

**CAMDEN COUNTY SOIL CONSERVATION DISTRICT**

423 COMMERCE LANE, SUITE #1

WEST BERLIN, NJ 08091

856-767-6299

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**MEETING AGENDA**

**NOVEMBER 20, 2011**

**CALL TO ORDER**

**MINUTES OF THE PREVIOUS MEETING**

**SOIL EROSION & SEDIMENT CONTROL PLAN  
CERTIFICATIONS**

**CORRESPONDENCE**

**OLD BUSINESS**

**NEW BUSINESS**

**PLANNING DISCUSSION**

**DISTRICT MANAGER'S REPORT**

**STAFF REPORTS**

**AGENCY REPORTS**

**ADJOURN**

# CAMDEN COUNTY SOIL CONSERVATION DISTRICT

## MEETING MINUTES

Monday, November 20, 2011  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

John Rigolizzo, Chair, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order, at 6:30 PM.

### ATTENDANCE:

Supervisors	John Rigolizzo, Chair Dennis Dougherty, Treasurer Louis Parzanese Philip Kunkle
Staff	Robert K. Dobbs

Notice of this meeting was provided to the Courier Post and Philadelphia Inquirer Newspapers, County Clerk and posted in accordance with the Open Public Meetings Act.

### MINUTES:

The Minutes of the October 17, 2011 Camden County Soil Conservation District Board Meeting were read.

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to approve the Minutes as presented.

### CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending November 20, 2011 were reviewed and classified as follows:

### CERTIFIED:

5797 CA Salvation Army Site	5801 CA Locust Street Substation
5791 PE Pennsauken Transit Center, Ph 2	5802 CA Battleship NJ Access Road
5780 HA Roadway Improvements	5803 CA Tyler Street Housing
5799 CA Linden Street Charter School	5805 VO Voorhees Dunkin Donuts
5800 VO Brandywine Senior Living	5806 CH Country Walk

Motion: It was moved by Louis Parzanese, seconded by Philip Kunkle and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded. Dennis Dougherty recused himself from all action related to #5800-VO-11 Brandywine Senior Living due to a business relationship.

### PENDING:

5688 VO Proposed Medical Offices

5807 GC Broadway Improvements

5775 GT Solar Facility

5808 GC Monmouth Street Improvements

5777 WI CCMUA Pumping Station

5809 WI Shops at Avondale

5783 RU Runnemede Retail and Bank Pad

5810 BA Newton Avenue Reconstruction

5789 CH St. Thomas Senior Housing

5811 GT Interchange Redevelopment

5798 CH Law Office

Motion: It was moved by Louis Parzanese, seconded by Philip Kunkle and passed to classify remaining projects as pending further action.

### CORRESPONDENCE:

Nightlinger, Colavita and Volpa sent a letter acknowledging that their audit of the Districts FY2011 Financial Records indicated no problems and that the District was in compliance with accepted accounting practices.

### OLD BUSINESS:

The Financial Report and List of Disbursements for the period ending October 31, 2011 were reviewed by the Board.

Motion: It was moved by Philip Kunkle, seconded by Louis Parzanese and passed to accept the Financial Report and to approve payment of expenses for the period ending October 31, 2011.

Robert Dobbs reported that the District's FY2011 Financial Audit has been completed and submitted to the NJ Department of Agriculture, State Soil Conservation Committee and the NJ Department of Environmental Protection. The Board reviewed the Audit Report.

Motion: It was moved by Louis Parzanese, seconded by Philip Kunkle and passed unanimously to accept the FR2011 Financial Audit Report.

Robert Dobbs updated the Board on the status of the District's watershed projects. [See attached report]

### NEW BUSINESS:

Robert Dobbs reported that the District's telephone and internet service bundle has been changed to Verizon for a significant cost savings.

Dennis Dougherty reported that he attended the NJ State Soil Conservation Committee Meeting and NJ Association of Conservation Districts Board Meeting on November 14, 2011.

MANAGER'S REPORT: [See attached report]

### ADJOURNMENT:

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed to adjourn the meeting at 7:10 pm.

Respectfully submitted,

Robert K. Dobbs  
District Manager

**Camden County SCD  
Watershed and Stormwater Projects Monthly Report**

**November 2011**

Cooper River Stormwater Basins

- Additional planting at Wilderness Run will complete the construction work on this project.
- Final reports, deliverables will be prepared to complete administrative tasks, all work will be completed by mid- January.

DeCou Run Stream Restoration

- No changes from last month.
- It is likely that NJDEP permits will be approved over the winter and the SCD will be able to submit an RfP for the project work.

Mantua Implementation Project.

- A dormant season planting is being scheduled for the Twin Ponds basin. A custom seed mix has been delivered and we are now waiting for suitable weather
- Rowan has begun work on the bio-infiltration basins on campus. Work is expected to be completed by December 1.
- Activities this winter will focus on planning for the spring.

Cooper River Stormwater Education

- A no-cost time extension was requested extending work through the spring planting season. The extension was in part necessary due to remaining funds in the construction budget
- Winter activity will be limited to planning and lining up contractors for the remaining rain garden projects

DVRPC Contract-

- Awaiting final payment from DVRPC – final invoice is \$4578.00. A recent phone call suggested payment is soon forthcoming.

Cooper River Implementation Projects

- We've received the executed grant agreement for this new project and will commence work this fall. This grant totals \$400,000 and includes over \$180,000 in district salary and expenses. The project includes funds for roadside rain gardens, basin renovation, gully repair and pond rehabilitation.

## MANAGER'S REPORT

NOVEMBER 21, 2011

### CHAPTER 251 ACTIVITIES:

SITE PLAN REVIEWS COMPLETED:	10
SITE INSPECTIONS PERFORMED:	164
REPORTS OF COMPLIANCE ISSUED:	7
PROJECTS COMPLETED:	3
PROJECTS WITHDRAWN BY APPLICANT:	2
PROJECTS DENIED:	0
PROJECTS EXPIRED:	0
PROJECTS RE-CERTIFIED:	0

### OTHER ACTIVITIES:

Camden County Open Space Trust Fund Board: Attended Board Meeting on October 27, 2011 in Cherry Hill, NJ.