolizzo and the Rigolizzo family.

Craig McGee updated the Board on the status of the District's Watershed Projects. [See attached report]

### **NEW BUSINESS**

A preliminary Budget for FY 2015 has been prepared and reviewed by staff and Supervisors. The budget was discussed.

**Motion:** It was moved by M. Carter, seconded by Mr. Parzanese and passed unanimously to approve the FY2015 CCSCD Budget. The budget will be posted on the district's webpage.

Frank Minch, Executive Secretary State Soil Conservation Committee provided a draft of the 2014 Single Family Dwelling Bulletin and has requested comments. The board reviewed the draft and encourages the SSCC to finalize this policy as soon as possible. And further, the board requests that the SSCC and DCA share the burden of communicating and educating local municipal officials of any changes

### **NJACD REPORT:**

Mr. Dougherty reported that the NJACD met on June 9, 2014. The following issues were discussed:

- Several districts have not yet paid their annual dues.
- The NJ conservation Awards Ceremony took place in May in Trenton
- Planing has begun for the NJACD annual meeting. The meeting will be held in Morristown in November
- The NJACD will be looking to fill several positions within the organization. Volunteers can discuss those openings with any NJACD Board Member.

### **STAFF REPORTS:** (see attached)

Mr. McGee provided an update of staff activities.

Mr. McGee reported on the district's Ch.251 database. The Access database was developed nearly 15 years ago and has been in constant use since, but for various reasons not fully utilized. CCSCD staff are making efforts to update the database, repair broken links and beginning using the database more fully. A few inadvertent key strokes in mid-May wiped out the database, forcing a recovery from our backup files.

## **AGENCY REPORTS:**

### **NJDA State Soil Conservation Committee [SSCC] Report:**

Rich Belcher presented report of SSCC Activities.

- Supervisor appointments were approved at the June 9 meeting, effective July 1, 2014
- An updated draft of the Policy and Procedures Manual is available for review
- The Fee Schedule Policy is available for review and contains some significant changes
- The winning poster from the State's annual Poster Competition has been made into folders. Copies of these folders will be made available to all districts.
- Planning for the 2015 Envrothon has begun. The Envirothon will be held in Cape May.

### **NRCS Report:**

Nicole Ciccaglione reported that the NRCS are working on seven application in Camden County. There are five EQIP applications, three with High Priority Ranking and two pending ranking. There are also two AMA program applications, including one that has been approved for funding.

## **OTHER BUSINESS:**

None

## **ADJOURNMENT:**

It was moved by Mr. Parzanese, seconded by Mr. Carter and passed unanimously to adjourn the meeting.

Mr. Dougherty, Chairman, adjourned the meeting at 7:27

Respectfully submitted,  
Craig McGee  
District Manager

**Camden County SCD  
Watershed and Stormwater Projects Monthly Report**

**June 2014**

Active Projects:

DeCou Run Stream Restoration

- The grant modification extending the project by 1 ½ years and includes an additional \$60,000 of funding has reportedly been approved. It is my understanding that the modification documents are being prepared and we should be again under contract.
- Immediately upon receiving formal notification, work will resume to prepare the plans and specs for re-bidding

Cooper River Implementation Projects

- A rain garden for Eliz. Haddon School is under construction for spring installation
- We are coordinating with the Rutgers Water Resources staff to complete some surveying at a potential project site at Haddonfield High School
- Monitoring of Hopkins Pond continues. DO levels have plummeted again this spring.
- We have received approval from NJDEP to proceed with Camden City projects designed by Rutgers Water Resources program as part of the Camden SMART effort. CCMUA will develop partnership agreements. They will handle public bidding and contract administration for two projects.
- A potential project to address Stormwater quality and quantity issues at 3 Executive Campus in Cherry Hill will be reviewed next week.

NJ American Water Mini Grant

- We hosted students from St. Augustine and Haddonfield High School to re-plant Floating Treatment Wetlands at Hopkins Pond. Unfortunately, most newly planted plants have been pulled out. We plan to install a wildlife camera to try and figure out what is happening to our plantings.

## MANAGER'S REPORT

May 2014 and June 2014

### CHAPTER 251 ACTIVITIES:

	May	June
SITE PLAN REVIEWS COMPLETED:	18	11
SITE INSPECTIONS PERFORMED:	66	106
REPORTS OF COMPLIANCE ISSUED:	14	20
PROJECTS COMPLETED:	4	8
PROJECTS WITHDRAWN BY APPLICANT:	0	0
PROJECTS DENIED:	0	0
PROJECTS EXPIRED:	0	0
PROJECTS RE-CERTIFIED:	0	0

### STAFF ACTIVITIES:

Craig McGee:

- Presented "Hydrology 101" to Haddonfield Community Forum
- Attended SJRCD Meetings
- Attend Pine Hill Golf Club Conservation Group Meetings
- Worked with Students at Kresson Elementary School

Karen Mullen:

- Participated in the NJ Envirothon