



**Division of Water Quality
Office of Permit Management
401-02B, PO Box 420
Trenton, NJ 08625-0420
Phone: (609) 984-4428
FAX: (609) 777-0432**



Application for Transfer of a NJPDES Permit (N.J.A.C. 7:14A-16.2)

This form must be completed by the current and new permittees. If there is a section where no change of information will occur, print "NC" across that section.

NJPDES Permit # _____ PI # _____ Permit Category(ies) _____

Facility Name/Location Address _____

Effective Date of Transfer _____

<i>Current Information</i>	<i>New Information</i>
<i>1. Permittee/Operating Entity/Principal Officer</i>	
Organization name and address: _____ _____	Organization name and address: _____ _____
Contact Person: _____	Contact Person: _____
Contact Phone: _____	Contact Phone: _____
Contact Fax: _____	Contact Fax: _____
Contact Email: _____	Contact Email: _____
<i>2. Facility Information</i>	
<i>(Check if same as No.1 ___)</i>	
Name and mailing address: _____ _____	Name and mailing address: _____ _____
Contact Person: _____	Contact Person: _____
Contact Phone: _____	Contact Phone: _____
Contact Fax: _____	Contact Fax: _____
Contact Email: _____	Contact Email: _____
<i>3. Property owner</i>	
<i>(Check if same as No. 1 ___ / No. 2 ___)</i>	
Current Owner name and address: _____ _____	New Owner name and address: _____ _____
Contact Person: _____	Contact Person: _____
Phone: _____ Fax: _____	Phone: _____ Fax: _____
Email: _____	Email: _____

4. New Monitoring Report Form Recipient

5. New NJPDES Permit Fees

Address

(Check if same as No. 1 ___ / No. 2 ___ / No. 3 ___)

(Check if same as No. 1 ___ / No. 2 ___ / No. 3 ___)

Organization name and address:

Contact Name: _____

Phone: _____

Fax: _____

Email: _____

Organization name and address:

Contact Name: _____

Phone: _____

Fax: _____

Email: _____

6. Agreement to Transfer Permit

This Agreement is entered into as of ___/___/___ for permit transfer.

Current Permittee _____

New Permittee _____

(Print or Type Current Permittee Name)

(Print or Type New Permittee Name)

(Signature – Current Permittee)

(Signature – New Permittee)

(Print or Type Official Title)

(Print or Type Official Title)

Are NJPDES permit fees current? Yes "*****No

The new permittee will be responsible for any and all outstanding NJPDES fees, fines and compliance with any outstanding Notices of Violation, Administrative Consent Orders, agreements, and/or other Enforcement actions upon the effective date of transfer. Information on the fee status may be obtained by calling the Office of Permit Management, Fee Management Unit at (609) 984-4428.

7. Notarized Statement to Abide by Permit

I, _____ am the principal officer identified as responsible for the facility operation and maintenance according to N.J.A.C. 7:14A-16.2(d)(vi). I have read the permit and certify that, pursuant to N.J.A.C. 7:14A-4.9, that I shall abide by all the conditions of the permit and that production levels, products generated, rates of discharge, and discharge characteristics shall remain unchanged.

(Principal Officer Signature)

(Date)

I, _____ (NOTARY), as a Notary Public in and for said county, do hereby certify that I witnessed the signature of aforementioned signatory above, _____, and that this individual appeared before me on this day in person and I verified the individual's identity on this date:

_____, 20____

(My Commission Expires)

Notarial Seal

(Notary Public)

8. Signature

I certify the above information to be accurate.

(The following applies to the transfer of a NJPDES Stormwater Permit)

I certify that in addition to the above information that as far as I know, none of the stormwater discharges for which this request is submitted are excluded from authorization:

- By part I. J. of NJPDES Permit No. NJ0088315 (Basic Industrial Stormwater); or
- By part II. B. of NJPDES Permit No. NJ0108456 (Concrete Products Manufacturing Stormwater);
- By part II. B. of NJPDES Permit No. NJ0141950 (Mining and Quarrying Activity Stormwater);
- By part II. B. of NJPDES Permit No. NJ0132721 (Hot Mix Asphalt Producers Stormwater);
- By part I. A. of NJPDES Permit No. NJ0138631 (Concentrated Animal Feeding Operation (CAFO));
- By part I. A. of NJPDES Permit No. NJ0088323 (Construction Activity Stormwater);
- According to the Fact Sheet of NJPDES Permit No. NJ0134791 (Newark Airport Complex Stormwater); or
- According to the Fact Sheet of NJPDES Permit No. NJ0107671 (Scrap Metal Processing/Auto Recycling)".

(Signature of New Permittee)

(Date)

(Print or Type Name)

(Print or Type Official Title)

Who may sign

A Responsible Official is defined in N.J.A.C. 7:14A – 4.9 as follows:

For a corporation: A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions for the corporation; or the manager of one or more manufacturing, production, or operating facilities, provided:

- (1) The manager is authorized to make management decisions that govern the operation of the regulated facility, including having the explicit or implicit duty of recommending major capital investment, initiating and directing comprehensive measures to assure long term compliance with environmental laws and regulations, and ensuring that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; or
- (2) The authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

For a partnership or sole proprietorship: A general partner or the proprietor.

For a government agency: A ranking elected official; or the chief executive officer of the agency; or a senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., Regional Administrator).

A duly authorized representative as defined in N.J.A.C. 7:14A – 4.9(b).

Please send completed copies to:

*****623/24D
 Division of Water Quality
 Office of Permit Management
 *****PO Box 642
 Trenton, NJ 08625-0642