

**CAMDEN COUNTY SOIL CONSERVATION DISTRICT**

423 COMMERCE LANE, SUITE #1

WEST BERLIN, NJ 08091

856-767-6299

856-767-1676 (FAX)

**MEETING AGENDA**

**OCTOBER 18, 2010**

**CALL TO ORDER**

**MINUTES OF THE PREVIOUS MEETING**

**SOIL EROSION & SEDIMENT CONTROL PLAN  
CERTIFICATIONS**

**CORRESPONDENCE**

**OLD BUSINESS**

**NEW BUSINESS**

**PLANNING DISCUSSION**

**DISTRICT MANAGER'S REPORT**

**STAFF REPORTS**

**AGENCY REPORTS**

**ADJOURN**

MEETING MINUTES

Monday, October 18, 2010  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

John Rigolizzo, Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order, at 6:30 PM.

ATTENDANCE:

Supervisors	John Rigolizzo, Chair Dennis Dougherty, Treasurer Philip Kunkle Louis Parzanese
Staff	Robert K. Dobbs, District Manager Craig McGee, Project Director
Guests	Rich Belcher, NJDA-State Soil Conservation Committee

Notice of this meeting was provided to the Courier Post and Philadelphia Inquirer Newspapers, County Clerk and posted in accordance with the Open Public Meetings Act.

MINUTES:

The Minutes of the September 20, 2010 Camden County Soil Conservation District Board Meeting were read.

Motion: It was moved by Dennis Dougherty, seconded by John Rigolizzo and passed to approve the Minutes as presented [Mssrs. Kunkle and Parzanese abstained].

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending October 18, 2010 were reviewed and classified as follows:

CERTIFIED:

5657 GT Armed Forces Reserve Center	5680 CH Cherry Hill Urgent Care
5674 GT Kay Lane Drainage	5681 CH Bottom Dollar
5677 CA Pyne Poynt Park	5683 RU PSE&G Runnemedede Substation
5678 GT Popeyes	5685 GC Former Vanguard Site
5679 ST Pennsylvania Avenue	

Motion: It was moved by Dennis Dougherty, seconded by Philip Kunkle and passed unanimously to certify Soil Erosion and Sediment Control Plans as recorded.

PENDING:

5636 VO Voorhees Animal Orphanage	5684 VO All Nations Church
5654 5654 VO Voorhees Fire Station	5686 BT Resintech Solar Field
5682 PE Beneficial Bank	

Motion: It was moved by Dennis Dougherty, seconded by Philip Kunkle and passed unanimously to classify remaining projects as pending further action.

## CORRESPONDENCE:

Frank Minch, State Soil Conservation Committee, sent a memo announcing that the NJ Dept. of Agriculture has eliminated funding for District Supervisor Per Diem and Mileage Reimbursement due to state budget reductions.

Susan Craft, State Agriculture Development Committee, sent letter notifying District of new policy for Stormwater Management Facilities on preserved farms.

## OLD BUSINESS:

The Financial Report and List of Disbursements for the period ending September 30, 2010 were not received from the accountant and were not available for review by the Board.

Robert Dobbs reviewed three price quotes for replacement of the District's network laser printer.

Motion: It was moved by Dennis Dougherty, seconded by Philip Kunkle and passed to authorize purchase of Dell Laser Printer from 3B Networks at \$285.00.

The Chapter 251 Quarterly Report, for the period ending September 30, 2010 was reviewed by the Board.

Robert Dobbs and Craig McGee updated the Board on the status of the District's ongoing watershed projects. [See attached]

Robert Dobbs informed the Board that the District's heater has been repaired.

John Rigolizzo, Dennis Dougherty and Robert Dobbs reported on their attendance at the 2010 New Jersey Conservation Conference held September 21, 2010 in Ocean City, NJ.

## NEW BUSINESS:

The District's 2010 Financial Audit Report was submitted by Nightlinger, Colavita and Volpa Accounting Firm. Copies of the Audit will be sent to the NJDA State Soil Conservation Committee and NJ Dept. of Environmental Protection.

Motion: It was moved Louis Parzanese, seconded by Philip Kunkle and passed to accept the 2010 Financial Audit Report.

The Board discussed potential sources of revenues and services for the District. Dennis Dougherty and Robert Dobbs reported that several proposed projects were discussed during the NJ Conservation Conference.

Farm Energy Audits: This program requires that all duties be handled by a certified technician. Training to become certified costs \$750 per person. The cost to farmer/landowner is \$200 for an energy audit. It was noted that several wind and solar power companies are offering free energy audits to landowners to expose them to new energy sources. It was agreed that this program would offer little revenue.

NJACD Local Work Group Grants: NRCS/NJACD grants of \$4,000 will be offered on a competitive basis for 3 Districts in New Jersey to conduct local work group meetings. The grants will require compliance with USDA – NRCS guidelines. Further information will be available in the future on the NJACD website. The local work groups address primarily agriculture programs and needs.

Water Quality Testing Fees: Dennis Dougherty stated that he would report on competitive fees for water quality testing at the next meeting. Craig McGee will reach out to the Delaware Regional Planning Commission to offer

our testing services to them.

Robert Dobbs informed the Board that a Stop Work Order was issued to ResinTech, Cooper Road, Berlin, NJ for failure to implement Soil Erosion and Sediment Control Measures as per plan. He met with the owners of the project who stated that measures would be promptly installed.

**STAFF REPORTS:**

Robert Dobbs presented Manager's Report. [See Attached Report]

Craig McGee reported that he attended a NJ Flood Plain Management Meeting last week.

**AGENCY REPORTS:**

Rich Belcher, SSSC, reported that new USDA 1619 Compliance Forms needed to be signed by Districts due to some minor changes in the form. John Rigolizzo signed the revised forms.

Soil Health and Fertilizer Bills are still under legislative review.

The 2011 NJ Envirothon will be held in Bergen County, NJ in May. He also reported that the NJ Envirothon Team took 15<sup>th</sup> Place at the 2010 National Envirothon.

**ADJOURNMENT:**

Motion: It was moved by Dennis Dougherty, seconded by Louis Parzanese and passed unanimously to adjourn the meeting at 7:15 pm.

Respectfully submitted,

Robert K. Dobbs  
District Manager