

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

September 19, 2013
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

John Rigolizzo, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order, at 6:20 PM.

ATTENDANCE:

Supervisors	John Rigolizzo Dennis Dougherty Philip Kunkle Louis Parzanese
Staff	Robert Dobbs Craig McGee Rich Belcher Nicole Ciccaglione
SSCC Staff	
NRCS District Conservationist	

Notice of this meeting was provided to the Courier Post and Philadelphia Inquirer Newspapers, County Clerk and posted in accordance with the Open Public Meetings Act.

MINUTES:

The Minutes of the August 19, 2013 Camden County Soil Conservation District Board Meeting were read.

Motion: It was moved by Louis Parzanese, seconded by Dennis Dougherty and passed unanimously to approve the August 19, 2013 Minutes as presented.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending September 19, 2013 were reviewed and classified as follows:

CERTIFIED:

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

5974 GT The Villages at Cross Keys	6021 GC Water Street Sewer and Water
5986 CH Wawa	6023 GT Stormwater Outfall Repairs
6016 GT Cedar Creek Drive Drainage	6024 CH Kane Subdivision
6017 MT Medexpress Urgent Care	6025 CA Campbell Meadow Planting
6018 CH Country Walk	6026 GC PSE&G Southern Reinforcement
6019 PE Bus Parking Lot	6027 WI Turnersville Landing
6020 AU Kings Highway Main Replacement	

PENDING:

5988 GT Ann Mullen Middle School	6030 AU Delaware Area Water Main Rep
6015 GT Gloucester Premium Outlets	6031 CH Jan's Boutique
6022 WI Cross Keys Landing	6032 HH 212 Crest Avenue

6028 WI Carmax Auto Superstore
6029 HH Delaware Area Water Main Replacement

6033 WI PSE&G Stockpile
6034 BE Proposed Wawa

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to classify remaining projects as pending further action.

CORRESPONDENCE:

No correspondence received.

OLD BUSINESS:

The Financial Report and List of Disbursements for the period ending August 31, 2013 were reviewed by the Board.

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending August 31, 2013.

The Board received the FY2013 Audit from Nightlinger, Colavita and Volpa. Action tabled until next meeting.

Robert Dobbs reported that Robert Carter was appointed to the Board of Supervisors at the September State Soil Conservation Committee Meeting. He has been contacted about the appointment and will attend the October Board Meeting.

Craig McGee updated the Board on the status of the District's Watershed Projects. [See attached report]

Robert Dobbs reported that the State Soil Conservation Subcommittees continue to meet. Policies, procedures and recommendations are being submitted to the SSCC for action.

Dennis Dougherty and Philip Kunkle reported on their attendance at the 2013 NACD Northeast Regional Meeting that was held September 15-16, 2013 in Dover, DE.

NEW BUSINESS:

Robert Dobbs informed the Board that the 2013 NJ Conservation Conference will be held October 27-28, 2013 at the Golden Inn in Avalon, NJ.

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to authorize attendance and payment of meeting expenses for Board and Staff to attend the 2013 NJ Conservation Conference.

The Board discussed changes related to the retirement of the District Manager on October 1, 2013.

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to adopt resolution authorizing all District Supervisors and Craig McGee to open bank accounts, deposit funds and sign checks on behalf of the Camden County Soil Conservation District.

Motion: It was moved by Dennis Dougherty, seconded by Philip Kunkle and passed unanimously to authorize Craig McGee to represent the District on the South Jersey RC&D Council.

Motion: It was moved by Dennis Dougherty, seconded by Philip Kunkle and passed unanimously to authorize Louis Parzanese to represent the Camden County Soil Conservation District on the Camden County Agriculture Development Board.

The Board discussed representation on the Camden County Open Space Trust Fund Advisory Board, NJ Conservation District Employees Association and Association of New Jersey Environmental Commissions.

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to authorize Craig McGee to serve as Certifying Officer for the Public Employees Retirement System and NJ State Health Benefits Program. Deana Hecker, of Nightlinger, Colavita and Volpa Accounting Firm, serves as backup.

Motion: It was moved by Philip Kunkle, seconded by Louis Parzanese and passed unanimously to authorize Craig McGee to serve as the Primary Contact with Paychex, the District's payroll service.

AGENCY REPORTS:

USDA Natural Resources Conservation Service [NRCS] Report:

Nicole Ciccaglione presented a report of NRCS activities in Camden County. [See attached report]

Sign up period for 2014 EQUIP and WHIP programs underway.

NJDA State Soil Conservation Committee [SSCC] Report:

Rich Belcher presented report of SSCC Activities.

He reported that guidance from SSCC and NJ DEP will be provided on data collection on infiltration basins. The deadline has been extended to end of October 2013.

Changes to NJ Soil Erosion and Sediment Control Standards are in NJ Register for review. Deadline for comments is October 1, 2013.

OTHER BUSINESS:

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to go into Executive Session to discuss personnel issue at 7:15 pm.

The Board resumed public session at 7:30 pm.

ADJOURNMENT:

John Rigolizzo, Chairman, adjourned the meeting at 7:35 pm.

Respectfully submitted,

Robert K. Dobbs
District Manager

**Camden County SCD
Watershed and Stormwater Projects Monthly Report**

September 2013

Active Projects:

DeCou Run Stream Restoration

- A 6-month No Cost Time Extension from NJDEP is being processed.
- I've asked Cherry Hill Township to confirm their willingness to proceed with the project, especially with regard to handling the public bidding.
- AKRF has found contractors that have expressed a willingness to bid and perform the work within the budget available
- A final decision on whether to proceed must be made soon.

Cooper River Implementation Projects

- Lincoln Ave rain gardens were constructed the week of August 26.
- Planting is scheduled for September 28. Sustainable Haddonfield is helping to coordinate volunteers.
- The Allen Ave enhanced tree pit project should be completed within the next month or so.
- Several basin restoration projects from last spring/fall will be reviewed and receive additional plantings as necessary.

NJ American Water Mini Grant

- A third floating wetland as installed at Hopkins Pond in early September.
- Work on this project will resume in the spring when planting weather returns

Additional info:

Mike Haberland and I were awarded the Excellence in Water Resources Protection and Planning Award by the NJ Section of the American Water Resources Association for our work at Hopkins Pond. I will be attending the awards dinner on September 26.

NRCS Activities Update for Camden County

i. Farm Bill Related Activities

Ia. Environmental Quality Incentives Program Applications - 2014

<i>Name</i>	<i>Township</i>	<i>Practices</i>	<i>Status</i>
No 1.	Hammonton	irrigation T 396	2013 application low priority. Has been
No. 2.	Hammonton	irrigation T 413	2013-2 application, deferred for 2014 fu
No. 3			2014 application submitted, pending 20

Ib. Wildlife Habitat Incentives Program Applications

<i>Name</i>	<i>Township</i>	<i>Practices</i>	<i>Status</i>
None			

Ic. Agricultural Management Assistance Program Applications

<i>Name</i>	<i>Winslow</i>	<i>Practices</i>	<i>Status</i>
No 4	Winslow Twp	T465	2013 application. Application deferred consideration.
No.5	Hammonton	T220	2013 application. Application deferred consideration.

Ila. Environmental Quality Incentives Program Contracts - 5 Contracts Open

<i>Name</i>	<i>Township</i>	<i>Practices</i>	<i>Status</i>

Ilb. Wildlife Habitat Incentives Program Contracts - No Active Contracts

<i>Name</i>	<i>Township</i>	<i>Practices</i>	<i>Status</i>

Ilc. Agricultural Management Assistance Contracts - No Active Contracts

<i>Name</i>	<i>Township</i>	<i>Practices</i>	<i>Status</i>

III. Farmland Preservation State Cost Share

<i>Name</i>	<i>Township</i>	<i>Practices</i>	<i>Status</i>
No Activity			

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IV. Technical Assistance

<i>Name</i>	<i>Township</i>	<i>Practices</i>	<i>Status</i>