

# CAMDEN COUNTY SOIL CONSERVATION DISTRICT

## MEETING MINUTES

February 19, 2014  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

Dennis Dougherty Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order, at 6:30 pm.

### ATTENDANCE:

Supervisors

Dennis Dougherty  
Philip Kunkle  
Louis Parzanese  
Robert Carter

Staff

Craig McGee

SSCC Staff

Rich Belcher

Notice of this meeting was provided to the Courier Post and Trenton Times newspapers, County Clerk and posted in accordance with the Open Public Meetings Act.

### MINUTES:

The Minutes of the January 23, 2014 Camden County Soil Conservation District Board Meeting were read.

**Motion:** It was moved by Mr. Parzanese, seconded by Mr. Kunkle and passed unanimously to approve the January 23, 2014 Minutes as presented.

### CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending February 14, 2014 were reviewed and classified as follows:

### CERTIFIED:

6071 LI CNG Fueling Station –SJGC	6072 VO Voorhees Animal Hospital
6073 HA 422 Spruce Street	6074 PE Aluminum Shapes
6075 CH Med Express Urgent Care Facility	6077 GT Camden County College – CIM Bldg
6078 GT Stormwater Outfall Repairs – Woods Ln	

**Motion:** It was moved by Mr. Kunkle, seconded by Mr. Parzanese and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

### PENDING:

The list of Pending plans was reviewed

### CORRESPONDENCE:

The District received correspondence from Frank Minch, NJDA: Administrative Bulletin 20131.0, regarding the disposition of surplus property and Administrative Bulletin 2013-2.0 regarding district computer and internet access and use.

The Board requested digital copies of the bulletins for review and asked that bulletins be reviewed with all staff.

### **OLD BUSINESS:**

The Financial Report and List of Disbursements for the period ending January 31, 2014 were reviewed by the Board.

**Motion:** It was moved by Mr. Parzanese, seconded by Mr. Carter and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending January 31, 2014.

The Board adopted several business resolutions to update the access and approved signatures for the district's Certificates of Deposit.

**Motion:** It was moved by Mr. Carter, seconded by Mr. Kunkle and passed unanimously to adopt the Ascencia Bank Business Resolution authorizing all supervisors and Craig McGee to open bank accounts, deposit funds and sign accounts on behalf of the Camden County Soil Conservation District. Two signatures are required on all transactions.

**Motion:** It was moved by Mr. Kunkle, seconded by Mr. Parzanese and passed unanimously to adopt the Hudson City Savings Bank Business Resolution authorizing all supervisors and Craig McGee to open bank accounts, deposit funds and sign accounts on behalf of the Camden County Soil Conservation District. Two signatures are required on all transactions.

The board discusses the potential of hiring interns for the summer or fall. Mr. McGee was directed to further investigate options available to the District.

The district discussed the passing of John Rigolizzo and considered options to recognize his service. A donation in John's memory will be made to the NJACD Memorial Scholarship Fund and a proclamation will be prepared for presentation to John's family and for display at the district office.

**Motion:** It was moved by Mr. Kunkle, seconded by Mr Parzanese and passed unanimously to make a \$250 contribution to the NJACD Memorial Scholarship Fund in memory of John Rigolizzo

Craig McGee updated the Board on the status of the District's Watershed Projects. [See attached report]

### **NEW BUSINESS:**

There was no new business

### **NJACD REPORT:**

Mr. Dougherty reported on issues and activities discussed at the recent NJ Association of Conservation District meeting:

- Regional Supervisor Meetings will be held in March. The southern meeting will be held March 27 at An Italian Affair in Glassboro NJ. All supervisors are encouraged to attend.
- The 2014 Envirothon will be held May 3 at the NJ School of Conservation in Branchville.
- The NJACD is working on updating their webpage. A new web presence is expected within the next few months.
- The NJACD Scholarship will be offered again in 2014. Information and applications will be posted soon.
- The NACD Northeast Regional Conference will be held Aug 24- 27 in Newport, RI.

## **AGENCY REPORTS:**

### **USDA Natural Resources Conservation Service [NRCS] Report:**

No report

### **NJDA State Soil Conservation Committee [SSCC] Report:**

Rich Belcher presented report of SSCC Activities:

- The revised NJ Standards for Soil Erosion and Sediment Control have been adopted and are in effect as of February 20, 2014. The Standards are published digitally and are available online at: <http://www.state.nj.us/agriculture/divisions/anr/nrc/njerosion.html>
- The regional supervisors meetings will be held in March
- The 2013 NJ Poster contest winners were submitted for the national judging and two were awarded first prize in the national contest.
- The NJ Envirothon is updating their webpage, including adding the ability to donate directly online
- The 2014 National Envirothon is cancelled due to the lack of sponsorship

## **OTHER BUSINESS:**

**Motion:** It was moved by Mr. Kunkle, seconded by Mr. Parzanese and passed unanimously to go into Executive Session to discuss personnel issues at the conclusion of the regular business meeting

## **ADJOURNMENT:**

It was moved by Mr. Kunkle , seconded by Mr. Carter and passed unanimously to adjourn the meeting. Mr. Dougherty, Chairman, adjourned the meeting at 7:36

Respectfully submitted,  
Craig McGee  
District Manager

**Camden County SCD  
Watershed and Stormwater Projects Monthly Report**

**February 2014**

Active Projects:

DeCou Run Stream Restoration

- A project meeting with all project partners was held Jan 23 to discuss the project status. All agreed to continue to support the project
- A grant modification will be prepared and forwarded to NJDEP requesting a 1 ½ – year extension and an additional \$60,000 in funding. The added time and additional funds (along with potential support up to \$25,000 from Cherry Hill Township) should allow the project partners to bid and award a contract for a construction window starting September 15, 2014 and ending April 15, 2015.  
A revised budget for the project is currently being prepared.

Cooper River Implementation Projects

- Planning for next spring/ summer projects will occur over the winter
- Our partnership with Haddonfield Borough and the construction of the Lincoln Ave rain gardens will be the topic of an article in the League of Municipalities Magazine. A draft of this article is currently under review.

NJ American Water Mini Grant

- Work on the remaining aspects of the project will be completed in the spring.
- We will be hosting the Environmental Science students from St. Augustine Prep this spring at Hopkins Pond. Students may help build and deploy additional floating wetlands.

# MANAGER'S REPORT

February 2014

## CHAPTER 251 ACTIVITIES:

SITE PLAN REVIEWS COMPLETED:	8
SITE INSPECTIONS PERFORMED:	168
REPORTS OF COMPLIANCE ISSUED:	9
PROJECTS COMPLETED:	6
PROJECTS WITHDRAWN BY APPLICANT:	0
PROJECTS DENIED:	0
PROJECTS EXPIRED:	0
PROJECTS RE-CERTIFIED:	0

## STAFF ACTIVITIES:

Craig participated in interviews for the SJRCD coordinator position

Craig attended and participated in a NJDA & SCD District Manager review of revisions to the Policy and Procedures manual.

Craig participated in preparing an article for publication in the League of Municipalities Magazine. The article will be under the by-line of the Mayor of Haddonfield.

Karen attended a NJ Envirothon Meeting in preparation of the May event

## Camden County SCD Watershed and Stormwater Projects Monthly Report

February 2014

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