

**CAMDEN COUNTY SOIL CONSERVATION DISTRICT**

423 COMMERCE LANE, SUITE #1

WEST BERLIN, NJ 08091

856-767-6299

856-767-1676 (FAX)

**MEETING AGENDA**

**JANUARY 18, 2012**

**CALL TO ORDER**

**MINUTES OF THE PREVIOUS MEETING**

**SOIL EROSION & SEDIMENT CONTROL PLAN  
CERTIFICATIONS**

**CORRESPONDENCE**

**OLD BUSINESS**

**NEW BUSINESS**

**PLANNING DISCUSSION**

**DISTRICT MANAGER'S REPORT**

**STAFF REPORTS**

**AGENCY REPORTS**

**ADJOURN**

# CAMDEN COUNTY SOIL CONSERVATION DISTRICT

## MEETING MINUTES

Wednesday, January 18, 2012  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

Dennis Dougherty, V. Chair, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order, at 6:30 PM.

### ATTENDANCE:

Supervisors	Dennis Dougherty, V. Chair Louis Parzanese Philip Kunkle
Staff	Robert K. Dobbs Craig McGee

Notice of this meeting was provided to the Courier Post and Philadelphia Inquirer Newspapers, County Clerk and posted in accordance with the Open Public Meetings Act.

### MINUTES:

The Minutes of the November 20, 2011 Camden County Soil Conservation District Board Meeting were read.

Motion: It was moved by Philip Kunkle, seconded by Louis Parzanese and passed unanimously to approve the Minutes as presented. A District Board Meeting was not held in December 2011.

### CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending January 18, 2012 were reviewed and classified as follows:

### CERTIFIED:

5777 WI CCMUA Pump Station	5812 WI Braddock Frosted Foods
5783 RU Runnemedede Retail and Bank Pad	5813 CH Vardaro Residence
5807 GC Broadway Improvements Phase II	5814 WI Atlantic City Electric
5808 GC Reconstruction of Monmouth Street	5815 BE NJ Turnpike Message Signs
5809 WI Shops at Avondale	5816 CH Zagoren Residence
5810 BA Reconstruction of Newton Avenue	5817 CA Berkely Street Homes
5811 GT Interchange Redevelopment	5819 GT Diana Drive

Motion: It was moved by Louis Parzanese, seconded by Philip Kunkle and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

### PENDING:

5775 GT Solar Facility  
5777 WI CCMUA Pumping Station  
5789 CH St. Thomas Senior Housing  
5798 CH Law Office

5818 WI United Asphalt  
5820 WI Gas Main

Motion: It was moved by Louis Parzanese, seconded by Philip Kunkle and passed to classify remaining projects as pending further action.

### **CORRESPONDENCE:**

Frank Minch, State Soil Conservation Committee, sent a memo concerning mandatory Ethics Training for District Supervisors and Staff. The Board and Staff have completed the on-line ethics training.

Frank Minch, State Soil Conservation Committee, sent a memo re-confirming the requirement of C. 251 Soil Erosion and Sediment Control Plan Certification for demolition projects with over 5,000 sq. ft. of land disturbance.

### **OLD BUSINESS:**

The Financial Report and List of Disbursements for the period ending November 30, 2011 were reviewed by the Board.

Motion: It was moved by Philip Kunkle, seconded by Louise Parzanese and passed to accept the Financial Report and List of Disbursements for the period ending November 30, 2011.

The Financial Report and List of Disbursements for the period ending December 31, 2011 were reviewed by the Board.

Motion: It was moved by Philip Kunkle, seconded by Louis Parzanese and passed to accept the Financial Report and to approve payment of expenses for the period ending December 31, 2011.

The Board reviewed the C. 251 Quarterly Report for the period ending December 31, 2011.

Craig McGee and Robert Dobbs updated the Board on the status of the District's watershed projects. [See attached report] The De Cou Run Project construction contract was discussed. Cherry Hill Township may serve as the bidding agency for the project and contract with the contractor to complete the project. We hope to select bids by March 2012 and start work in April. Construction costs must be reviewed before releasing announcement of bids. The Board authorized working with Cherry Hill to administer bidding and contract.

### **NEW BUSINESS:**

Robert Dobbs reported that the New Jersey Conservation Partnership is sponsoring a display at the 2012 NJ Flower and Garden Show in Edison, NJ. The partnership's display theme is "Spy Pollinators out the Rear Window, which corresponds with the show's "Movie Classics" theme. The show will run February 16-19 at the NJ Convention Center.

Robert Dobbs reported that the NJ Association of Conservation Districts submitted an invoice in the amount of \$300 for 2012 Dues.

Motion: It was moved by Louis Parzanese, seconded by Philip Kunkle and passed unanimously to authorize payment of \$300 to NJACD for 2012 association dues.

George Botcheos, the District's Attorney, submitted a bill in the amount of \$1,800 for 2012 Legal Retainer.

Motion: It was moved by Philip Kunkle, seconded by Louis Parzanese and passed unanimously to authorize payment of \$1,800 to George Botcheos for 2012 Legal Retainer.

NACD submitted an invoice in the amount of \$775 for 2012 association dues.

Motion: It was moved by Louise Parzanese, seconded by Philip Kunkle and passed unanimously to authorize payment of \$775 to NACD for 2012 association dues.

**MANAGER'S REPORT:** see attached report

**ADJOURNMENT:**

Motion: It was moved by Louis Parzanese, seconded by Philip Kunkle and passed unanimously to adjourn the meeting at 7:15 pm.

Respectfully submitted,

Robert K. Dobbs  
District Manager

Camden County SCD  
Watershed and Stormwater Projects Monthly Report

January 2012

Cooper River Stormwater Basins

- All field work was completed with a dormant season planting at Wilderness Run in early December.
- Final reports, basin fact sheets and all deliverables are being finalized for submission in early February.

DeCou Run Stream Restoration

- NJDEP Permits have been issued and AKRF is preparing bid documents.
- **ACTION ITEM: CCSCD must decide on how to contract the construction work for DeCou Run. CCSCD can contract with AKRF as a design build contractor, partner with Cherry Hill Township and allow them to bid and contract the work or handle all bidding and contracting ourselves.**

Mantua Implementation Project.

- A dormant season planting at Twin Ponds was completed on Dec. 19<sup>th</sup>.
- The bio-infiltration basins at Rowan were completed in early December. One infiltration cell appears to have failed and options are currently being considered.
- This project received some press in the Philadelphia Inquirer and Gloucester County Times
- Activities this winter will focus on planning for the spring.

Cooper River Stormwater Education

- Four rain gardens are being planned for spring installation, including a partnership with Flying Fish Brewery.
- Rutgers has completed many of the deliverables for the educational aspects of this project.

DVRPC Contract-

- 
- Final payment from DVRPC -\$4578.00 was received in early January.

Cooper River Implementation Projects

- The initial advance payment has been requested from DEP. This will allow the CCSCD to open the project checking account and begin reimbursing for project work.

Project planning and communications are underway in advance

## MANAGER'S REPORT

January 2012

### CHAPTER 251 ACTIVITIES:

SITE PLAN REVIEWS COMPLETED:	14
SITE INSPECTIONS PERFORMED:	78
REPORTS OF COMPLIANCE ISSUED:	5
PROJECTS COMPLETED:	3
PROJECTS WITHDRAWN BY APPLICANT:	3
PROJECTS DENIED:	1
PROJECTS EXPIRED:	0
PROJECTS RE-CERTIFIED:	0

### OTHER ACTIVITIES:

Camden County Open Space Trust Fund Board: Attended Board Meeting on November 8, 2011 in Lindenwold, NJ.

Voorhees Environmental Park: Attended planning meeting on December 2, 2011 in Voorhees, NJ. Participated in judging of conceptual plans by Rutgers University School of Landscape Architecture graduate students. Selected students will finalize plans for presentation in Spring of 2012

South Jersey RC&D Council: Attend Council Meeting on December 14, 2011 in Columbus, NJ.

State Soil Conservation Committee: Attended SSCC Meeting on January 10, 2012 in Trenton, NJ.

NJ Association of Conservation Districts: Attended NJACD Board Meeting on January 10, 2012.