

# CAMDEN COUNTY SOIL CONSERVATION DISTRICT

## MEETING MINUTES

April 21, 2014  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

Dennis Dougherty Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order, at 6:30

### ATTENDANCE:

Supervisors

Dennis Dougherty  
Philip Kunkle  
Louis Parzanese  
Robert Carter

Staff

Craig McGee

NRCS District Conservationist

Nicole Ciccaglione

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, County Clerk and posted in accordance with the Open Public Meetings Act.

### MINUTES:

The Minutes of the March 17, 2014 Camden County Soil Conservation District Board Meeting were read.

**Motion:** It was moved by Mr. Parzanese, seconded by Mr. Carter and passed unanimously to approve the March 17, 2014 Minutes as presented.

### CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending April 18, **2014** were reviewed and classified as follows:

### CERTIFIED:

6076 WI Blue Anchor Junction	6091 CA Project HOPE
6092 WI Intersection Impts –Factory & Tansboro	6094 PE Restaurant Depot
6095 CA UST Removal/Demo 919 Princess Ave	6096 GT Michael J DiPiero Building
6097 BA Barrington Redevelopment	6098 WI Winslow Cross Creek Ph1
6099 GI Paint Works Demo	6100 CH 2012 Delaware Main Replacements

**Motion:** It was moved by Mr. Kunkle, seconded by Mr. Parzanese and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

### PENDING:

The list of Pending plans was reviewed

### CORRESPONDENCE:

Cape-Atlantic SCD copied the CCSCD on a letter to the SSCC regarding a recent report on compliance with Administrative Bulletin 2011-2.0 regarding Soil Conservation District websites. The Cape-Atlantic

Conservation District requested that the SSCC provide timely notice of any changes to their webpage to assist the SCD in maintaining their pages and links.

Jack Sworaski, Chair of the SJRCD Council sent a letter requesting a sponsorship commitment letter for the 9<sup>th</sup> Annual South Jersey Tour Des Farms on Saturday, September 6, 2014. Participating sponsorships request a donation of \$200. Action was tabled until the 2015 budget can be approved.

**OLD BUSINESS:**

The Financial Report and List of Disbursements for the period ending March 31, 2014 were reviewed by the Board.

**Motion:** It was moved by Mr. Kunkle, seconded by Mr. Parzanese and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending March 31, 2014.

The 2014 Regional Conservation District Supervisor Meetings were held last month. The Southern Regional Meeting was March 27, 2014 at An Italian Affair in Glassboro. All CCSCD supervisors and District Manager attended.

Mr. McGee reported that he had contacted Subaru of America (their National Headquarters is located in Camden County) regarding a donation toward the Envirothon. Although a donation was expected, it had not been received by NJACD as of April 17. As per a motion made last month, the CCSCD will make a \$500 donation toward the NJ Envirothon.

Craig McGee updated the Board on the status of the District's Watershed Projects. [See attached report]

**NEW BUSINESS**

At the Regional Meeting, a report analyzing each District's webpage for compliance with Administrative Bulletin 2011-2.0 was distributed. The CCSCD webpage was deficient in several categories. Many of these deficiencies have been corrected, others will be resolved shortly.

A preliminary Budget for FY 2015 has been prepared and is currently being reviewed by the Finance Committee. The budget will be presented at the May board meeting.

The Nominating Committee will meet on Wednesday, April 23. The terms of Robert Carter and Philip Kunkle are expiring and both have indicated a willingness to continue to serve. Mr Kunkle has earned the required training points. One resume has been submitted to the nominating committee for the open position

**NJACD REPORT:**

Mr. Dougherty advised the board that the next NJACD and SSCC meeting will be held May 12

Mr. Dougherty reported that the National Association of Conservation Districts, North East Regional Meeting is scheduled for August 24-26 in Newport, RI. The NJ Envirothon is scheduled for May 3

Mr. Dougherty also reported on the success of this year's NJACD Scholarship program and the NJACD's revised webpage.

**STAFF REPORTS:** (see attached)

Mr. McGee provided an update of staff activities

**AGENCY REPORTS:**

NRCS: Nicole Ciccaglione reported on NRCS activities including a Forestry management plan for a farm in Winslow Township.

**OTHER BUSINESS:**

None

**ADJOURNMENT:**

**Motion:** It was moved by Mr. Parzanese., seconded by Mr. Kunkle and passed unanimously to adjourn the meeting.

Mr. Dougherty, adjourned the meeting at 7:20

Respectfully submitted,

Craig McGee  
District Manager

**Camden County SCD**  
**Watershed and Stormwater Projects Monthly Report**

**April 2014**

Active Projects:

DeCou Run Stream Restoration

- No Activity – I have requested a status update from NJDEP regarding our Contract Modification Request

Cooper River Implementation Projects

- A rain garden for Eliz. Haddon School is under design for spring installation
- We are coordinating with the Rutgers Water Resources staff to complete some surveying at a potential project site at Haddonfield High School
- I have scheduled a meeting with Andy Kricun – CCMUA Director and Camden SMART coordinator to discuss partnership opportunities.
- Several new projects (basin restorations and rain gardens) are under consideration
- A No-Cost Time Extension will be requested for this project

NJ American Water Mini Grant

- We will be hosting the Environmental Science students from St. Augustine Prep this spring at Hopkins Pond. Students may help build and deploy additional floating wetlands.
- NJ American Water has accepted our preliminary final report and will provide the remaining funding despite project work being incomplete.

## MANAGER'S REPORT

April 2014

### **CHAPTER 251 ACTIVITIES:**

SITE PLAN REVIEWS COMPLETED:	13
SITE INSPECTIONS PERFORMED:	93
REPORTS OF COMPLIANCE ISSUED:	9
PROJECTS COMPLETED:	5
PROJECTS WITHDRAWN BY APPLICANT:	0
PROJECTS DENIED:	0
PROJECTS EXPIRED:	0
PROJECTS RE-CERTIFIED:	0

### **STAFF ACTIVITIES:**

Craig attended SJRCD meetings

Karen attend NJ Envirothon Meeting at the NJ School of Conservation and the Southern Regional Envirothon Training

Staff have attended several preconstruction meetings for variety of projects, including several large sites

Coordinated the CCSCD Nominating Committee meeting