

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

423 COMMERCE LANE, SUITE #1

WEST BERLIN, NJ 08091

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MEETING AGENDA

JULY 16, 2012

CALL TO ORDER

MINUTES OF THE PREVIOUS MEETING

**SOIL EROSION & SEDIMENT CONTROL PLAN
CERTIFICATIONS**

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

PLANNING DISCUSSION

DISTRICT MANAGER'S REPORT

STAFF REPORTS

AGENCY REPORTS

ADJOURN

CAMDEN COUNTY SOIL CONSERVATION DISTRICT

MEETING MINUTES

Monday, July 16, 2012
423 Commerce Lane, Suite 1
West Berlin, NJ 08091

John Rigolizzo, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order, at 6:30 PM.

ATTENDANCE:

Supervisors	John Rigolizzo Dennis Dougherty
Staff	Louis Parzanese Robert K. Dobbs Craig McGee
NRCS	Nicole Caccaglione

Notice of this meeting was provided to the Courier Post and Philadelphia Inquirer Newspapers, County Clerk and posted in accordance with the Open Public Meetings Act.

MINUTES:

The Minutes of the June 18, 2012, 2012 Camden County Soil Conservation District Board Meeting were read.

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to approve the June 18, 2012, 2012 Minutes as presented.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending June 18, 2012 were reviewed and classified as follows:

CERTIFIED:

5859 GT Atlantic Basin Force Main	5866 CH Woodcrest School Bus Loop
5861 WA Gas Main	5867 CH 313 Monroe Avenue
5862 CH Garden State Pavilions	5868 RU Soccer Field
5863 CH 11 Brookdale	

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

PENDING:

5854 HT Sanitary Sewer Improvements II	5869 HA Goodwill Industries ADC
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5860 GT Roadway & Culvert Project
5865 BT Solar Array

5870 PE Soccer Fields Reconstruction

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to classify remaining projects as pending further action.

CORRESPONDENCE:

No correspondence was received.

OLD BUSINESS:

The Financial Report and List of Disbursements for the period ending June 30, 2012 were reviewed by the Board

Motion: It was moved by Louis Parzanese, seconded by Dennis Dougherty and passed unanimously to accept the Financial Report and to approve the payment of expenses for the period ending June 30, 2012.

Dennis Dougherty and Robert Dobbs reviewed the final draft FY2013 Budget with the Board. The Board discussed provisions of the budget.

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to adopt the FT2013 Budget.

The Board reviewed the Chapter 251 Quarterly Report of Activities for the period ending June 30, 2012.

Craig McGee updated on the status of the District's Watershed Projects. [See attached report]

Dennis Dougherty updated the Board on the New Jersey Conservation District Work Group Report. The report was presented to NJ Department of Agriculture Secretary Douglas Fisher and is under review and consideration by the department. The District Work Group is scheduled to meet again next week.

The Board reviewed the FY2013 District Annual Plan of Work.

Motion: It was moved by Louis Parzanese, seconded by Dennis Dougherty and passed to adopt the FY2013 Annual Plan of Work.

NEW BUSINESS:

Robert Dobbs informed the Board that the 2012 NACD Northeast Region Meeting will be held August 20-21, 2012 in Corning, NY. It was noted that this date conflicts with the next District Board Meeting.

Motion: It was moved by Louis Parzanese, seconded by Dennis Dougherty and passed unanimously to authorize attendance and payment of travel related expenses for Dennis Dougherty and Robert Dobbs to attend the 2012 NACD Northeast Region Meeting. The Board agreed not to meet in August.

MANAGER'S REPORT: [See attached report]

NRCS REPORT:

Nicole Ciccaglione, District Conservationist, presented an update of NRCS activities in Camden County. NRCS personnel participated in a two-day training session at the District Office and at Stella Farms.

A Conservation Plan for Stella Farms developed by NRCS was presented and reviewed by the Board.

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to approve the Stella Farms Conservation Plan. John Rigolizzo signed the approval for the plan.

Adjournment:

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to adjourn the meeting at 7:25 pm.

Respectfully submitted,

Robert K. Dobbs
District Manager

Camden County SCD
Watershed and Stormwater Projects Monthly Report

July 2012

DeCou Run Stream Restoration

- Our contract modification and \$130,00 advance payment request has been approved and is still being processed at NJDEP. This allows the project to move forward
- The bid package will be advertised by mid July, 2012 with a contract awarded by mid August 2012 assuming funding is in hand.

Mantua Implementation Project

- Work has been completed at the Fishpond Road site
- Rowan continues work on the infiltration swale at Parking Lot E.
- I am preparing a revised scope of work and budget to accommodate all the changes made in this project to date. Uncompleted tasks include additional planting in the stormwater basin at Atkinson Park, additional swale plantings at Atkinson Park.
- We are working with the “Friends of the Grove” in Pitman to build a rain garden. Hopefully this rain garden will be the first of many helping to address storm water issues within Pitman Grove

Cooper River Stormwater Education

- All project work has been completed, a final budget prepared and remaining funds billed out as salary.
- Final administrative, program and financial reports will be completed over the next month or so and submitted to NJDEP.

Cooper River Implementation Projects

- A stormwater basin restoration brochure has been distributed to Cooper River municipalities. Several municipalities have responded, but not those with the most basins. We will follow up directly with these municipalities
- Work is proceeding to coordinate the installation of an aeration system at Hopkins Pond. Haddonfield High School has agreed to partner on this project and will provide an electrical hook-up.
- Gibbsboro’s contractor has completed work on the Blueberry Hill gully repair, we will reimburse the borough for this effort
- Rutgers has begun work preparing draft sample roadside rain garden plans. We are hoping to work with municipalities and other government agencies to install a variety of demonstration projects

MANAGER'S REPORT

JULY 2012

CHAPTER 251 ACTIVITIES:

SITE PLAN REVIEWS COMPLETED:	11
SITE INSPECTIONS PERFORMED:	117
REPORTS OF COMPLIANCE ISSUED:	28
PROJECTS COMPLETED:	10
PROJECTS WITHDRAWN BY APPLICANT:	0
PROJECTS DENIED:	0
PROJECTS EXPIRED:	0
PROJECTS RE-CERTIFIED:	0

OTHER ACTIVITIES:

South Jersey RC&D Council: Attended Council Meeting on June 20, 2012 in Columbus, NJ. The Council has begun Board and Strategic Planning training with the Nonprofit Center of La Salle University School of Business. Plans for the 2012 Tour des Farms have been finalized. The bike tour will be on Saturday, September 8, 2012 in Burlington County.

Camden County Open Space Trust Fund Board: Attended Board Meeting on July 9, 2012 in Cherry Hill, NJ.

State Soil Conservation Committee Meeting: Attended Board Meeting on July 12, 2012 in New Brunswick, NJ.

New Jersey Association of Conservation Districts: Attended NJACD Board of Director's Meeting on July 9, 2012 in New Brunswick, NJ. The association has requested that I assist them in finalizing the NRCS Local Work Group Assessment Grant Report on their behalf. The District will be reimbursed \$2,000 for these services.

National Association of Conservation Districts [NACD]: I have been serving on NACD's Policy Review Committee and participating in regular conference calls. The Committee is reviewing the association's policy review and adoption process; organizing their policies; reviewing policies for applicability/duplicity/viability and making recommendations to NACD Resource Policy Committees for changes.