

**CAMDEN COUNTY SOIL CONSERVATION DISTRICT**

423 COMMERCE LANE, SUITE #1

WEST BERLIN, NJ 08091

856-767-6299

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**MEETING AGENDA**

**JULY 19, 2010**

**CALL TO ORDER**

**MINUTES OF THE PREVIOUS MEETING**

**SOIL EROSION & SEDIMENT CONTROL PLAN  
CERTIFICATIONS**

**CORRESPONDENCE**

**OLD BUSINESS**

**NEW BUSINESS**

**PLANNING DISCUSSION**

**DISTRICT MANAGER'S REPORT**

**STAFF REPORTS**

**AGENCY REPORTS**

**ADJOURN**

MEETING MINUTES

Monday, July 19, 2010  
423 Commerce Lane, Suite 1  
West Berlin, NJ 08091

John Rigolizzo, Vice Chairman, called the Board of Supervisors Meeting of the Camden County Soil Conservation District to order, at 6:30 PM.

ATTENDANCE:

Supervisors	John Rigolizzo, Chair Lori Volpe, Vice Chair Dennis Dougherty, Treasurer Louis Parzanese Philip Kunkle
Staff	Robert K. Dobbs, District Manager Craig McGee, Project Director

Notice of this meeting was provided to the Courier Post and Philadelphia Inquirer Newspapers, County Clerk and posted in accordance with the Open Public Meetings Act.

OFFICER APPOINTMENTS: The Board discussed officer appointments for the new fiscal year.

Motion: It was moved by Lori Volpe, seconded by Philip Kunkle and passed unanimously to authorize the following Camden County Soil Conservation District Officer appointments for FY2011:

John Rigolizzo, Chair  
Lori Volpe, Vice Chair  
Dennis Dougherty, Treasurer  
]

MINUTES:

The Minutes of the June 21, 2010 Camden County Soil Conservation District Board Meeting were read.

Motion: It was moved by Lori Volpe, seconded by Lou Parzanese and passed to approve the Minutes as presented (Dennis Dougherty abstained).

CERTIFICATIONS:

Soil Erosion and Sediment Control Plan applications received by the District for the period ending July 19, 2010 were reviewed and classified as follows:

CERTIFIED:

5638 PV Pine Valley Maintenance Bldg	5658 GT Bicycle Path
5650 GT Ring Road, Phase II	5659 GT New Roadway & Bridge
5652 GT New Science Building	5660 CA Kennedy Towers Addition

5656 PE 7360 Maple Avenue

Motion: It was moved by Lori Volpe, seconded by Lou Parzanese and passed to certify Soil Erosion and Sediment Control Plans as recorded. (Dennis Dougherty recused himself from discussion and voting on #5650 and #5656 due to a business relationship).

**PENDING:**

5557 HT Town Center at Haddon	5662 GT Sun National Bank
5598 HA Grove Street Sewer Extension	5663 CA Cooper Medical School
5636 VO Voorhees Animal Orphanage	5664 BE Bottom Dollar
5641 VO Virtua Health Greenfield	5665 CA MLK Blvd. Project
5648 CA Cleveland Ave. Reconstruction	5666 GT C. W. Lewis School Parking
5654 VO Voorhees Fire Station	5667 WA 330 Raritan Avenue
5657 GT Armed Forces Reserve Center	5668 WI Ancora Transmission Main

Motion: It was moved by Lori Volpe, seconded by Lou Parzanese and passed unanimously to classify remaining projects as pending further action.

The Quarterly Report for the period ending June 30, 2010 was reviewed by the Board

**CORRESPONDENCE:**

Louise Davis, President, NJACD, sent notice of the 2010 New Jersey Conservation Conference, September 20-21, 2010 at the Flanders Hotel, Ocean City, NJ.

Motion: It was moved by Dennis Dougherty, seconded by Lori Volpe and passed to authorize payment of meeting expenses for Board and Manager to attend the 2010 NJ Conservation Conference.

**OLD BUSINESS:**

The Financial Report and List of Disbursements for the period ending June 30, 2010 were reviewed by the Board.

Motion: It was moved by Lori Volpe, seconded by Dennis Dougherty and passed unanimously to accept the Financial Report and to approve payment of expenses for the period ending June 30, 2010.

Robert Dobbs informed the Board that Nightlinger, Colavita and Volpa Accountants are in the process of auditing the Districts FY2010 Financial Records.

The FY2011 Budget was reviewed by the Board.

Motion: It was moved by Lori Volpe, seconded by Dennis Dougherty and passed unanimously to adopt the FY2011 Budget.

Robert Dobbs reviewed the current office lease along with other lease proposals [see attached].

Motion: It was moved by Lori Volpa, seconded by Philip Kunkle and passed unanimously to renew the current lease with the Bloom Organization, LLC.

Craig McGee and Robert Dobbs updated the Board on the status of the District's ongoing watershed reports [see attached].

Robert Dobbs reported that the NJDA State Soil Conservation Committee approved the District's revised Fee Schedule on July 12, 2010. The new fee schedule will be effective August 1, 2010.

Lori Volpe inquired about the status of Action Items from the June 2010 Minutes. Lou Parzanese agreed to serve as Alternate Member on the South Jersey RC&D Council. Robert Dobbs stated that NRCS would be offering training for the USDA Farm Energy Audit Program in the fall and that the District would participate.

### **NEW BUSINESS:**

The 2011 Annual Plan of Operation was reviewed by the Board.

Motion: It was moved by Lori Volpe, seconded by Lou Parzanese and passed unanimously to adopt the FY2011 Annual Plan of Operation.

The Board discussed authorization to handle financial transactions on behalf of the District.

Motion: It was moved by Lori Volpe, seconded by Lou Parzanese and passed to adopt a resolution authorizing all District Supervisors and Robert Dobbs to open bank accounts, deposit funds and sign checks on behalf of the District. [See attached Resolution].

Robert Dobbs presented a proposal to replace the District's computer server. The Board discussed the need to replace the computer server.

Motion: It was moved by Lori Volpe, seconded by Dennis Dougherty and passed to authorize payment of \$2,239.88 to 3B Networks, LLC for the computer server.

### **STAFF REPORTS:**

Craig McGee reported that he had learned of opportunity for NRCS SFAT II training.

He also reported that he would participate in an upcoming BMP Review Committee to address Senator Chris Smith's Soil Health Bill and Fertilizer Bill.

Manager's Report – see attached.

### **ADJOURNMENT:**

It was moved by Lori Volpe, seconded by Dennis Dougherty and passed to adjourn the meeting at 7:25 pm.

Respectfully submitted,

Robert K. Dobbs