

**CAMDEN COUNTY SOIL CONSERVATION DISTRICT**

423 COMMERCE LANE, SUITE #1

WEST BERLIN, NJ 08091

856-767-6299

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**MEETING AGENDA**

**FEBRUARY 22, 2012**

**CALL TO ORDER**

**MINUTES OF THE PREVIOUS MEETING**

**SOIL EROSION & SEDIMENT CONTROL PLAN  
CERTIFICATIONS**

**CORRESPONDENCE**

**OLD BUSINESS**

**NEW BUSINESS**

**PLANNING DISCUSSION**

**DISTRICT MANAGER'S REPORT**

**STAFF REPORTS**

**AGENCY REPORTS**

**ADJOURN**

# CAMDEN COUNTY SOIL CONSERVATION DISTRICT

## MEETING MINUTES

Wednesday, February 22, 2012  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

John Rigolizzo, Chair, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order, at 6:30 PM.

### ATTENDANCE:

Supervisors	John Rigolizzo Dennis Dougherty Louis Parzanese Philip Kunkle
Staff	Robert K. Dobbs Craig McGee
NRCS	Nicole Ciccaglione
SSCC	Rich Belcher

Notice of this meeting was provided to the Courier Post and Philadelphia Inquirer Newspapers, County Clerk and posted in accordance with the Open Public Meetings Act.

### MINUTES:

The Minutes of the January 18, 2012 Camden County Soil Conservation District Board Meeting were read.

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to approve the Minutes as presented.

### CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending January 18, 2012 were reviewed and classified as follows:

### CERTIFIED:

5789 CH St. Thomas Senior Housing	5822 WA Gas Main
5798 CH Law Office	5823 CH Ellisburg Solar Facility
5818 WI United Asphalt	5826 Cl Clementon Lake Park Wavepool
5820 WI Gas Main	

Motion: It was moved by Dennis Dougherty, seconded by Philip Kunkle and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

### PENDING:

5775 GT Solar Facility  
5824 CH Cuthbert Blvd Substation  
5825 VO Somerdale Drainage Project

5827 PE Football Complex  
5828 BE Smart Pig Project

Motion: It was moved by Dennis Dougherty, seconded by Philip Kunkle and passed unanimously to classify remaining projects as pending further action.

### **CORRESPONDENCE:**

Frank Minch, State Soil Conservation Committee, sent a memo indicating that the term of Dennis Dougherty will expire on June 30, 2012. In addition, the District has a vacant position on the Board of Supervisors. John Riglizzo, Chair, appointed members to the District Supervisor Nominating Committee. The committee will meet in March to consider nominees for the District Supervisor positions. Mr. Dougherty expressed his willingness to continue serving on the Board.

### **OLD BUSINESS:**

The Financial Report and List of Disbursements for the period ending January 31, 2012 were reviewed by the Board.

Motion: It was moved by Philip Kunkle, seconded by Louise Parzanese and passed unanimously to accept the Financial Report and List of Disbursements for the period ending January 31, 2012.

Craig McGee updated the Board on the status of the District's Watershed Projects. [see attached report]

### **NEW BUSINESS:**

Robert Dobbs informed the Board that the NJACD will be sponsoring the South Jersey Regional District Supervisors Meeting on April 2012 in Glassboro, NJ. Meeting details and agenda will be forthcoming.

Robert Dobbs reported that the 2012 NJ Envirothon will be held May 5, 2012 at Camp Sacajawea in Farmingdale, Monmouth County, NJ. The Envirothon topic this year is "Nonpoint Source Pollution/Low Impact Development."

The South Jersey RC&D Council submitted an invoice for 2012 Council Dues in the amount of \$300.

Motion: It was moved by Louis Parzanese, seconded by Philip Kunkle and passed unanimously to authorize payment of \$300 to the South Jersey RC&D Council for 2012 dues.

Robert Dobbs reviewed a proposed NJDEP/SSCC Detention Basin Data funding opportunity. \$268,981 in funding would be available to NJ Conservation Districts to create a DEP detention basin database from existing district records. Specifics for the proposal are still under development.

### **NRCS REPORT:**

Nicole Ciccaglione, District Conservationist, present a report of NRCS activities. [see attached report]

She presented a request for technical assistance from Barbara Long, a landowner in Berlin, NJ. The Board discussed the request. John Rigolizzo, Chair, signed the Conservation Agreement with Ms. Long.

**SSCC REPORT:**

Rich Belcher presented a report on the NJ Conservation Partnership's exhibit at the NJ Flower and Patio Show that was held early in February. The partnership received three awards for the exhibit.

He informed the Board that the NJ Conservation Partnership will hold an Awards Ceremony on May 17, 2012 at the State Museum in Trenton, NJ. Poster Contest Winners, the NJ Envirothon Top Team and NJACD Scholarship Recipient will honored during the ceremony.

**OTHER BUSINESS:**

Craig McGee reported that he attended the South Jersey RC&D Council's Team Habitat Meeting.

The NJ Soil Health Conference will be held in May in Ocean County. It was agreed to send staff to participate in the conference.

**ADJOURNMENT:**

Motion: It was moved by Dennis Dougherty, seconded by Philip Kunckle and passed unanimously to adjourn the meeting at 7:25 pm.

Respectfully submitted,

Robert K. Dobbs  
District Manager

**Camden County SCD  
Watershed and Stormwater Projects Monthly Report**

**February 2012**

**Cooper River Stormwater Basins**

- All final reports, basin fact sheets and all deliverables have been completed and are ready for submission to NJDEP.
- A final project budget reflecting the final total expenditures has been prepared and will be submitted with the final financial reports.
- An outstanding debt to our water quality lab remains unpaid due to insufficient funds in this project account.

**DeCou Run Stream Restoration**

- NJDEP Permits have been issued and AKRF is preparing bid documents.
- The project has been slightly revised to provide a base bid and a series of alternates. This will ensure a contract can be awarded for at least part of the project.
- Cherry Hill Township has agreed in principle to handle the bidding and contracting for this project. However, we have not yet received documents clarifying the agreement
- AKRF has expressed concern regarding their financial losses on this project

**Mantua Implementation Project.**

- We are exploring additional project work to take the place of the water quality monitoring. Several additional basin renovations are being considered.
- Rowan University and their contractor have selected a plan to address the poorly functioning bio-basin cell.
- Rowan has identified a project to take the place of the proposed campus basin retrofit. The new project is a bio-infiltration swale replacing a turf swale near the engineering building.

**Cooper River Stormwater Education**

- Plans to construct the remaining rain gardens are underway.
- Deliverables for this project are nearing completion
- The grant period extends through May and all project work is expected to be completed within this period.

**Cooper River Implementation Projects**

- The initial advance payment was received from NJDEP however; the check was improperly prepared and returned. A corrected check has not yet been received.
- We have started designing a basin retrofit in partnership with Subaru at their Operations Headquarters.
- A basin retrofit brochure is being prepared for distribution to municipalities and facility managers. We hope to secure partners for basin renovations later this spring and fall.
- A subcontract with Rutgers to prepare standardized rain garden designs for construction is in development.

## MANAGER'S REPORT

February 2012

### CHAPTER 251 ACTIVITIES:

SITE PLAN REVIEWS COMPLETED:	7
SITE INSPECTIONS PERFORMED:	249
REPORTS OF COMPLIANCE ISSUED:	13
PROJECTS COMPLETED:	1
PROJECTS WITHDRAWN BY APPLICANT:	0
PROJECTS DENIED:	0
PROJECTS EXPIRED:	0
PROJECTS RE-CERTIFIED:	0

### OTHER ACTIVITIES:

**Camden County Open Space Trust Fund Board:** Attended Board Meeting on January 26, 2012 in Cherry Hill, NJ.

**South Jersey RC&D Council:** Attended Council Meeting on February 15, 2012 in Columbus, NJ. The Council is planning for the 2012 Tours Des Fermes again this year in Burlington County and considering a Winery Bike Tour through Camden, Atlantic and Gloucester Counties.

**State Soil Conservation Committee:** Attended District Managers meeting on February 6, 2012 in Trenton, NJ.