

**CAMDEN COUNTY SOIL CONSERVATION DISTRICT**

423 COMMERCE LANE, SUITE #1

WEST BERLIN, NJ 08091

856-767-6299

856-767-1676 (FAX)

**MEETING AGENDA**

**MARCH 21, 2011**

**CALL TO ORDER**

**MINUTES OF THE PREVIOUS MEETING**

**SOIL EROSION & SEDIMENT CONTROL PLAN  
CERTIFICATIONS**

**CORRESPONDENCE**

**OLD BUSINESS**

**NEW BUSINESS**

**PLANNING DISCUSSION**

**DISTRICT MANAGER'S REPORT**

**STAFF REPORTS**

**AGENCY REPORTS**

**ADJOURN**

MEETING MINUTES

Monday, March 21, 2011  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

Lori Volpe, Vice Chair, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order, at 6:30 PM.

ATTENDANCE:

Supervisors	Lori Volpe, Vice Chair Dennis Dougherty, Treasurer Lou Parzanese
Staff	Robert K. Dobbs, District Manager Craig McGee, Project Director
Agencies	Nicole Ciccaglione, NRCS

Notice of this meeting was provided to the Courier Post and Philadelphia Inquirer Newspapers, County Clerk and posted in accordance with the Open Public Meetings Act.

MINUTES:

The Minutes of the January 19, 2011 Camden County Soil Conservation District Board Meeting were read.

Motion: It was moved by Louis Parzanese seconded by Dennis Dougherty and passed to approve the Minutes as presented. Lori Volpe abstained from voting.

No Board Meeting was held in February 2011.

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending February 24, 2010 were reviewed and classified as follows:

CERTIFIED:

5654 VO Voorhees Fire Station	5711 WI Gas Main Renewal
5702 PE Pennsauken CC Reuse & Rehab	5712 CH Sherry Way Drainage
5708 CA Meadows at Pyne Poynt	5715 CA 12" Receiver Addition
5709 CH 50 Haddonfield Road	5716 CA Tres Esquinas

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

Soil Erosion and Sediment Control Plan applications received by the District for the period ending March 21, 2010 were reviewed and classified as follows:

**CERTIFIED:**

5713 CH Warehouse & Distribution Center  
5717 VO Proposed Service Transport  
5718 LA Lawnside School Addition  
Demolition

5722 CA Pine Street Greenway  
5723 VO Regency Drive Sewer  
5721 WI Ancora Treatment Plant

Motion: It was moved by Louis Parzanese, seconded by Dennis Dougherty and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

**PENDING:**

5636 VO Voorhees Animal Orphanage  
5688 VO Proposed Medical Offices  
5710 GT Villari's Lakeside Solar  
5714 MA Mt. Olive Baptist Church  
5719 CA Cooper Cancer Institute

5720 CA Church of Jesus Christ LDS  
5724 HA Public Works Facility  
5725 PE Keystone Adjustable Cap Co.  
5726 CH Silver Care Center  
5727 CS Gas Main

Motion: It was moved by Louis Parzanese, seconded by Dennis Dougherty and passed unanimously to classify remaining projects as pending further action.

**CORRESPONDENCE:**

A joint letter of congratulations from Senator Donald Norcross, Assemblyman Angel Fuentes and Assemblyman Gilbert Wilson was received. The letter commended the District on receiving \$400,000 Grant for Cooper River Watershed Pollution Mitigation Project.

Louise Davis, President, NJ Association of Conservation Districts sent a letter requesting a donation of \$500 for the 2011 NJ Envirothon. The Board decided to table for action until April 2011.

**OLD BUSINESS:**

The Financial Report and List of Disbursements for the period ending January 31, 2011 were reviewed by the Board.

Motion: It was moved by Louis Parzanese, seconded by Dennis Dougherty and passed unanimously to accept the Financial Report and to approve the payment of expenses for the period ending January 31, 2010.

The Financial Report and List of Disbursements for the period ending February 28, 2011 were reviewed by the Board.

Motion: It was moved by Louis Parzanese, seconded by Dennis Dougherty and passed unanimously to accept the Financial Report and to approve the payment of expenses for the period ending February 28, 2011.

Robert Dobbs reported that Frank Minch, State Soil Conservation Committee, sent notice that the terms of office of Lori Volpe and Philip Kunkle will expire on June 30, 2011. Lori Volpe has decided to not seek an addition term appointment.

John Rigolizzo, District Chairman, has appointed Thomas Sellers, Dennis Donio, Helen Arvin,

Raymond Lindsey and Kevin Becica to the 2011 District Supervisor Nominating Committee. The Nominating Committee will meet on Thursday, April 7, 2011 at 9 am in the District Office. Legal notice for the meeting has been provided to the Philadelphia Inquirer, Courier Post, and County Clerk and posted in accordance with the Open Public Meeting Act.

The Board discussed the payment of 2011 Dues in the amount of \$500 to the NJ Association of Conservation Districts.

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to authorize payment of \$500 for 2011 Dues to NJACD in 4 monthly payments.

The Board discussed the payment of 2011 Dues in the amount of \$775 to the National Association of Conservation Districts.

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to authorize payment of \$775 for 2011 Dues to NACD in 4 monthly payments.

Robert Dobbs reported that federal funding of the national USDA National Resource Conservation and Development Program is in jeopardy of being cut from the national budget. The government is operating on a continuing budget resolution until early April. The South Jersey RC&D Council is meeting later this week to discuss its options and make future plans. The Board decided to table any action on the payment of South Jersey RC&D Council Dues.

Craig McGee and Robert Dobbs updated the Board on the status of the District's watershed projects. [See Attached Report]

Robert Dobbs informed the Board that representatives from the 4 NJ Conservation Districts who are participating in the NJACD Local Work Group Planning Project met today. Chaired by Joseph Lomax, the workgroup consists of Robert Dobbs [Camden SCD], Ines Grimm [Freehold SCD], Victor DeVasto [Gloucester SCD] and Joseph Dunn [Morris SCD]. The workgroup has developed an online survey process and has identified 10 major resource issue components for the project.

Robert Dobbs reported that the State Soil Conservation Committee and NJ Association of Conservation Districts have released the White Paper on the State Soil Conservation Committee Mission and Purpose. The document was released as a result of the December 17, 2010 NJ Conservation Partnership Retreat in Freehold, NJ.

### **NEW BUSINESS:**

Robert Dobbs informed the Board that the South Jersey Regional Supervisor Meeting will be held on April 14, 2011 in Glassboro, NJ. The tentative agenda will include an update of the Soils Curriculum; Guidelines for Executive Sessions; Action on NRCS Conservation Plans; and the use of District Reserve Funds.

Mr. Dobbs also reported that he has been requested to serve on the NJACD District Supervisor Training Workgroup. The workgroup is developing a Supervisor Handbook; new Supervisor Swearing-in process; and Supervisor Training. A Supervisor Training Workshop has been scheduled for July 22, 2011, 12 noon – 3 pm at a location to be determined.

The 2011 NJ Envirothon will be held May 7, 2011 at Camp Glen Gray in Mahwah, Bergen County,

NJ. The theme for the Envirothon is "Salt and Fresh Water Estuaries." Forty-five schools have registered for the event, including 4 schools from Camden County.

Karen Mullen and Chasity Williams presented an education workshop and displayed the Soil Tunnel on March 18, 2011 at the Charles Sumner School in Camden, NJ.

Robert Dobbs informed the Board that the staff has completed NJDA Employee Outside Activity Questionnaires. Robert Dobbs has also completed the Camden County Financial Disclosure Statement. The forms have been submitted to the State and County as required.

Robert Dobbs reported that Berlin Township has a new fire code requiring annual inspections of all retail, commercial and office facilities in the township. The District Office was inspected in February by the Berlin Twp. Fire Company and was cited for not having fire extinguishers. Two fire extinguishers were purchased and installed at the front and rear entrances to the office. The office has been recently inspected and has received a letter of compliance.

### **STAFF REPORTS:**

Robert Dobbs presented the Manager's Report. [See Attached Report]

Craig McGee reported that the District's Water Quality Lab license will soon expire. The cost to renew the license for 1 year is \$500. The Board discussed the renewal of the license and potential income for lab services. The Board tabled further action until the next meeting.

### **AGENCY REPORTS:**

Nicole Ciccaglione, NRCS, District Conservationist, presented a report of NRCS activities in Camden County. [See Attached Report]

The Board approved a 2011 EQIP Contract and Pest Management Contract.

### **ADJOURNMENT:**

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to adjourn the meeting at 7:35 pm.

Respectfully submitted,

Robert K. Dobbs  
District Manager