

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

July 15, 2013
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

John Rigolizzo, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order, at 6:30 PM.

ATTENDANCE:

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| Supervisors | John Rigolizzo Dennis Dougherty Philip Kunkle Louis Parzanese |
| Staff | Robert Dobbs |

Notice of this meeting was provided to the Courier Post and Philadelphia Inquirer Newspapers, County Clerk and posted in accordance with the Open Public Meetings Act.

OFFICER ELECTION:

The Board discussed officer positions for FY2014

Motion: It was moved by Dennis Dougherty, seconded by Philip Kunkle and passed unanimously to elect John Rigolizzo Chair.

Motion: It was moved by Dennis Dougherty, seconded by John Rigolizzo and passed unanimously to elect Philip Kunkle Vice Chair.

Motion: It was moved by Philip Kunkle, seconded by Louis Parzanese and passed unanimously to elect Dennis Dougherty Treasurer.

MINUTES:

The Minutes of the June 17, 2013 Camden County Soil Conservation District Board Meeting were read.

Motion: It was moved by Philip Kunkle, seconded by Dennis Dougherty and passed unanimously to approve the June 17, 2013 Minutes as presented.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending May 20, 2013 were reviewed and classified as follows:

CERTIFIED:

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| 5948 WI The Enclave at Winslow Greens | 5990 GT Glen Landing Middle School |
| 5959 WI Briglia's Catering | 5991 GT Union Valley School |
| 5983 HH Glover Mill Village | 5992 GT Demolition of Existing Building |
| 5985 LS Temp Mixed-Use Development | 5993 GT James W. Lilley School |
| 5987 GT Loring Fleming School | 5997 GT Timber Creek High School |
| 5989 GT Blackwood Elementary School | 5998 GT Gloucester Township Public Works |

Motion: It was moved by Dennis Dougherty, seconded by Philip Kunkle and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

PENDING:

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| 5974 GT The Villages at Cross Keys | 6000 CA Social Services Building |
| 5986 CH Wawa | 6001 AU NJ American Water Main Replacement |
| 5988 GT Ann Mullen Middle School | 6002 GT Sturbridge Oaks Basin Remediation |
| 5994 PE Camden County Park Restrooms | 6003 GT Hampshire Road Basin Remediation |
| 5995 BR Conrail Site Plan | 6004 WI Gas Main |
| 5996 BT Berlin Township Fire Station #1 | 6005 BT Berlin Haddon LLC |
| 5999 WI Sicklerville Substation | |

Motion: It was moved by Dennis Dougherty, seconded by Philip Kunkle and passed unanimously to classify remaining projects as pending further action.

CORRESPONDENCE:

No correspondence received.

OLD BUSINESS:

The Financial Report and List of Disbursements for the period ending June 30, 2013 were reviewed by the Board.

Motion: It was moved by Louis Parzanese, seconded by Philip Kunkle and passed unanimously to accept the financial report and to approve the payment of expenses for the period ending June 30, 2013.

Robert Dobbs updated the Board on the status of the District's Watershed Projects. [See attached report]

Dennis Dougherty reported on NJ Association of Conservation Districts activities. He informed the Board that the Soil Curriculum project has been completed and that the 2013 NJ Conservation Conference will be held October 27-28, 2013 at The Golden Inn, Avalon, NJ.

NEW BUSINESS:

The Board reviewed a draft FY2013 Annual Plan of Work.

Motion: It was moved by Philip Kunkle, seconded by Dennis Dougherty and passed unanimously to adopt the FY2014 Annual Plan of Work.

The Board reviewed contracts with the following professional consultants:

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| George Botcheos: | Attorney |
| Nightlinger, Colavita & Volpa: | Accounting Firm |
| 3B Networks, LLC: | Computer Consultant |

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to authorize professional contracts for George Botcheos, Attorney; Nightlinger, Colavita and Volpa, Accounting Firm; and 3B Networks, LLC, Computer Consultant for FY2014.

The Board discussed attendance at the 2013 NACD Northeast Regional Meeting, scheduled for September 15-16, 2013 in Dover, DE.

Motion: It was moved by Louis Parzanese, seconded by Philip Kunkle and passed unanimously to authorize attendance and payment of travel and meeting expenses for the 2013 NACD Northeast Regional Meeting.

MANAGER'S REPORT: [See attached report]

ADJOURNMENT:

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to adjourn the meeting at 7:15 pm.

Respectfully submitted,

Robert K. Dobbs

**Camden County SCD
Watershed and Stormwater Projects Monthly Report**

July 2013

Active Projects:

DeCou Run Stream Restoration

- I have requested a major modification to our existing agreement, including a one-year project extension and an additional \$140,000 in funding. The revised budget includes additional funding for the CCSCD in both the salary and audit categories
- The project remains on hold while we await a decision from NJDEP

Cooper River Implementation Projects

- I met with the new director of Voorhees Township Public Works regarding basin restoration. Several projects will be identified and proposed for fall restoration work.
- Two small rain gardens were installed at Haddonfield Memorial HS. HMHS staff and students completed most of the work and SCD staff provided plants. The garden will be maintained during the summer
- Many of the basin project sites were visited with Chris Miller, NRCS Plant Materials Center. Chris made some maintenance recommendations and helped revise expectations of newly seeded areas.

NJ American Water Mini Grant

- The initial floating wetland was installed as noted above. The funds from this grant will be expended over the next few months to purchase materials for this project.

Additional Notes:

- I'm meeting with staff from several other south Jersey SCDs to discuss opportunities for partnerships on future grant funded projects.

MANAGER'S REPORT

JULY 2013

CHAPTER 251 ACTIVITIES:

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| SITE PLAN REVIEWS COMPLETED: | 12 |
| SITE INSPECTIONS PERFORMED: | 141 |
| REPORTS OF COMPLIANCE ISSUED: | 11 |
| PROJECTS COMPLETED: | 1 |
| PROJECTS WITHDRAWN BY APPLICANT: | 0 |
| PROJECTS DENIED: | 0 |
| PROJECTS EXPIRED: | 0 |
| PROJECTS RE-CERTIFIED: | 0 |

OTHER ACTIVITIES:

South Jersey RC&D Council: Attended Council Meeting on June 19, 2013 in Columbus, NJ. Strategic Planning process is continuing.

Partnership for the Delaware Estuary: Attended Board Meeting on July 2, 2013 in Wilmington, DE.

SSCC Policy and Procedure Subcommittee: Attend Subcommittee Meeting on June 25, 2013 in Freehold, NJ.